

**Minutes
of the Meeting of the
Carson City
9-1-1 SURCHARGE ADVISORY COMMITTEE
October 17, 2023**

The Carson City 9-1-1 Surcharge Advisory Committee held a public meeting on October 17, 2023, beginning at 8:30 a.m. in the meeting room of Fire Station 51, 777 S. Stewart Street, Carson City.

1. Call to Order

Chair Denise Stewart called the meeting to order.

2. Roll Call and Determination of a Quorum

Voting members present were Denise Stewart, Denise Bauer, Jim Powell, Jed McComber and Steven Figone which constituted a quorum.

Voting members absent were Andy Polisso and Katie Durbin.

Also present were Adam Tully (Carson City District Attorney's Office), Ken Furlong (Carson City Sheriff), Sean Slamon (Carson City Fire Department) Alan Ernst (Carson City Fire Department), Kathie Heath (Volunteer), Nancy Merritt (Carson City Fire Department), Jenn Stoffer (Communications Manager), Andrew Rice (Carson City Information Technology), Dan Gonzales (Carson City Sheriff's Office), and Micah Chalk (Carson City Sheriff's Office).

3. Public Comment**

Deputy Chief Alan Ernst introduced himself as the new Deputy Fire Chief in charge of Operations for the Carson City Fire Department.

4. For Possible Action: Approval of July 18, 2023, Meeting Minutes.

Jim Powell did not feel that his point was captured in his comment under agenda item #7 in the draft minutes from the July 18, 2023, meeting. DA Adam Tully asked Jim if he would like the minutes modified. Jim said yes. It was agreed that the minutes from the July 18, 2023 meeting would be amended to include "Directions for evacuations need to be accurate" to the end of the second sentence of Jim's comment.

It was moved by Jim Powell, seconded by Jed McComber, with all ayes in favor that the July 18, 2023, meeting minutes be amended as proposed, approved, and submitted.

5. For Discussion Only (No Action): Discussion and presentation on revenue and

expenditures in the 9-1-1 Surcharge Fund. (*Kathie Heath*)

Kathie reported that the expenditures on the financial report that she provided for FY23 should be very close and that these numbers are the numbers that will be used to put together the carry forward numbers for the current year. Kathie said that last year in FY23 we came in over budget. For FY24 there is nothing unusual. Revenue is tracking as it should. Kathie asked if there were any questions and there were none.

6. For Possible Action: Discussion and possible action regarding calendar year 2024 meeting dates of the 9-1-1 Surcharge Advisory Committee.

Per the 9-1-1 Surcharge Advisory Committee bylaws, the Committee is scheduled to meet on the third Tuesday of the first month in each quarter. The January meeting, however, has been rescheduled to January 23 to avoid the Tuesday following the Martin Luther King Day holiday. These meeting dates for 2024 are January 23, April 16, July 16, and October 15. The Committee may reschedule these meetings in advance at any regular meeting.

It was moved by Denise Bauer, seconded by Jim Powell, with all ayes in favor that the meeting dates for 2024 are approved.

7. For Discussion Only (No Action): Reports of Committee members and staff.

Internal communications and administrative matters

None at this time.

Status reports and comments from Committee members

Jim Powell requested an update on Mission Critical Partners (MCP). Sheriff Furlong responded that the Request for Proposal (RFP) has been developed but has not gone out yet. The Sheriff also reported that at the last Board of Supervisors meeting the infrastructure grant approval was authorized.

However, the vendors have not gotten anything out currently. He is expecting that there will be more to update and report on by the next meeting. Jenn Stoffer agreed.

Carson City staff comments and status reports

None at this time.

8. Public Comment**

There were no public comments.

9. For Possible Action: To adjourn

Jim Powell motioned to adjourn at 8:42a.m.

Recorder: Nancy Merritt