

**CARSON CITY SHADE TREE COUNCIL**

**Minutes of the October 24, 2002 Meeting**

**Page 1**

A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, October 24, 2002 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

**PRESENT:** Chairperson Jean Bondiett  
Vice Chairperson Craig Hartman  
Carole Brewer  
Shirley Faiella  
Paul Stuke  
Roy Trenoweth

**STAFF:** Scott Fahrenbruch, Parks and Recreation Department Director of Operations  
Vern Krahn, Parks Planner  
Kathleen King, Recording Secretary

**NOTE:** A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

**1. CALL TO ORDER AND ROLL CALL (1-0001)** - Chairperson Bondiett called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Member Brewer arrived at 5:48 p.m. Member Young was absent.

**2. APPROVAL OF MINUTES - September 26, 2002 (1-0004)** - Member Stuke moved to approve the minutes, as presented. Vice Chairperson Hartman seconded the motion. Motion carried 5-0.

**3. PUBLIC COMMENTS ON NON-AGENDIZED ITEMS (1-0015)** - None.

**4. ACTION ON 2002 FALL TREE CARE SEMINAR (1-0029)** - Chairperson Bondiett advised that the Marrones have confirmed they will cater the seminar lunch. She received confirmation and a biography from Guy Rocha, State Archivist, who will be scheduled as the first speaker. She is awaiting a return phone call from Brian Kempf, who indicated a willingness to speak on two topics and provide an opportunity for questions and answers following his presentation. Mr. Krahn advised that Mr. Kempf expressed an interest in meeting with Council members and staff the afternoon prior to the seminar. Chairperson Bondiett reviewed the various contacts she made in attempting to secure speakers, and advised that Dale Carlon and Molly Sinnott have confirmed their availability. She distributed copies of the evaluation forms used at last year's seminar.

(1-0087) In response to a question, Chairperson Bondiett referred to the October 1, 2002 letter to State Archivist Guy Rocha included in the agenda materials. Vice Chairperson Hartman advised that Dale Carlon will be speaking on root pruning. Member Stuke provided a draft seminar brochure to the Council members for review, and discussion took place regarding the information necessary to finalize the brochure. Chairperson Bondiett advised that Brian Kempf is from Visalia, California and has requested coverage of costs for two nights' lodging, food, and fuel. Mr. Krahn acknowledged that Parks staff will reserve a hotel room. He suggested considering a range of costs rather than a specific dollar amount, and discussion took place with regard to the same. **Vice Chairperson Hartman moved to spend up to \$300 for Mr. Kempf's expenses for the Tree Care Seminar. Member Stuke seconded the motion. Motion carried 5-0.** Chairperson Bondiett discussed the topics Mr. Kempf will present, and Mr. Krahn provided background

**CARSON CITY SHADE TREE COUNCIL**

**Minutes of the October 24, 2002 Meeting**

**Page 2**

information on Mr. Kempf's experience and expertise. Chairperson Bondiott has requested Mr. Kempf to forward biographical information and credentials so the Council can arrange CEU credits. In response to a question, Mr. Fahrenbruch advised that he would request Ms. Sinnott to arrange CEU credits. In response to a further question, Chairperson Bondiott advised that Ms. Sinnott will be presenting information on hazard trees. Discussion took place regarding additional seminar topics and speakers. Chairperson Bondiott passed the gavel to Vice Chairperson Hartman and left the meeting at 5:47 p.m. A quorum was still present. Member Brewer arrived at 5:48 p.m.

In response to a question, Mr. Fahrenbruch advised that the Marrones will be catering a continental breakfast and lunch. Extensive discussion took place to establish the seminar schedule and regarding additional speakers, the time table for printing and mailing the brochure, updates to the mailing list, Council members' attendance, advertising, supplies and equipment, and distribution of the brochure.

**5. ACTION TO PLANT A MEMORIAL TREE TO COMMEMORATE THE LIFE OF FORMER COUNCIL MEMBER MARY LEE FOSTER (1-1073)** - Mr. Krahn advised of having contacted Peggy Lee Hughes, Ms. Foster's daughter, with regard to this item. Ms. Hughes' reply, via voice mail, was transcribed and included in the agenda materials. Mr. Krahn distributed the invitation prepared by Parks and Recreation Accounting Clerk Sharon Wood. He requested input from the Council members regarding details of the event, and Council consensus was that it should be kept simple. Mr. Krahn advised that David Ruf, of Greenhouse Garden Center, offered to donate a tree to commemorate Ms. Foster, and Ms. Sinnott has chosen a non-fruiting almond tree which will be planted in the nut grove adjacent to the Viet Nam Veteran's Memorial. A columnar tree will be planted at the Viet Nam Veteran's Memorial to commemorate Raymond Hartman.

Mr. Krahn advised that the invitation will be distributed to former Council members, Ms. Foster's family, and Mr. Hartman's family. In response to a question, Mr. Fahrenbruch advised that the tree planting will be done in conjunction with a ceremony scheduled later in the day by the Carson City Viet Nam Veterans. Mr. Krahn advised that he would have the invitation revised to indicate a memorial tree planting rather than a ceremony. Discussion took place regarding whether to invite people to provide comments, and consensus of the Council was to provide an informal opportunity to comment during the tree planting. No formal action was taken.

**6. REPORTS: SCOTT FAHRENBRUCH, PARKS DEPARTMENT DIRECTOR OF OPERATIONS (1-1302)** - Mr. Fahrenbruch advised that this would be his last Council meeting for a while as Mr. Krahn has been appointed as the staff liaison. He will continue to provide input on agendas and will be in attendance at the seminar. He welcomed Member Trenoweth and advised that an updated membership roster will be provided at the next meeting. He provided Member Trenoweth with a Shade Tree Council t-shirt and the Council bylaws. A name tag will be ordered.

**REPORTS: VERN KRAHN, PARKS PLANNER (1-1340)** - Mr. Krahn advised he had nothing to report.

**7. REPORTS: CHAIRPERSON (1-0083)** - Chairperson Bondiott requested the Council members to provide their volunteer hours sheets to Member Brewer.

**8. ADJOURNMENT (1-1350)** - Member Brewer moved to adjourn the meeting at 6:41 p.m. Member Trenoweth seconded the motion. Motion carried 5-0.

**CARSON CITY SHADE TREE COUNCIL**  
**Minutes of the October 24, 2002 Meeting**  
**Page 3**

The Minutes of the October 24, 2002 meeting of the Carson City Shade Tree Council are so approved this \_\_\_\_\_ day of November, 2002.

-----  
JEAN BONDIETT, Chair