

**MINUTES
of the Meeting of the
Carson City
LOCAL EMERGENCY PLANNING COMMITTEE
September 5, 2023**

The Carson City Local Emergency Planning Committee held a public meeting on September 5, 2023, beginning at 1:33 p.m. in the meeting room of Fire Station 51, 777 S. Stewart Street, Carson City.

1. Call to Order

The meeting was called to order by Chair, Sean Slamon.

2. Roll Call and Determination of a Quorum

Voting members present were Jason Aceves, Ann Cyr, Jeanne Freeman, Steve Funk, Mark Irwin, Kevin Nyberg, Darren Schulz, Sean Slamon, Jerome Tushbant, and Sandy Wartgow which constituted a quorum.

Voting members absent were Immanuel Beeson, Ken Furlong, P.K. O'Neill, Craig Robinson, and Dave Yohey. Non-voting members absent were Keith Forbes and Dawn Johnson.

Also present were Jon Bakkedahl (Carson City Fire Department), Adam Tully (Carson City District Attorney's Office), Bill Elliott and Tristian Wadsworth (Nevada Division of Emergency Management),

3. Public Comment**

There were no public comments.

4. For Possible Action: Approval of Minutes – June 6, 2023

It was moved by Jeanne Freeman, seconded by Sandy Wartgow, with all ayes in favor that the minutes of the June 6th meeting be approved as submitted.

5. For Possible Action: Discussion and possible action regarding appointment of Jon Bakkedahl as (1) a principal Civil Defense (Emergency Management) Personnel representative to the LEPC and (2) the Alternate Chairperson for the LEPC with a term expiring December 31, 2024.

Sean Slamon noted that Jon Bakkedahl is Carson City's new Deputy Emergency Manager.

It was moved by Jeanne Freeman, seconded by Jerome Tushbant, with all ayes in favor to appoint Jon Bakkedahl as a Civil Defense (Emergency Management) Personnel representative to the LEPC and the Alternate Chairperson for the LEPC.

6. **For Possible Action:** Discussion and possible action regarding appointment of Kevin Nyberg from the Carson City Fire Department as the principal Firefighting representative to the LEPC.

Jeanne Freeman asked if this was moving him from Civil Defense to the Firefighting role and Sean Slamon responded that it was.

It was moved by Jeanne Freeman, seconded by Jerome Tushbant, with all ayes in favor to appoint Kevin Nyberg as the Firefighting representative to the LEPC.

7. **For Possible Action:** Discussion and possible action regarding appointment of (1) Rick Cooley from Carson City Public Works as the principal Transportation representative to the LEPC and (2) Darren Schulz from Carson City Public Works as the alternate Transportation representative to the LEPC.

Darren Schulz explained that Rick Cooley now oversees Transportation for Carson City Public Works so it is appropriate for him to be the principal member for Transportation.

It was moved by Kevin Nyberg, seconded by Sandy Wartgow, with all ayes in favor to appoint Rick Cooley as the principal Transportation representative to the LEPC and Darren Schulz as the alternate Transportation representative to the LEPC.

8. **For Possible Action:** Discussion and possible action regarding appointment of Robert Simpson from Carson City School District as the alternate School District representative to the LEPC.

Robert Simpson was not in attendance. Jon Bakkedahl mentioned that he had met Robert and Ann Cyr at a meeting prior to today.

It was moved by Darren Schulz, seconded by Steve Funk, with all ayes in favor to appoint Robert Simpson as the alternate School District representative to the LEPC.

11. **For Discussion Only:** Discussion and presentation on activities associated with the Citizen Corps Council Initiatives. (Jon Bakkedahl, Jerome Tushbant, and Jeanne Freeman)

Jon Bakkedahl reported that Serge Duarte is the Team Manager of the Community Emergency Response Team (CERT), and they meet monthly. He added that they conducted two presentations at Home Depot on preparedness efforts. They have an issue with their background checks, so Jon is working with Jerome Tushbant on this.

