

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF THE MEETING OF THE
REGIONAL TRANSPORTATION COMMISSION**

Day: Wednesday
Date: November 12, 2025
Time: Beginning immediately after the adjournment of the Carson Area Metropolitan Planning Organization meeting that begins at 4:30 pm
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO THE PUBLIC:

Members of the public who wish to view the meeting may watch the livestream of the Regional Transportation Commission meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: cmartinovich@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

1. Call to Order - Regional Transportation Commission

2. Roll Call

3. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

4. For Possible Action: Approval of Minutes - September 10, 2025

4.A Minutes for September 10, 2025
[Click Here for Staff Report](#)

5. Public Meeting Item(s):

5.A For Discussion Only – Discussion and presentation regarding the Carson City Public Works Department ("Public Works") tree operation services, including a summary of

the capabilities of Public Works staff to perform tree trimming and removal, and how Public Works staff identify and monitor trees for trimming, removal, or replacement within the public right-of-way. (Justin Tiearney, Street Operations Manager)

[Click Here for Staff Report](#)

- 5.B For Possible Action – Discussion and possible action regarding purchase authority for two transit vehicles for the Jump Around Carson (“JAC”) Transit System, in the amount of \$627,349 per vehicle for a total amount of \$1,254,698 from Gillig, LLC (“Gillig”), utilizing the Cooperative Purchasing Agreement for Transit Busses, Contract No. 06719 ("Contract") between the Department of Enterprise Services, a Washington State governmental agency (“DES”), and the Carson City Regional Transportation Commission ("RTC"), and authorization for the Transportation Manager to approve expenditure of a 10% contingency equaling \$125,470 to account for possible changes in cost resulting from available technology options and increased costs resulting from tariffs on materials required for the vehicles, for a total not-to-exceed purchase authority amount of \$1,380,168. (Marcus Myers, Transit Coordinator)

[Click Here for Staff Report](#)

- 5.C For Possible Action - Discussion and possible action regarding a proposed Contract No. 26300220 (“Contract”) for AtkinsRealis, Inc. (“Atkins”) to provide design services for the District 3 – Butti Way Preservation Project (“Butti Project”) and the District 3 – Fairview Drive Preservation Project (“Fairview Project”), for a total not-to-exceed amount of \$381,926. (Casey Sylvester, Transportation/Traffic Engineer)

[Click Here for Staff Report](#)

- 5.D For Possible Action – Discussion and possible action regarding (1) a Federal Lands Access Program Project Memorandum of Agreement (“MOA”) with the Federal Highway Administration, Central Federal Lands Highway Division (“CFLHD”) for the Ash Canyon Road and Trailhead Project (“Project”), and (2) authority for the Transportation Manager to sign the MOA. (Casey Sylvester, Transportation / Traffic Engineer)

[Click Here for Staff Report](#)

- 5.E For Possible Action – Discussion and possible action regarding the development of a Carson City Access Management Plan (“Plan”) which includes recommended updates to existing access management policies, standards, and resources, as well as recommendations for implementation of the proposed Plan. (Casey Sylvester, Transportation/Traffic Engineer).

[Click Here for Staff Report](#)

6. Non-Action Items:

- 6.A Transportation Manager’s Report (Chris Martinovich, Transportation Manager)

[Click Here for Staff Report](#)

- 6.B Street Operations and Control Systems Reports (Chris Martinovich, Transportation Manager)

[Click Here for Staff Report](#)

- 6.C Other comments and reports, which may include future agenda items, status review of additional projects, internal communications and administrative matters,

correspondence to the RTC, project status reports, and comments or other reports from the RTC members or staff. (Chris Martinovich, Transportation Manager)
[Click Here for Staff Report](#)

7. Public Comment:**

The public is invited at this time to provide comment on any topic that relates to a matter over which this public body has supervision, control, jurisdiction or advisory power, including any such matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised during this period for public comment.

8. For Possible Action: To Adjourn

AGENDA NOTES/ MANAGEMENT NOTICES/ DISCLOSURES:

****PUBLIC COMMENT LIMITATIONS** – The RTC will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the Regional Transportation Commission agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and would not be subject to a three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you desire detailed information concerning any subject matter itemized within this agenda, including copies of the supporting material regarding any of the items listed on the agenda, please contact Christopher Martinovich, Transportation Manager, in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by phone at (775) 887-2355 at least 24 hours in advance.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify RTC staff in writing at 3505 Butti Way, Carson City, Nevada, 89701 or at cmartinovich@carson.org, or by calling Christopher Martinovich at (775) 887-2355 at least 24 hours in advance of the meeting.

This agenda and backup information are available on the City's website at www.carson.org/agendas and at the office for Carson City Public Works - 3505 Butti Way, Carson City, Nevada, 89701 (775) 887-2355.

This agenda has been posted at the following locations:

Carson City Public Works, 3505 Butti Way

Community Center, 851 East William Street

www.carson.org/agendas

<https://notice.nv.gov>



STAFF REPORT

Report To: _____ **Meeting Date:** November 12, 2025

Staff Contact: _____

Agenda Title: Minutes for September 10, 2025

Agenda Action: Formal Action / Motion **Time Requested:** _____

Proposed Motion

I move to approve the minutes, as presented.

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[09-10-2025 Minutes \(RTC\).pdf](#)

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

Minutes of the September 10, 2025 Meeting

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A regular meeting of the Carson City Regional Transportation Commission (RTC) was scheduled to begin following the adjournment of the Carson Area Metropolitan Planning Organization (CAMPO) meeting (starting at 4:30 p.m.), on September 10, 2025, in the Community Center Robert “Bob” Crowell Boardroom, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Lori Bagwell
Vice Chair Lisa Schuette
Commissioner Robert “Jim” Dodson
Commissioner Lucia Maloney
Commissioner Gregory Novak

STAFF: Rick Cooley, Deputy Public Works Director
Chris Martinovich, Transportation Manager
Lucas Burr, Deputy District Attorney
Kelly Norman, Senior Transportation Planner/Analyst
Casey Sylvester, Transportation/Traffic Engineer
Jared Cragun, Transportation Planner/Analyst
Scott Bohemier, Transportation Planner
Marcus Myers, Transit Coordinator
Tamar Warren, Senior Deputy Clerk

NOTE: A recording of these proceedings, the commission’s agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review in the Clerk’s Office during regular business hours. All approved meeting minutes are available at <https://www.carson.org/government/city-meetings>.

1. CALL TO ORDER – REGIONAL TRANSPORTATION COMMISSION (RTC)

(5:49:30) – Chairperson Bagwell called the meeting to order at 5:49 p.m.

2. ROLL CALL

(5:49:43) – Roll was called, and a quorum was present.

3. PUBLIC COMMENT

(5:50:00) – Chairperson Bagwell entertained public comments; however, none were forthcoming.

4. FOR POSSIBLE ACTION: APPROVAL OF MINUTES – AUGUST 13, 2025

(5:50:05) – Chairperson Bagwell introduced the item and entertained corrections or a motion.

(5:50:13) – Vice Chair Schuette moved to approve the minutes of the August 13, 2025, RTC meeting as presented. The motion was seconded by Commissioner Novak and carried 5-0-0.

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5. PUBLIC MEETING ITEM(S):

5-A FOR POSSIBLE ACTION – DISCUSSION AND POSSIBLE ACTION REGARDING A DRAFT LIST OF REGIONALLY SIGNIFICANT TRANSPORTATION PROJECTS WITHIN CARSON CITY PROPOSED FOR THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION’S (“CAMPO”) 2050 REGIONAL TRANSPORTATION PLAN (“RTP”), WHICH COULD INCLUDE DISCUSSION ON SCOPE, SCHEDULE, LIMITS, FUNDING, PRIORITIZATION, ADDITIONAL PROJECTS, AND OTHER TOPICS RELATED TO TRANSPORTATION IN CARSON CITY.

(5:50:33) – Chairperson Bagwell introduced the item. Vice Chair Schuette read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest, and stated that she would participate in discussion and action. Mr. Martinovich reviewed the Staff Report and highlighted the attached Exhibit 1 (the list of current projects) and Exhibit 2 (Draft 2050 RTP Project List) and responded to clarifying questions. Mr. Martinovich updated the Board on the Highway 395/580 and Highway 50 interchange project, based on Commissioner Maloney’s question, noting that the completion date had not been determined. Chair Bagwell noted that upon completion of the project, Carson City would owe the State approximately \$7.7 million. Commissioner Maloney noted her support for any “nudging” the RTC might do. Commissioner Novak inquired about having an RTC delegation attend a Nevada Department of Transportation (NDOT) Board meeting. There were no public comments; therefore, Chair Bagwell entertained a motion.

(6:03:10) – Commissioner Maloney moved to direct staff to inform CAMPO of the RTC input regarding the RTP, as discussed. The motion was seconded by Vice Chair Schuette and carried 5-0-0.

5.B FOR POSSIBLE ACTION - DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED CONTRACT NO. 26300182 (“CONTRACT”) FOR KIMLEY-HORN AND ASSOCIATES, INC. (“KH”) TO PROVIDE DESIGN SERVICES FOR THE DISTRICT 3 - 2026 PAVEMENT PRESERVATION PROJECT (“PROJECT”), FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$188,480.

(6:04:00) – Chair Bagwell introduced the item. Mr. Sylvester reviewed the Staff Report, which included the project description and scope of work. He also responded to clarifying questions. Commissioner Novak was in favor of “the optional task to look at the shoulders.” In the form of public comment, Mr. Costa inquired about the need to spend the funds on having a consultant work on a preservation plan. Chair Bagwell and Mr. Martinovich clarified that the contract was for the design services for the District 3 projects. Mr. Martinovich also highlighted that due to staffing shortages, the project could not be

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done in-house, which is their first consideration. There were no additional comments. Chair Bagwell entertained a motion.

(6:07:32) – Commissioner Dodson moved to approve the Contract as presented. The motion was seconded by Commissioner Novak and carried 5-0-0.