Steve Funk asked if it made sense to get messaging out to the public regarding CERT events. Jon responded that once the City's Communication Platform is up and running this can be used as an avenue to promote it as well.

Jerome Tushbant reported that since June the Volunteers in Police Service (VIPS) conducted 78 VIN checks, 32 tows of abandoned vehicles, and 39 house watches which is a new measurement they are starting to collect. The Volunteer Coordinator has left so the Reserve Coordinator is now overseeing both uniformed reserves and all of the volunteers.

Jeanne Freeman reported that the Medical Reserve Corps (MRC) finished the revamp of the program and the requirements for training and background checks to be in line with the other volunteer groups within the City. They are evaluating with the four emergency managers in the Quad County area to see if it makes sense to keep the MRC in place since they are the same volunteers in the different CERTs.

10. For Discussion Only: Reports of Committee Members.

Kevin Nyberg reported that the Regional Fire Academy starts on September 11th. CCFD recruits started this week on orientation.

CCFD is receiving requests for resources on wildland fires in neighboring areas.

Sandy Wartgow reported that CCFD is hoping to have the final back on the EMS Study in the next couple of months. She noted that the recruits will spend a week with her when they graduate the Academy before going to the line.

A new rescue will be put into service next week. There is a nationwide challenge in delays on delivery times.

Bill Elliott introduced Tristian Wadsworth to the Committee. He is the new Rural/Frontier Coordinator and LEPC Coordinator. The western Nevada Preparedness Workshop will be on October 10th-12th. At this workshop they will facilitate the Threat and Hazards Identification Risk Assessment and the Integrated Planning and Preparedness Workshop.

Tristian reported he is also the Mass Spectrometer Coordinator so he will be working a lot with all county sheriff offices as well.

Job Bakkedahl reported that he started in his position four weeks ago and met with all City Department Heads and did a gap analysis on their needs and expectations from Emergency Management. He should have a report put together this week. He will also have a training and exercise schedule built out and will be working on a quarterly exercise template out of that.

Jeanne Freeman reported for Carson City Health and Human Services that we are on the cusp of respiratory illness season. She anticipates doing regional coordination calls again. They will be holding 14 flu vaccine events in all four counties.

As far as Covid goes, she said they are commercializing the Covid vaccine, but the timeline is unknown. There is confusion about the new RSV vaccine and who is eligible for that.

A new Public Health Preparedness Manager should be announced at the December meeting.

Jerome Tushbant thanked everyone for participating in Sheriff's Night Out; it was a great success. He thanked Jon Bakkedahl for meeting with him.

CCSO is preparing for Street Vibrations and monitoring the clubs and gangs with that.

Preliminary planning has been done for Nevada Day. A meeting will be held in the next few weeks on this for planning. Also working with Fire on the January functional exercise which is a School District event with tabletop exercises.

Jason Aceves reported that CTRMC will have a CAHQ Survey in the next few months.

Steve Funk reported on the recent heavy weather event and said Carson City Community Radio ran a campaign with information for sandbag availability. Steve asked the Committee if they want more public involvement. He also mentioned that they are starting a new radio program called Carson City Civics Radio.

Darren Schulz reported that Public Works is starting to think about winter and preparedness. Darren asked if National Weather Service would provide an update to the Departments. Jon Bakkedahl said he has reached out to them.

(Ann Cyr arrived at the meeting).

Ann Cyr apologized that Robert Simpson wasn't able to attend the meeting today as he had planned. She reported that the beginning of the school year is going well.

Sean Slamon reported that CCFD has hired a new Deputy Fire Chief who starts on September 22nd. CCFD is also preparing for Nevada Day and winter.

The new fire station planning continues to move forward. The 95% plans were just approved for the Fire side and still on track for a spring groundbreaking.

Just finished up with Labor contracts on two of the big Labor groups for Fire.

11. For Discussion Only: Next Meeting Date: December 5, 2023

12. Public Comment**

There were no public comments.

15. For Possible Action: To adjourn

It was moved by Jeanne Freeman to adjourn the meeting at 2:03 p.m.

Recorder: Shelby Price