5.C FOR POSSIBLE ACTION - DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED CONTRACT NO. 25300339 (“CONTRACT”) WITH CA GROUP, INC. (“CA GROUP”) FOR THE NORTH CARSON COMPLETE STREETS FEASIBILITY STUDY (“PROJECT”), LOCATED BETWEEN WILLIAM STREET AND MEDICAL PARKWAY, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$338,860.

(6:07:50) – Chair Bagwell introduced the item. Commissioner Dodson read into the record a prepared disclosure statement, advised of a disqualifying conflict of interest, and stated that he would not participate in discussion and action. Ms. Norman gave background and presented the Staff Report, which is incorporated into the record. There were no Commissioner or public comments. Chair Bagwell entertained a motion.

(6:09:50) – Vice Chair Schuette moved to approve the Contract as presented. The motion was seconded by Commissioner Novak and carried 4-0-1, with Commissioner Dodson abstaining, per his disclosure statement.

5.D FOR DISCUSSION ONLY - DISCUSSION AND PRESENTATION REGARDING FISCAL YEAR (“FY”) 2025 TRANSPORTATION ACTIVITIES UNDER THE PURVIEW OF THE TRANSPORTATION DIVISION OF CARSON CITY PUBLIC WORKS WHICH MAY INCLUDE DISCUSSION OF GRANTS AND GRANT APPLICATIONS, FUNDING, ONGOING CAPITAL PROJECTS AND TRAFFIC ENGINEERING STUDIES.

(6:10:01) – Chairperson Bagwell introduced the item. Mr. Martinovich reviewed the Staff Report and supporting documents, all of which are incorporated into the record, documenting the FY 2025 transportation activities. He noted that Carson City was awarded \$9.6 million in Federal Lands Access Program grant for the Ash Canyon Road and Trailhead Project, instead of the original \$6.3 million award. He also stated that the Curry Street Project had not been funded. Vice Chair Schuette wished to reinstate the discussion of funding local roads. This item was not agendized for action.

6. NON-ACTION ITEMS

6-A TRANSPORTATION MANAGER’S REPORT

CARSON CITY REGIONAL TRANSPORTATION COMMISSION

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(6:16:16) – Mr. Martinovich stated that the 2025 Pavement Condition Assessment would be analyzed and provided as part of the Annual Monitoring Report for CAMPO. He also noted that a five-year long-range project list was being developed to potentially dedicate future available funds towards the worst roads. Mr. Martinovich announced coordination efforts with NDOT regarding the Hwy 50 rehabilitation project (from I-580 to Deer Run Road), which is scheduled for construction in 2027, possibly using the CAMPO's Carbon Reduction Funds to rehabilitate the multi-use path. He also highlighted several community outreach efforts and cautioned drivers not to drive on wet paint as striping projects are underway.

6-B STREET OPERATIONS AND CONTROL SYSTEMS REPORTS

(6:19:21) – Mr. Martinovich referenced the July Street Operations Report, incorporated into the record, and offered to clarify any items. Chair Bagwell thanked Greg King, Street Supervisor, and his team.

6-C OTHER COMMENTS AND REPORTS

(6:21:01) – Commissioner Novak noted that many Carson City private parking lots had used yellow paint for parking space marking, and stated that they should use white paint, which is the Manual on Uniform Traffic Control Devices (MUTCD) standard. Chair Bagwell was informed that the missing fuel sales tax revenue was due to the state's data issues.

7. PUBLIC COMMENT

(6:24:40) – Chair Bagwell entertained final public comments; however, none were forthcoming.

8. FOR POSSIBLE ACTION: TO ADJOURN

(6:24:51) – Chairperson Bagwell adjourned the meeting at 6:24 p.m.

The Minutes of the September 10, 2025, Carson City Regional Transportation Commission meeting are so approved on this 12th day of November 2025.



STAFF REPORT

Report To: Regional Transportation Commission **Meeting Date:** November 12, 2025

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Discussion Only – Discussion and presentation regarding the Carson City Public Works Department ("Public Works") tree operation services, including a summary of the capabilities of Public Works staff to perform tree trimming and removal, and how Public Works staff identify and monitor trees for trimming, removal, or replacement within the public right-of-way. (Justin Tiearney, Street Operations Manager)

Agenda Action: Other / Presentation **Time Requested:** 10 minutes

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

N/A

Background/Issues & Analysis

Public Works, Street Operations staff is responsible for the management and care of the trees located within Carson City ("City")-owned right-of-way, including those along long roadways and in public landscaped areas. Public Works is responsible for maintaining about 6,800 trees. There are currently four Public Works staff members responsible for trimming, removing, and replacing City-owned trees. Public Works staff use a software program called Treekeeper to manage the ownership, species, and work history of trees located in the right-of-way or on City-owned property. Staff will present a summary of the software program as well as highlight the capabilities and day-to-day responsibilities of staff.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? Yes

Explanation of Fiscal Impact: The fiscal impact associated with this item is budgeted in the Street Operations Fund, 2563038-500459, Tree Care & Lot Cleaning account, which has a current annual budget of \$50,000.

Alternatives

N/A

Attachment(s):

[5A_RTC_Exhibit 1 - Tree Presentation.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

Carson City Tree Program

Preserving Carson City's Urban Forest

1



2

The Value Of Our Urban Forest

- ▶ **Economic Benefits:** Increase property values by up to 20% and attract business and tourism.
- ▶ **Environmental Benefits:** Improve air and water quality, reduce stormwater runoff, and combat climate change by absorbing carbon dioxide.
- ▶ **Community Well-being:** Provide shade, reduce energy costs, and contribute to physical, mental, and social wellness.

3

‘ISA’ International Society of Arboriculture Certified

- ▶ Carson City Public Works Tree Program
 - CCPW tree crew
 - One crew with two staff members
 - One bucket truck
 - One chip truck and a chipper
 - Certifications
 - Four staff members who are ISA-certified tree arborists
 - One is also certified in tree risk assessment and is a certified tree climber
 - The ISA also requires that we earn a total of 30 continuing education credits every three years, so staff members are constantly training

4

City Tree Management

- ▶ The City uses a software called TreeKeeper to manage its Urban Forest and Park trees. TreeKeeper is a powerful tool with many capabilities and is used by City personnel daily. Personnel can:
 - Manage all data in the field with a mobile device
 - Attach photos
 - Work planning
 - Comprehensive reporting
 - Search data records
 - Calculate ecosystem benefits

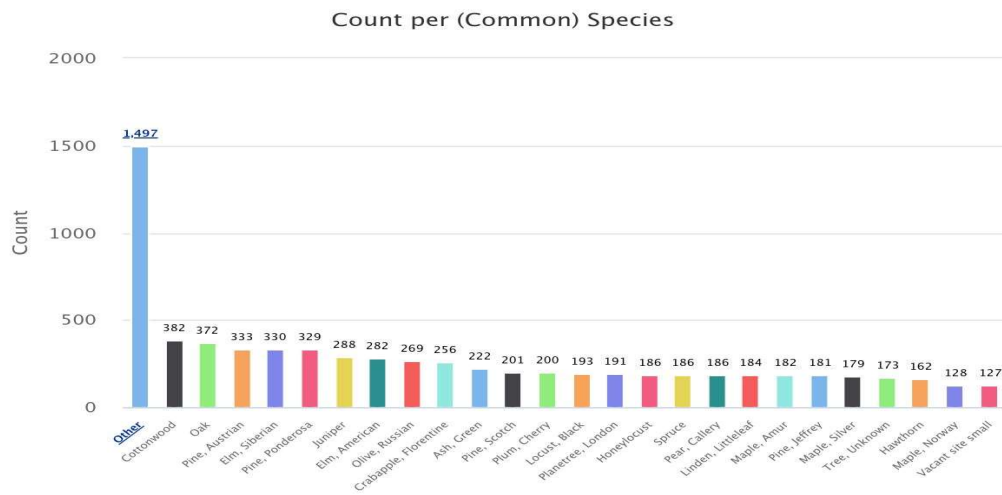
5

TreeKeeper ECO Tree Benefits

- ▶ Currently 6,802 trees (Includes City and Park Trees)
- ▶ TreeKeepers tree evaluation is \$29,319,346.00
- ▶ Carbon sequestered is 1,793,759.00 pounds
- ▶ Stormwater runoff avoided is 2,570,354.00 gallons
- ▶ Rainfall Intercepted is 72,901,087.00 gallons
- ▶ Carbon monoxide removed 8,033.39 ounces

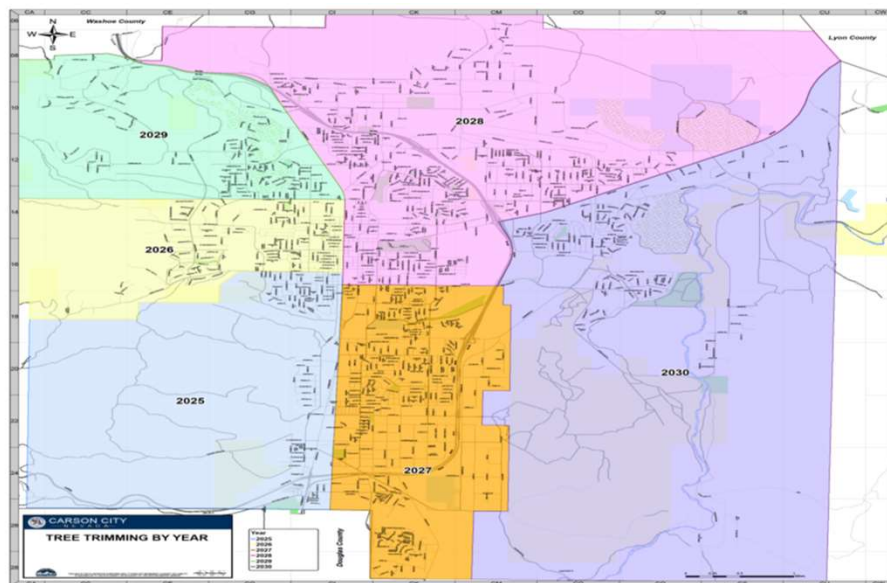
6

Top 25 tree species



7

Public Works Tree Pruning by year



8



STAFF REPORT

Report To: Regional Transportation Commission **Meeting Date:** November 12, 2025

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action – Discussion and possible action regarding purchase authority for two transit vehicles for the Jump Around Carson (“JAC”) Transit System, in the amount of \$627,349 per vehicle for a total amount of \$1,254,698 from Gillig, LLC (“Gillig”), utilizing the Cooperative Purchasing Agreement for Transit Busses, Contract No. 06719 ("Contract") between the Department of Enterprise Services, a Washington State governmental agency (“DES”), and the Carson City Regional Transportation Commission ("RTC"), and authorization for the Transportation Manager to approve expenditure of a 10% contingency equaling \$125,470 to account for possible changes in cost resulting from available technology options and increased costs resulting from tariffs on materials required for the vehicles, for a total not-to-exceed purchase authority amount of \$1,380,168. (Marcus Myers, Transit Coordinator)

Agenda Action: Formal Action / Motion **Time Requested:** 5 minutes

Proposed Motion

I move to authorize the purchase authority, as presented, and authorize the Transportation Manager to approve expenditure of the 10% contingency, if needed.

Board's Strategic Goal

N/A

Previous Action

December 11, 2024 (Item 5.F) – The Regional Transportation Commission (“RTC”) approved a no-cost agreement with DES to purchase buses for JAC using the Federal Transit Administration (“FTA”) compliant Contract.

Background/Issues & Analysis

The Contract allows the RTC to purchase vehicles from Gillig, who has provided a cost quote for the purchase of two medium-duty, 29-foot, low-floor, diesel buses, asset class BU. The proposed action is to purchase two 29-foot vehicles to replace two existing 35-foot buses: 4243 and 4244, used for JAC’s fixed-route system. These vehicles have been identified by the Transit Asset Management Plan as being high priority for replacement. While neither vehicle has met or exceeded its Useful Life Benchmark (“ULB”), both vehicles have met or exceeded their minimum useful life in terms of age and mileage and are of marginal condition.

The two vehicles will be funded from the Vehicle Purchase account using funding from several active

Federal Transit Administration (“FTA”) grants and local matching funds budgeted in prior fiscal years as well as in fiscal year (“FY”) 2026. There is sufficient budget available in the Vehicle Purchase account for the purchase of these two vehicles.

JAC does not currently operate any vehicles manufactured by Gillig; however, JAC and Carson City fleet services staff have reviewed similar Gillig buses and have been working closely with Gillig to ensure these vehicles meet JAC’s needs. The length of 29 feet was selected because it is slightly shorter than existing vehicles, which allows for better maneuverability while still providing a higher capacity as compared to existing cut-away vehicles.

The vehicles are estimated to enter production within 20 – 24 months following issuance of a Purchase Order. As stated in the quote, uncertainty surrounding the cost of materials imported to the United States due to tariffs could impact the final cost of these two vehicles. Additionally, changes in technology options during the 20-month pre-production period may require adjustments to the quoted prices. While the exact amount is unknown, staff recommend a contingency of 10% be included to account for increased costs resulting from tariffs and changes in technology options.

The total cost of the buses, including the 10% contingency, is \$1,380,168. The available grant funding for the two vehicles is \$1,435,000. Additionally, a neighboring transit agency has received communication from the FTA that additional costs due to tariffs may be covered by the FTA above the awarded grant amounts. While this is not anticipated to be needed based on the available grant funding at this time, staff is in the process of contacting the FTA to determine if such a provision is available to the Carson Area Metropolitan Planning Organization, which receives the FTA funding, should it be required in the future.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.195

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Transit fund Expenses, Vehicle Purchase account / 2253036-507705; Transit Fund Revenue Source, FFY 2019 5339 Grant / G302621004, 111-A1 Rolling Stock; FFY 2019 5339b Grant / G302621003, 111-A1 Rolling Stock; and Transit Fund FFY 2022 5307 Grant / G302626021, 111-A5 Rolling Stock.

Is it currently budgeted? Yes

Explanation of Fiscal Impact: The purchase of these two replacement vehicles was budgeted in the Transit Fund, Vehicle Purchase account. The total cost of the two replacement vehicles is estimated to be \$1,380,168 which includes the 10% contingency. The total available budget for FY 2026 is \$586,000, and approximately \$977,000 from FFY 2025 is available and will be rolled forward during FY 2026 augmentations. The total available funding in the Vehicle Purchase account following the roll forward is \$1,563,000.

FTA Section 5307, Section 5339a, and Section 5339b program grant funding will be used for the purchase. FTA federal funding for the purchase of replacement vehicles requires a local match percentage of between 15% and 30%. Staff will use the oldest grants first. The breakdown of available grants is listed below.

FFY 2019 5339; Federal: \$122,405 (85%), Local Match: \$21,601 (15%), Total: \$144,006

FFY 2019 5339b; Federal: \$455,000 (70%), Local Match: \$195,000 (30%), Total: \$650,000

FFY 2022 5307; Federal: \$544,845 (85%), Local Match: \$96,150 (15%), Total: \$640,995

Alternatives

Do not authorize the purchase authority and provide alternative direction to staff.

Attachment(s):

[5B_RTC_Exhibit 1 - Gillig Quote.pdf](#)

[5B_RTC_Exhibit 2 - Staff Report and Contract 06719 for Washington State Purchasing Agreement.pdf](#)

[5B_RTC_Exhibit 3 - Condition Assessment.pdf](#)

[5B_RTC_Exhibit 4 - Vehicle Purchase Grant Revenue and Expenses Summary.pdf](#)

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)

September 3, 2025

Christopher Martinovich
Transportation Manager
Public Works Department, Carson City
3505 Butti Way
Carson City, CA 89701

Dear Christopher,

Thank you for your interest in purchasing (2) 29' Diesel Low Floor Buses by utilizing the State of WA DES Contract No. 06719-01.

Attached you will find the price variance/price summary that would pertain to your order.

(2) 29' DIESEL LOW FLOOR BUSES

\$627,349.00 each

This price is valid for 90 days and is FOB Carson City, NV. Prices exclude any taxes and license fees. The production start date of this order will begin within 20 – 24 months from receipt of purchase order.

The current Administration has recently placed substantial tariffs on goods imported into the United States, and there have been indications that additional or different tariffs may be imposed. Although we are actively working with our suppliers to determine the financial impact these tariffs may ultimately have on our material and production costs, we believe in some cases (bus configuration) it will add a significant cost to the bus price which GILLIG is unable to absorb. As a valued partner, you have our commitment and assurance that we will do everything possible to minimize the impact as we navigate this developing situation. However, contract modifications and price adjustments will likely be necessary to offset any cost increases due to these tariffs.

We thank you for this opportunity and appreciate your interest in GILLIG and our products. We at GILLIG look forward to building these vehicles for Carson City and in so doing, build a lasting partnership. Working together, GILLIG is confident we can manage the tariff situation and continue to build and deliver the best transit buses in the industry along with the highest level of customer satisfaction.

Should you have any questions, please do not hesitate to contact me at (916) 201-4642.

Sincerely,



Richard Bissell
GILLIG Northwest Regional Sales Manager

GILLIG PARTS	QTY
STRAPS, O/H GRAB	—
STANCHION, REAR LONGITUDINAL	4
STANCHION, FWD RD STRAIGHT	1
STANCHION, CS FUEL TANK	1
STANCHION, LONGITUDINAL @ S.SIDE FWD WW	1
PANEL, MODESTY, 3RD STEP, C. SIDE & S.SIDE W/ REMOTE BELT REL	1

REVISIONS					20
SYM	DWN	ZONE	DESCRIPTION	REL.	D.T.
A	NSH		RELEASED FOR BID	107631	03/24/15
B	CNA		UPDATED DB REVISIONS	111243	12/28/15

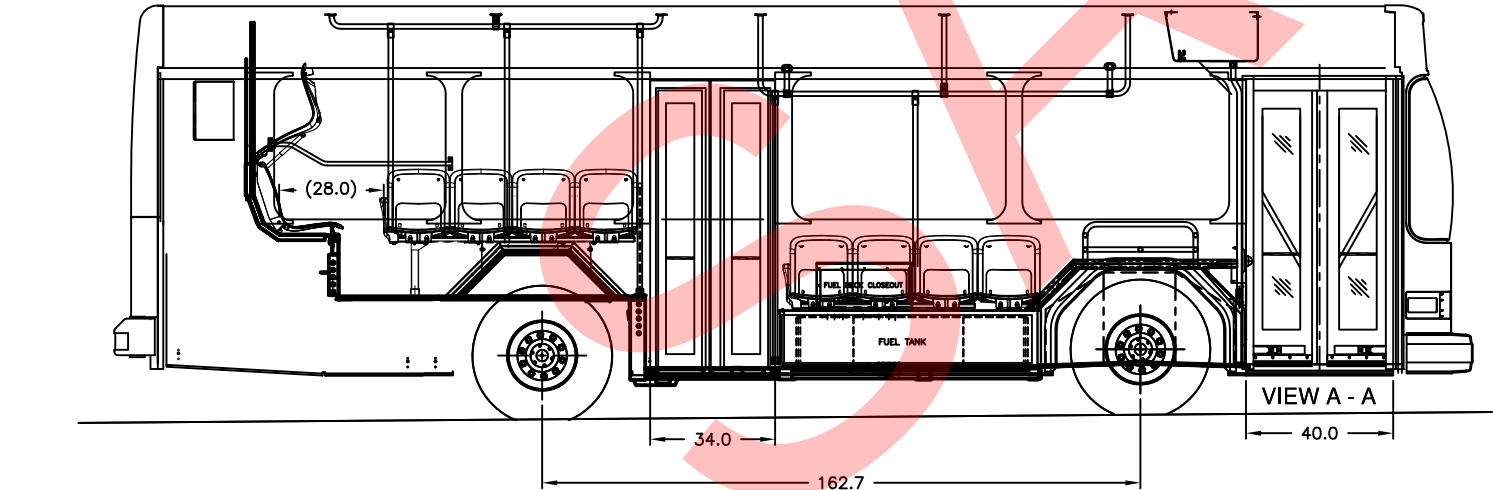
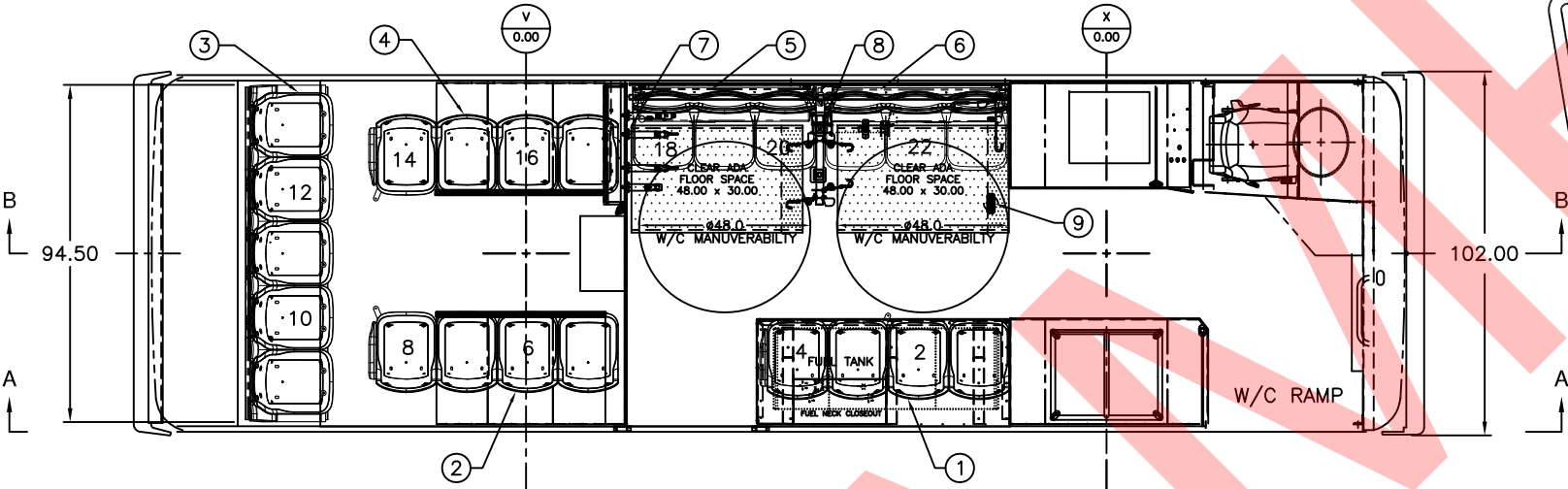
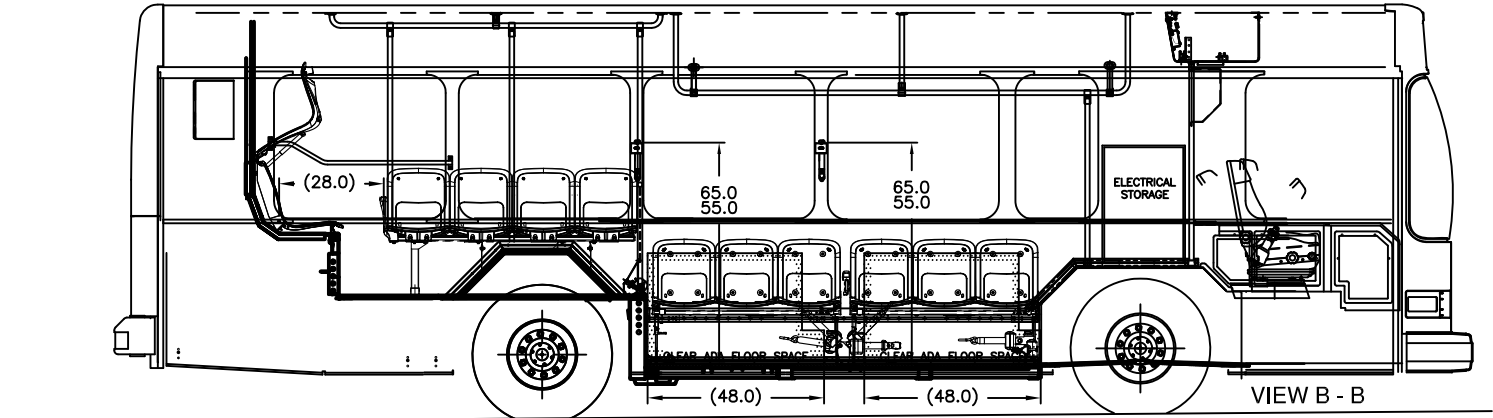
NOTES:

1. TO MAXIMIZE OCCUPANT CRASH PROTECTION AND REDUCE THE POTENTIAL FOR SIGNIFICANT INJURY TO PASSENGERS SEATED IN THE FIRST FORWARD FACING SEATS IMMEDIATELY REARWARD OF THE ADA AREA, GILLIG REQUIRES EITHER: 1.1 THE PLACEMENT OF A BARRIER FORWARD OF THESE SEATS. 1.2 USE OF A GRAB/STANCHION POLE FOR THE AISLE SEAT AND WALL MOUNTED GRAB HANDLE FOR THE OUTBOARD SEAT OR 1.3 SEAT BELTS ON BOTH THESE SEATS.
2. ALL DIMENSIONS ARE IN INCHES.
3. FLOORING LAYOUT: SEE FL-67617R000. (ALLISON CHECK CUSTOMER NOTES??)
4. THIS DRAWING IS TO BE USED FOR SEAT INSTALLATION. ALL OTHER GRAPHICS ARE SHOWN FOR REFERENCE ONLY AND THE FINAL DESIGN MAY VARY.

SEAT AND RESTRAINT NOTES:

10. SEATS & RESTRAINT BELTS MUST MEET FMVSS 209 & 302 STANDARDS.
11. GRAB HANDLE MATERIAL: ENERGY-ABSORBING OR STAINLESS STEEL?????????????????
12. W/C BELTS AND RETRACTORS: Q-STRAINT?????????????????????????????????????
13. SEAT INSERT: CLOTH COVERED VR-50 OR CR50 WITH .50 PADDING OR CR50 WITH 1.25 BOTTOM AND .50 BACK PADDING. ??????????????
14. CANTILEVERED SEATS SHALL HAVE NO SHROUDS.?????????????????????????????????
15. ALL SEATS WITH T-PEDESTALS SHALL HAVE AN OPEN CHANNEL DESIGN. ALL SEATS WITH DIMENSION E=6.12 SHALL HAVE 3.0 LONG MOUNTING SLOTS.
16. REF: FOR OTHER SEAT DETAILS NOT SHOWN. SEE PURCHASING ORDER SPECIFICATION SHEET.

PRELIMINARY
RELEASE ONLY



9	—	—	—	—	—	OPT A2: FLOOR POCKET		
8	—	—	—	—	—	OPT F: PIVOTING ARM W/ LOCK-DOWN PIN		
7	—	—	—	—	—	OPT P: (4) D-RING MTD BELT ASSEMBLY, REMOTE BELT REL: 30.0 CABLE		
6	3	C	—	—	—	W/C FLIP-UP, TOUCH PAD, AFT ARMREST, W/C RESTRAINTS ON FWD LEG		
5	3	C	—	—	—	W/C FLIP-UP, TOUCH PAD		
4	4	P	—	—	2	AFT ARMREST, E=6.12		
3	5	—	—	—	—	HINGED SETTEE, 1-3-1, GAS SPRINGS W/ SINGLE LOCKING PIN		
2	4	P	—	—	2	AFT ARMREST, E=6.12		
1	4	—	—	—	1	AFT ARMREST, OVER FUEL TANK		
ITEM NUMBER	VENDOR PART NUMBER	(A) PASSENGER SEAT SIZE	(B) PEDESTAL	(C) CANTILEVER	(G) GRAB HANDLE	(F) FLAT BACK PANEL	(H) STANCHION CUP	NOTES AND COMMENTS
23	PASSENGERS	PASSENGER SEAT SUPPLIER: AMERICAN SEATING CO. PASSENGER SEAT MODELS: INSIGHT 18.0 WIDE FWD FACING INSIGHT 17.0 WIDE AISLE FACING						SIGNATURE ON THIS DRAWING INDICATES CUSTOMERS APPROVAL OF LAYOUT AND AGREEMENT THAT SAME IS IN COMPLIANCE WITH CUSTOMER'S SPECIFICATIONS. ONCE SIGNED THIS DRAWING BECOMES A PART OF CONTRACT # _____ PURCHASE ORDER #: _____ SIGNED BY: _____ ACTING ON BEHAVIOR OF AND WITH THE AUTHORITY OF _____
FIRST CHASSIS 000000 - 000000 (00) MM/DD/YY 000000 - 000000 (00) MM/DD/YY								STANDARD REVISION — DATE —
GILLIG DESIGN BULLETIN REQUIREMENTS: UNLESS OTHERWISE SPECIFIED								DESIGNER N. HOM DATE 12/28/15
DESCRIPTION								GILLIG LLC HAYWARD, CA
SETTEE:								KIT & DIAGRAM, SEAT LF2010 29'-11" X 102"
UPPER SECTION:								CUSTOMER NAME, STATE
CENTER SECTION:								SL-74030-XXXXX
W/C RESTRAINT OPTION:								
ADA CLEAR FLOOR SPACE:								
SEAT DIMENSIONAL SPEC.:								
DIMENSIONING AND TOLERANCING ARE PER ANSI Y14.5M-1982 UNLESS OTHERWISE SPECIFIED:								
HIP-TO-KNEE TOLERANCE NON PADDED SEATS: ±0.25 PADDED SEATS: ±0.50								
LINEAR: .XX ±.3 .XX ±.12 .XXX ±.060								
ANGULAR: 15°								
CAD SCALE: 1:51								
SIZE B								
This drawing and the information contained thereon is submitted confidentially and is the property of The GILLIG LLC. Use, reproduction, or disclosure of the content of this drawing or any portion thereof for any purpose must be approved in writing by The GILLIG LLC.								

PRICE VARIANCE

(8/22/2025)

CARSON CITY, NV (PIGGYBACK OFF OF STATE OF WASHINGTON RFP# 2020 06719-01)

(2) 29' DIESEL LOW FLOOR BUS, SN: TBD

ITEM	STATE OF WASHINGTON, WA	CARSON CITY, NV	VARIANCE
STYLING PACKAGE	STD LOW FLOOR	STD LOW FLOOR	
CUMMINS ENGINE	L9, 280 HP (DIESEL)	L9, 280 HP (DIESEL)	
AUXILIARY ENGINE OIL FILTER	NOT INCLUDED	NOT REQUIRED	
COOLANT FILTER	STD FLEETGUARD	STD FLEETGUARD	
ENGINE FUEL FILTER	STD FLEETGUARD	DAVCO 245, HEATED	994.00
STARTER	DELCO 42MT	DELCO 42MT	
ALTERNATOR	NIEHOFF C803 (500 AMP)	NIEHOFF C803 (500 AMP)	
ENGINE BLOCK HEATER	NOT INCLUDED	NOT REQUIRED	
AIR RESTRICTION INDICATOR	DONALDSON INFORMER	DONALDSON INFORMER	
RADIATOR	MODINE E-FAN	MODINE E-FAN	
E-COAT RAD/CAC	NOT INCLUDED	NOT REQUIRED	
RADIATOR TANK GUARD	NOT INCLUDED	NOT REQUIRED	
ENGINE OIL EXTRACTOR PORT	NOT INCLUDED	NOT REQUIRED	
ENGINE OIL DRAIN	MAGNETIC DRAIN PLUG	MAGNETIC DRAIN PLUG	
TRANSMISSION	ALLISON B400R	ALLISON B400R	
FUELSENSE 2.0	NOT INCLUDED	REQUIRED	551.00
TRANS OIL EXTRACTOR PORT	NOT INCLUDED	REQUIRED	86.00
WHEEL MOUNTING	HUB PILOTED	HUB PILOTED	
BRAKES	DISC BRAKES	DISC BRAKES	
AXLE HUB SEALS	GREASE SEALS	OIL SEALS	
MAGNETIC AXLE DRAIN PLUGS	INCLUDED	REQUIRED	
HUBODOMETER	NOT INCLUDED	NOT REQUIRED	
HUBODOMETER GUARD	NOT INCLUDED	NOT REQUIRED	
DROP DOWN AUTOMATIC CHAINS	NOT INCLUDED	NOT REQUIRED	
AUTOMATIC TRACTION CONTROL	INCLUDED	REQUIRED	
WHEELS	(6) POWDER COATED STEEL WHEELS	(6) POWDER COATED STEEL WHEELS	
DURAFLANGE WHEELS	NOT INCLUDED	NOT REQUIRED	
TIRES	CUSTOMER SUPPLIED	(6) GILLIG SUPPLIED (MICHELIN)	6,955.00
TIRE PRESSURE MONITORING SYSTEM	NOT INCLUDED	REQUIRED	1,663.00
ELECTRIC STEERING ASSIST	NOT INCLUDED	NOT REQUIRED	
VIP TEXTURED STEERING WHEEL	NOT INCLUDED	NOT REQUIRED	
DIESEL FILL	EMCO WHEATON	GRAVITY FILL (W/ FUEL CAP PAINTED GREEN)	(225.00)
DASH FUEL GAUGE	NOT INCLUDED	REQUIRED	192.00
KEYED IGNITION SWITCH	NOT INCLUDED	REQUIRED	175.00
OIL PRESURE & COOLANT TEMP GAUGES IN ENGINE COMP'T	ELECTRIC	AMETEC PROGRAMABLE GAUGE	150.00
SWAT SWITCH	NOT INCLUDED	NOT REQUIRED	
DUAL AD-IP AIR DRYER	NOT INCLUDED	SKF DUAL TURBO 2000, HEATED	
ELECTRICAL TOW CONNECTION	NOT INCLUDED	NOT REQUIRED	
ENGINE SKID PROTECTION	NOT INCLUDED	REQUIRED	539.00
HORN SPLASH SHIELD	NOT INCLUDED	NOT REQUIRED	
REAR HAND THROTTLE	NOT INCLUDED	NOT REQUIRED	
BATTERY TYPE	(2) DEKA 8D	(2) DEKA 8D	
BATTERY JUMP START CONN	INCLUDED (REAR CONNECTION)	REQUIRED (FRONT & REAR CONNECTION)	149.00
WHEELCHAIR RAMP	LIFT-U LU18	LIFT-U LU18	
A-POST SKID PLATES	NOT INCLUDED	NOT REQUIRED	

PRICE VARIANCE

(8/22/2025)

CARSON CITY, NV (PIGGYBACK OFF OF STATE OF WASHINGTON RFP# 2020 06719-01)

(2) 29' DIESEL LOW FLOOR BUS, SN: TBD

ITEM	STATE OF WASHINGTON, WA	CARSON CITY, NV	VARIANCE
HVAC MOTORS (TK)	TK BRUSHLESS MOTORS	TK BRUSHLESS MOTORS	
HVAC COMPRESSOR (TK)	S391	S391	
REFRIGERANT	R134A	R134A	
REFRIGERANT PRESSURE DISPLAY	NOT INCLUDED	NOT REQUIRED	
USSC ACTIVE AIR SYSTEM	NOT INCLUDED	NOT REQUIRED	
DRIVERS HEATER MOTORS	BRUSHLESS	BRUSHLESS	
FRESH AIR MAKE-UP	NOT INCLUDED	NOT REQUIRED	
AUXILIARY COOLANT HEATER	NOT INCLUDED	NOT REQUIRED	
FRONT STEP HEATER	NOT INCLUDED	NOT REQUIRED	
EXIT DOOR HEATER	NOT INCLUDED	NOT REQUIRED	
UNDERSEAT HEATER	NOT INCLUDED	NOT REQUIRED	
WARM WALL HEATER	NOT INCLUDED	NOT REQUIRED	
DASH FAN(S)	NOT INCLUDED	(1) DASH FAN	128.00
SENSITIVE EDGE - FRONT DOOR	NOT INCLUDED	NOT REQUIRED	
EXTERIOR FRONT DOOR RELEASE	NOT INCLUDED	REQUIRED	231.00
REAR DOOR	34" AIR OPEN/SPRING CLOSE	34" AIR OPEN/SPRING CLOSE	
DOOR CONTROLS	FULL DRIVER CONTROL	FULL DRIVER CONTROL	
VAPOR ELECTRONIC DOOR CONTROL W/ BUTTONS	NOT INCLUDED	REQUIRED	985.00
ELECTRICAL EQUIPMENT CABINET	44" W/(2) FANS	44" W/(2) FANS	
FRONT WHEELWELL PACKAGE RACK	NOT INCLUDED	NOT REQUIRED	
CS WHEELWELL STORAGE BOX	NOT INCLUDED	NOT REQUIRED	
PASSENGER INFO STATION	NOT INCLUDED	NOT REQUIRED	
SCHEDULE RACKS	NOT INCLUDED	NOT REQUIRED	
INTERIOR AD FRAMES	NOT INCLUDED	NOT REQUIRED	
EXTERIOR AD FRAMES	NOT INCLUDED	CS & SS AD FRAMES	884.00
PASSENGER SEATS	AMSECO INSIGHT W/ A.R.M , Q'STRAIT RESTRANTS	AMSECO INSIGHT CLASSIC W/ A.R.M , Q'STRAIT RESTRANTS (PER SEAT LAYOUT #SL-74030)	9,504.00
REAR SEAT RISERS FOR FORWARD FACING SEATS	NOT INCLUDED	NOT REQUIRED	
FRONT WHEELWELL VERTICAL STANCHIONS	NOT INCLUDED	NOT REQUIRED	
DRIVERS SEAT	RECARO ERGO METRO W/ HEADREST & 2-PT BLACK BELT	USSC G2A NON-HEATED WITH HEADREST & 3-PT BLACK BELT	4,085.00
SEAT ARMREST	NOT INCLUDED	NOT REQUIRED	
SEAT BELT ALARM	NOT INCLUDED	NOT REQUIRED	
SEAT CUSHION ALARM	NOT INCLUDED	NOT REQUIRED	
PASSENGER SIGNALS	PULL CORDS	PULL CORDS	
STOP REQUEST AT REAR DOOR STANCHION	NOT INCLUDED	REQUIRED	98.00
STOP REQUEST LAMP AT DASH	NOT INCLUDED	NOT REQUIRED	
DRIVERS BARRIER	1-PC FLAT MELAMINE	1-PC FLAT MELAMINE	
DRIVERS PROTECTION BARRIER	NOT INCLUDED	NOT REQUIRED	
MODESTY PANEL FWD OF REAR DOOR	NOT INCLUDED	NOT REQUIRED	
OVERHEAD GRAB STRAPS	NOT INCLUDED	(10) BLACK NYLON	360.00

PRICE VARIANCE

(8/22/2025)

CARSON CITY, NV (PIGGYBACK OFF OF STATE OF WASHINGTON RFP# 2020 06719-01)

(2) 29' DIESEL LOW FLOOR BUS, SN: TBD

ITEM	STATE OF WASHINGTON, WA	CARSON CITY, NV	VARIANCE
STANCHIONS	YELLOW POWDER COATED	SSTL	
PASSENGER WINDOWS	AROW STD FRAME / UPPER TRANSOM	AROW STD FRAME / UPPER TRANSOM W/ QUICK CHANGE FEATURE W/ 3M MULTI LAYER FILM	5,511.00
HEAD LAMPS	LED LOW & HIGH BEAMS	LED LOW & HIGH BEAMS	
STOP/TAIL/TURN/BACK UP LAMPS	4" ROUND DIALIGHT LED	4" ROUND DIALIGHT LED	
REAR CAP GRILLE LOWER CENTER STOP LAMPS	(2) 4" RED LED LAMPS	(2) 4" RED LED LAMPS	
YIELD SIGN	NOT INCLUDED	NOT REQUIRED	
BATTERY COMPARTMENT LAMPS	NOT INCLUDED	(1) LED 12" STRIP LAMP	125.00
INTERIOR LAMPS	LED I/O CONTROLS	LED I/O CONTROLS	
PLEASURE RADIO	NOT INCLUDED	CUSTOMER SUPPLIED- GILLIG ORE- WIRE & INSTALLED	250.00
2-WAY RADIO & ANTENNA	PRE-WIRE W/ANTENNA	CUSTOMER SUPPLIED- GILLIG ORE- WIRE & INSTALLED	250.00
PA SYSTEM/VOICE ANNUNCIATOR	STD REI	STD REI	
DRIVERS SPEAKER	NOT INCLUDED	NOT REQUIRED	
HAND HELD MIC	INCLUDED	REQUIRED	
BOOM MIC	INCLUDED	REQUIRED	
HEATED FRONT GLAZING	NOT INCLUDED	NOT REQUIRED	
DESTINATION SIGNS	TWIN VISION AMBER (FRONT, CS & REAR)	HANOVER AMBER W/ EG4 WIRELESS CAPABLE CONTROLLER (FRONT, CS & REAR)	2,081.00
FRONT RUN SIGN	NOT INCLUDED	NOT REQUIRED	
FAREBOX	PRE-WIRE ONLY	PRE-WIRE ONLY	
FAREBOX GUARD	INCLUDED	REQUIRED	
CEILING MTD FAREBOX LAMP	NOT INCLUDED	NOT REQUIRED	
TRANSFER CUTTER	NOT INCLUDED	NOT REQUIRED	
PASSENGER COUNTER	NOT INCLUDED	NOT REQUIRED	
FULL COMPOSITE FLOOR	NOT INCLUDED	REQUIRED	3,145.00
FLOORING MATERIAL	ALTRO	ALTRO	
ROOF HATCHES	(1) REAR MANUAL	(1) REAR MANUAL	
EXTERIOR MIRRORS	8" X 8" 1-PC, NON-HEATED W/ REMOTE	9X11 1-PC W/CONVEX NON HEATED W/REMOTE	294.00
FIRE SUPPRESSION	AMEREX V-25	NOT REQUIRED	(2,099.00)
TRAFFIC LIGHT PREEMPTION	NOT INCLUDED	NOT REQUIRED	
VIDEO SURVEILLANCE	NOT INCLUDED	NOT REQUIRED	
BACK UP CAMERA W/ DASH MOUNTED MONITOR	NOT INCLUDED	NOT REQUIRED	
BIKE RACK	SPORTWORKS MOUNTING BRACKETS ONLY	SPORTWORKS MOUNTING BRACKETS ONLY	
BIKE RACK DEPLOYED LAMP	NOT INCLUDED	NOT REQUIRED	
BIKE RACK MIRROR	NOT INCLUDED	NOT REQUIRED	
MEDICAL AID KIT	NOT INCLUDED	NOT REQUIRED	
BLOODBORN PATHOGEN KIT	NOT INCLUDED	NOT REQUIRED	
BIO-HAZARD KIT	NOT INCLUDED	NOT REQUIRED	
WHEEL CHOCKS (SET)	NOT INCLUDED	NOT REQUIRED	
MULTIFUNCTION DISPLAY (MFD)	NOT INCLUDED	NOT REQUIRED	
DRIVERS DASH GAUGES	AIR PRESSURE & SPEEDOMETER	AIR PRESSURE & SPEEDOMETER	

PRICE VARIANCE

(8/22/2025)

CARSON CITY, NV (PIGGYBACK OFF OF STATE OF WASHINGTON RFP# 2020 06719-01)**(2) 29' DIESEL LOW FLOOR BUS, SN: TBD**

ITEM	STATE OF WASHINGTON, WA	CARSON CITY, NV	VARIANCE
12V POWER PORT AT DASH	NOT INCLUDED	REQUIRED	125.00
CUP HOLDER	NOT INCLUDED	REQUIRED	50.00
WASTE CONTAINER	NOT INCLUDED	NOT REQUIRED	
I/O PROGRAM MODULE	NOT INCLUDED	NOT REQUIRED	
ADJUSTABLE PEDALS	NOT INCLUDED	NOT REQUIRED	
CAD / AVL ITS SYSTEM	NOT INCLUDED	NOT REQUIRED	
EXTERIOR PAINT	1-COLOR	3 COLORS	6,148.00
CLEAR COAT	NOT INCLUDED	NOT REQUIRED	
EXTERIOR GRAPHICS	BUS NUMBERS ONLY	CARSON CITY, NV CUSTOM GRAPHICS (DESIGN TBD) (BUDGETARY ONLY)	5,000.00
ROOF NUMBERS	INCLUDED	REQUIRED	
WARRANTY (BASIC BUS)	24 MONTHS / 100,000 MILES	24 MONTHS / 100,000 MILES	
WARRANTY (BODY STRUCTURAL)	36 MONTHS / 150,000 MILES	36 MONTHS / 150,000 MILES	
WARRANTY (STRUCTURAL INTEGRITY CORROSION)	144 MONTHS / 500,000 MILES	144 MONTHS / 500,000 MILES	
WARRANTY (ENGINE L9)	24 MONTHS / UNL MILES	24 MONTHS / UNL MILES	
WARRANTY (TRANSMISSION - ALLISON)	60 MONTHS / 300,000 MILES	60 MONTHS / 300,000 MILES	
WARRANTY (ALL OTHERS)	BASE COVERAGE PER STATE OF WASHINGTON CONTRACT	BASE COVERAGE PER STATE OF WASHINGTON CONTRACT	
TRAINING	NOT INCLUDED	NOT REQUIRED	

TOTAL CARSON CITY, NV VARIANCES	48,384.00
STATE OF WASHINGTON, WA 29' DIESEL LOW FLOOR BASE UNIT PRICE (APRIL 2021)	404,601.00
DELIVERY	555.00
CARSON CITY, NV 29' DIESEL LOW FLOOR NON-ADJUSTED BASE UNIT PRICE	453,540.00
PPI 1413 ADJUSTMENT PER WA STATE CONTRACT AMENDMENT #1 = 11.78%	47,662.00
PPI 1413 ADJUSTMENT PER WA STATE CONTRACT AMENDMENT #3 = 15%	67,839.00
PPI 1413 ADJUSTMENT PER WA STATE CONTRACT AMENDMENT #4 = 7.15%	37,187.00
PPI 1413 ADJUSTMENT PER WA STATE CONTRACT AMENDMENT #6 = 3.79%	21,121.00
SPARE / TOOLING BUDGET	-
CARSON CITY, NV 29' DIESEL LOW FLOOR CURRENT ADJUSTED PRICE (8/22/2025)	627,349.00

CONFIDENTIAL

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STAFF REPORT

Report To: Regional Transportation Commission **Meeting Date:** December 11, 2024

Staff Contact: Chris Martinovich, Transportation Manager

Agenda Title: For Possible Action – Discussion and possible action regarding (1) approval of a Cooperative Purchasing Agreement (“Agreement”) between the Carson City Regional Transportation Commission (“RTC”) and the Washington State Department of Enterprise Services (“DES”) to permit the RTC to join DES contracts with bus manufactures for the purchase of transit buses for Jump Around Carson (“JAC”), and (2) authorization for the Transportation Manager to execute amendments to the Agreement revising the non-binding estimate of purchases RTC anticipates making and other provisions that do not substantively modify the RTC’s rights and obligations under the Agreement.

Staff Summary: The Agreement sets the terms by which the RTC will be permitted to join contracts available through DES. Joinder contracts available through DES include Federal Transit Administration (“FTA”) compliant and competitively bid contracts for the purchase of transit buses. Among the vendors available through DES is Gillig LLC (“Gillig”) who manufactures a variety of transit bus types and sizes. The Agreement does not authorize any particular purchase or join any particular contract. Any specific purchases, and the joinder agreement through which the purchases are made, will be the subject of a future RTC agenda item. The Agreement term is the same as the term of any contract the RTC ultimately joins. For Gillig the maximum term ends March 31, 2026.

Agenda Action: Formal Action / Motion **Time Requested:** 5 minutes

Proposed Motion

I move to approve the Agreement, as presented, and authorize the Transportation Manager to execute amendments to the Agreement that revise the non-binding estimate of purchases RTC anticipates making and other provisions that do not substantively modify RTC's rights and obligations under the Agreement.

Board's Strategic Goal

N/A

Previous Action

Background/Issues & Analysis

The JAC Transit Asset Management Plan calls for the replacement of two fixed route buses, 4243 and 4244, as both have reached their minimum useful life and are routinely in need of maintenance. These

buses are 34-foot long, rear engine, diesel buses and have an FTA asset classification of BU. JAC currently has five vehicles of the BU asset classification. Currently, RTC must issue its own request for bids and execute an individual contract when needing to purchase new buses of this asset class, which can be a long and challenging process. The Agreement allows the RTC to purchase transit buses using DES contracts that have already complied with rigorous solicitation processes that comply with FTA requirements. The Agreement does not relive the RTC of its obligation to complete any pre- and post-award certifications and inspections of any bus purchased through the Agreement.

In accordance with the federal FAST Act, Section 3019, FTA permits transit providers to purchase from a state schedule outside of their state. When agencies like RTC use state purchasing contracts, FTA does not classify the action as "piggybacking," and rules established for "piggybacking" do not apply to state purchasing schedules. "Piggybacking" as used by FTA refers to the assignment of unanticipated excess contract rights by one agency to a grantee that was not known at the time of the original contract award. This method of using other state purchasing contracts is done by neighboring transit agencies including both the Tahoe Transportation District and the Regional Transportation Commission of Washoe County. Both agencies have agreements with DES.

Staff have been evaluating different bus manufacturers from those currently used by JAC as the five existing vehicles present challenges to the contracted operator and to Carson City fleet maintenance staff. Staff have been investigating options provided by different manufacturers with the goal of finding a more durable, longer lasting vehicle that has the seating capacity to meet JAC's needs. Gillig was identified as a viable option for JAC as they have seen success in both Reno and Lake Tahoe and are used by JAC contracted operator in other areas. The Agreement authorizes staff to contact Gillig, or any other DES-contracted vendors, to solicit price quotes for different transit bus types. Staff are evaluating the different options Gillig offer which include 30-foot long and 35-foot long diesel and diesel-hybrid options. Pricing options and authorization to purchase will be brought to the RTC during a future meeting.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 277A.180

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? Yes

Explanation of Fiscal Impact: There is no fiscal impact associated with executing this agreement. The authorization to purchase buses under this agreement will be brought to the RTC at future meetings.

Alternatives

Do not approve the Agreement and provide direction to staff regarding the purchase of transit buses.

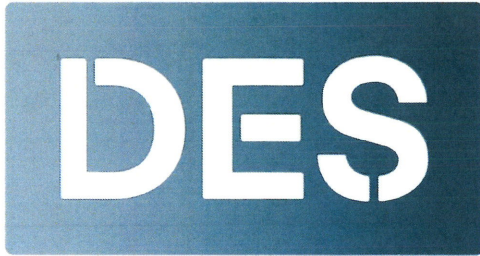
Attachment(s):

5F_RTC_Exhibit 1 - Washington State Purchase Agreement.pdf

Motion: Approve

1) BS
2) GN

Aye/Nay
5-0-0



Washington State DEPARTMENT OF ENTERPRISE SERVICES

COOPERATIVE PURCHASING AGREEMENT

FOR

TRANSIT BUSES

CONTRACT No. 06719

This Cooperative Purchasing Agreement for Transit Buses ("Agreement") is made and entered into by and between the State of Washington acting by and through the Department of Enterprise Services, a Washington State governmental agency ("Enterprise Services") and the Carson City Regional Transportation Commission, ("Authorized Purchasing Entity") and is dated and effective as of December 23, 2024.

RECITALS

- A. Pursuant to Legislative authorization, Enterprise Services, on behalf of the State of Washington, is authorized to develop, solicit, and establish procurement solutions, including statewide contracts ("Contract"), for goods and/or services to support Washington state agencies. See RCW 39.26.050(1). The Washington State Legislature also has authorized Enterprise Services to make these contracts available, pursuant to an agreement in which Enterprise Services ensures full cost recovery, to other local or federal government agencies or entities, public benefit nonprofit organizations, and any tribes located in the State of Washington. See RCW 39.26.050(1) & (2).
- B. In addition, Enterprise Services is authorized "to participate in, sponsor, conduct, or administer a cooperative purchasing agreement." See RCW 39.26.060(1).
- C. Cooperative Purchasing Agreements provide an opportunity for Enterprise Services to meet the needs of its customers and, by designing and developing the Competitive Solicitation and resulting Contract to include the opportunity for cooperative utilization by Authorized Purchasing Entities through a Cooperative Purchasing Agreement, to meet the needs of similarly situated purchasing entities who collectively enable an innovative, cost-effective, and efficient procurement solution for awarded contractors and eligible purchasers.
- D. The above-referenced Contract was competitively bid, evaluated, and awarded pursuant to the State of Washington's procurement laws for goods/services. See RCW 39.26. The procurement and resulting Contracts were designed to create competition and awarded contractors for a variety of Transit Buses (contract categories).

- E. The above-referenced Contract was designed to and meets Federal Transit Administration (“FTA”) requirements for a State Cooperative Purchasing Contract under the FAST Act Sec. 3019. See Pub.L. 114-94.
- F. There are no pending protests or lawsuits pertaining to the procurement or award of the Contract.
- G. Enterprise Services maintains procurement and contract records pertaining to the Contract including the Competitive Solicitation, Bid Tab, Bidder Profiles, and resulting Contracts. In addition, Enterprise Services Transit Buses website identifies the various awarded contractors.
- H. The purpose of this Agreement is to enable the Authorized Purchasing Entity to utilize the above referenced Contract consistent with the terms thereof and the terms and conditions set forth herein.

A G R E E M E N T

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions set forth herein, the parties hereto hereby agree as follows:

1. TERM. Upon execution, this Cooperative Purchasing Agreement shall continue for the term of the applicable Contract, as amended or extended; *Provided*, however, that, upon written notice to Enterprise Services, Purchasing Entity may terminate its participation in this Cooperative Purchasing Agreement and its ability to utilize the above-referenced Contract.
2. AUTHORIZATION TO UTILIZE THE CONTRACT. Consistent with the terms and conditions of the Contract and Purchasing Entity’s applicable procurement law, Purchasing Entity is authorized to utilize the above-referenced Contract as a procurement solution. The State of Washington makes no representation or warranty regarding Purchasing Entity’s governing law or whether the Contract is an appropriate procurement solution for Purchasing Entity.
3. CONTRACTOR CONSENT. Consistent with its applicable procurement authority, Purchasing Entity may propose and negotiate jurisdiction-specific terms with the applicable awarded Contractor to meet Purchasing Entity’s needs; *Provided*, however, that any such jurisdiction-specific modifications are subject to agreement with the applicable awarded Contractor. **Under no circumstances, however, will Purchasing Entity’s jurisdiction-specific modifications change or modify the Contract obligations between the State of Washington and the applicable awarded Contractor.** Upon execution of Purchasing Entity’s agreement with the applicable awarded Contractor, Purchasing Entity shall provide a copy of the same to Enterprise Services prior to making any purchases under the Contract.
4. VENDOR MANAGEMENT FEE. The Vendor Management Fee set forth in the Contract shall be paid by the applicable Contractor to Enterprise Services on all applicable purchases. In no event shall Purchasing Entity modify, waive, or terminate the Vendor Management Fee. Any such modification, waiver, or termination of the Vendor Management Fee shall be deemed a material breach of this Agreement and shall terminate the Agreement; and, in the event Purchasing Entity attempts to modify, waive, or terminate the Vendor Management Fee, Purchasing Entity shall, by such act, agree to notify Enterprise Services of the same and to pay to Enterprise Services, within thirty (30) days, the equivalent of the otherwise applicable Vendor Management Fee.

5. **ACCURATE PURCHASES.** Purchasing Entity shall make orders within the scope of the Contract. Any purchases outside of the scope of the Contract shall constitute a breach of this Agreement. IN the event of such breach, Enterprise Services may terminate this Agreement, including the authorization for any purchases by Purchasing Entity under the Contract. Purchasing Entity represents and warrants that it shall use reasonable, good faith efforts to assist the Contractor in obtaining and reporting to Enterprise Services accurate purchases under the Contract for purposes of the applicable Vendor Management Fee.

6. **AGREEMENT MANAGEMENT; NOTICES; PURCHASING ENTITY CONTRACT ADMINISTRATOR.**

(a) **AGREEMENT MANAGEMENT; NOTICES.** The parties hereby designate the following contacts as the respective single points of contact for purposes of this Agreement. The parties may change such individuals by written notice as set forth below. Any notices required or desired shall be in writing and sent by U.S. mail, postage prepaid, or sent via email, and shall be sent to the respective addressee at the respective address or email address set forth below or to such other address or email address as the parties may specify in writing:

Enterprise Services	Carson City Regional Transportation Commission
Attn: Bus Purchases	Attn: Chris Martinovich
Department of Enterprise Services	Transportation Manager
PO Box 41411	3505 Butti Way
Olympia, WA 98504-1411	Carson City, NV 89701
Email: buspurchases@des.wa.gov	Tel: (775) 887.2355
	Email: cmartinovich@carson.org

Notices shall be deemed effective upon the earlier of receipt, if mailed, or, if emailed, upon transmission to the designated email address of said addressee.

(b) **PURCHASING ENTITY INFORMATION.** Purchasing Entity hereby designates the following contract administrator as the single point of contact for business activities under this Agreement.

Purchasing Entity Information	
Organization Name	Carson City Regional Transportation Commission
Tax Identification Number	88-6000189
State Business Identification Number (Required for Non-Profit entities)	
Contact Name for Contract Administrator	Chris Martinovich
Title	Transportation Manager
Address	3505 Butti Way
City, State, Zip	Carson City, NV, 89701
Phone Number	775.887.2355
Email Address	cmartinovich@carson.org

7. **COMMUNICATION.** In the event Purchasing Entity becomes aware of a significant contract performance issue pertaining to the Contract that, in Purchasing Entity's reasonable judgment, could adversely impact the State of Washington, Purchasing Entity shall communicate the same to Enterprise Services.
8. **CONTRACTOR DISPUTES.** Purchasing Entity is responsible for resolving any disputes between itself and the applicable Contract Contractor regarding its purchases. Purchasing Entity shall notify Enterprise Services of any material dispute between Purchasing Entity and the applicable Contract Contractor. When appropriate, Enterprise Services may assist Purchasing Entity in resolving such disputes.
9. **NO LIABILITY.** Other than those obligations expressly set forth in this Agreement, including the right of the State of Washington to the Vendor Management Fee, the parties shall have no liability whatsoever to each other with regard to transactions arising out of this Agreement or the Contract.
10. **TAXES/FEES.** Unless otherwise agreed with Contractor, Purchasing Entity shall pay applicable sales and use taxes imposed by the tax jurisdictions in which purchase delivery occurs. Contractor agrees not make any charge for federal excise taxes and Purchasing Entity shall furnish Contractor with an exemption certificate where appropriate.
11. **SCOPE OF PARTICIPATION.** Purchasing Entity shall provide Enterprise Services with Purchasing Entity's estimates for purchases under the Contract. Purchasing Entity shall provide timely updates regarding such estimated purchases if there is a material change in such planned purchases. The purchasing estimates are for Enterprise Services' planning purposes in managing and approving purchases on the Contract.

Category	Estimated Purchases
Heavy Duty	2
Light/Medium Duty	
Double Decker	
Rebuilt	
Refurbish	
Repower	

12. **APPROVAL PROCESS.** Purchasing Entity shall submit purchase information to Enterprise Services for approval of purchases under the Contract. Purchasing Entity shall provide necessary purchase information for each purchase including but not limited to, the final purchase order, the use of FTA funding, FTA grant number, and applicable Department of Transportation contact for approval. Enterprise Services shall include the respective state Department of Transportation for purchasing using FTA funds which require state DOT approval.

13. **GENERAL PROVISIONS**

- (a) **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter and supersedes all prior negotiations and representations. There are no representations or understandings of any kind not set forth herein.
- (b) **AMENDMENT OR MODIFICATION.** Except as set forth herein, this Agreement may not be amended or modified except in writing signed by a duly authorized representative of each party.

- (c) **AUTHORITY.** Each party to this Agreement, and each individual signing on behalf of each party, hereby represents and warrants to the other that it has full power and authority to enter into this Agreement and that its execution, delivery, and performance of this Agreement has been fully authorized and approved, and that no further approvals or consents are required to bind such party.
- (d) **ELECTRONIC SIGNATURES.** An electronic signature or electronic record of this Agreement or any other ancillary agreement shall be deemed to have the same legal effect as delivery of an original executed copy of this Agreement or such other ancillary agreement for all purposes.
- (e) **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which counterparts together shall constitute the same instrument which may be sufficiently evidenced by one counterpart. Execution of this Agreement at different times and places by the parties shall not affect the validity thereof so long as all the parties hereto execute a counterpart of this Agreement.

EXECUTED as of the date and year first above written.

TRANSIT BUSES COOPERATIVE
STATE OF WASHINGTON
DEPARTMENT OF ENTERPRISE SERVICES

By: Rebecca Linville
Name: Rebecca Linville
Title: Assistant Director

AUTHORIZED PURCHASING ENTITY
CARSON CITY REGIONAL TRANSPORTATION
COMMISSION
LORI BAGWELL, CHAIRPERSON

By: Lori Bagwell
Name: Lori Bagwell
Title: Chair

Return this Agreement to Enterprise Services at:
buspurchases@des.wa.gov

Inspection year = Calendar Year 2025 for FFY 2026

Status	ID Number	Asset Category	Asset Class	Asset Description	Make	Model	Acquisition Year	Age	Current Vehicle Mileage	Est. Replacement Cost/Value	FTA Default ULB	Exceeds ULB?	FTA Minimum Useful Life (Years)	FTA Minimum Useful Life (Miles)	Exceeds Min. Useful Life?	Condition Assessment Final Score	Final Investment Ranking	Notes
Active	4238	Rolling Stock	CU - Cutaway Bus	21-ft Chevy G3500	Arboc	Spirit of Mobility	2012	13	227,270	\$200,000	10	Yes	4	100,000	Yes	2.57	17	Pending delivery
Active	4239	Rolling Stock	CU - Cutaway Bus	21-ft Chevy G3500	Arboc	Spirit of Mobility	2012	13	235,237	\$200,000	10	Yes	4	100,000	Yes	2.78	13	Pending delivery
Active	4241	Rolling Stock	CU - Cutaway Bus	24-ft Chevy G3500	Arboc	Spirit of Mobility	2015	10	109,716	\$200,000	10	No	4	100,000	Yes	2.64	14	Medium priority replacement after 4243 and 4244. Developing solicitation.
Active	4242	Rolling Stock	CU - Cutaway Bus	24-ft Chevy G3500	Arboc	Spirit of Mobility	2015	10	127,631	\$200,000	10	No	4	100,000	Yes	2.63	15	Medium priority replacement after 4243 and 4244. Developing solicitation.
Active	4243	Rolling Stock	BU - Bus	35-ft GMC C5500	Arboc	Spirit of Liberty Low Floor	2016	9	175,260	\$500,000	14	No	7	200,000	Yes	2.80	12	High priority replacement after 4238 and 4239. Pending purchase approval from RTC
Active	4244	Rolling Stock	BU - Bus	35-ft GMC C5500	Arboc	Spirit of Liberty Low Floor	2016	9	213,638	\$500,000	14	No	7	200,000	Yes	2.53	18	High priority replacement after 4238 and 4239. Pending purchase approval from RTC
Active	4245	Rolling Stock	BU - Bus	35-ft GMC C5500	Arboc	Spirit of Liberty Low Floor	2017	8	191,438	\$500,000	14	No	7	200,000	Yes	2.60	16	Medium Priority replacement after 4241 and 4242. Solicitation expected in 2027.
Active	4249	Rolling Stock	BU - Bus	34-ft Freightliner	Arboc	SOL34	2019	6	136,786	\$500,000	14	No	7	200,000	No	2.80	11	
Active	4250	Rolling Stock	BU - Bus	34-ft Freightliner	Arboc	SOL34	2019	6	134,165	\$500,000	14	No	7	200,000	No	3.01	10	
Active	4251	Rolling Stock	CU - Cutaway Bus	24-ft Chevy Express 4500	Arboc	Spirit of Mobility	2020	5	71,288	\$200,000	10	No	4	100,000	Yes	3.04	9	
Active	4252	Rolling Stock	CU - Cutaway Bus	24-ft Chevy Express 4500	Arboc	Spirit of Mobility	2020	5	51,758	\$200,000	10	No	4	100,000	Yes	3.54	4	
Active	4253	Rolling Stock	MV - Minivan	19-ft Minivan	Ram	Promaster 3500	2022	3	37,926	\$120,000	8	No	4	100,000	No	3.88	2	
Active	4254	Rolling Stock	CU - Cutaway Bus	28-ft Chevy Express 4500	Arboc	Spirit of Mobility	2022	3	74,215	\$200,000	10	No	4	100,000	No	3.49	6	
Active	4255	Rolling Stock	CU - Cutaway Bus	28-ft Chevy Express 4500	Arboc	Spirit of Mobility	2022	3	67,473	\$200,000	10	No	4	100,000	No	3.45	7	
Active	4256	Rolling Stock	CU - Cutaway Bus	28-ft Chevy Express 4500	Arboc	Spirit of Mobility	2022	3	77,972	\$200,000	10	No	4	100,000	No	3.20	8	
Active	4257	Rolling Stock	CU - Cutaway Bus	28-ft Chevy Express 4500	Arboc	Spirit of Mobility	2022	3	68,827	\$200,000	10	No	4	100,000	No	3.53	5	
Active	4258	Rolling Stock	CU - Cutaway Bus	28-ft Chevy Express 4500	Arboc	Spirit of Mobility	2022	3	50,178	\$200,000	10	No	4	100,000	No	3.88	3	
Active	5354	Equipment	AO - Automobile	Truck 1500 Double Cab	Chevy	1500	2023	2	7,777	\$45,000	8	No	4	100,000	No	4.09	1	Placed into service May 2023
Active	3770 Butti Way Contract# 1415-019	Facilities	Maintenance	Admin, Ops, and Bus Yard Expansion: Maintenance and Wash Bays	Carson City Public Works	Building Repurpose/Site Grading	2018	7	N/A	\$500,000						4.64	N/A	
Active		Facilities	Maintenance		Carson City Public Works	Construction	2015	10	N/A	\$2,000,000						5.00	N/A	

CAMPO/JAC Vehcile Purchases Summary

Revenue Grant No.	Available Activity Amount	Federal Amount Light-duty Cutaway, Less than 30 feet	Federal Amount Medium Duty Bus to 35 feet	Local Match	Match %	
NV-2021-021, FY 2019 5339	144,006		122,405.00	21,601.00	0.15	
NV-2021-019, FY 2019 5339b	650,000		455,000.00	195,000.00	0.30	
NV-2020-009, 5307 CARES ACT	127,214	127,214.00		-	-	
NV-2024-013, FY 2021 5307	484,317	411,670.00		72,647.00	0.15	
NV-2025-028, FY22-24 5339	169,951	144,458.00		25,493.00	0.15	
NV-2025-01 FY 2022 5307	657,152	13,734.00	544,845.00	98,573.00	0.15	
FY25 5339 Apportionment*	143,859	122,280.00		21,579.00	0.15	
FY 2025 5339a Competative Grant Application	111,141	94,470.00		16,671.00	0.15	
Total Revenue	2,487,640	913,826	1,122,250	451,564		

* Pending Grant Execution

Vehcile Expense Item	Activity Expense					
Vehicles 4238 and 4239 (DR-Para)^	417,640	374,076		43,564		
Vehicles 4241 and 4242 (DR-Para)	380,000	323,000		57,000		
Vehicles 4243 and 4244 (Fixed Route)	1,435,000		1,122,250	312,750		
Vehicle 4245 (Fixed Route)	255,000	216,750		38,250		
Vehicles 4249 and 4250 (Fixed Route)						
Total Expenses	2,487,640	913,826	1,122,250	451,564	-	-

Difference	-	-	-	-	-	-
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^ Purchased. Cost reflects actual purchase price. Funding is partially provided from the CARES ACT Grant, which does not require a local match.



STAFF REPORT

Report To: Regional Transportation Commission **Meeting Date:** November 12, 2025

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action - Discussion and possible action regarding a proposed Contract No. 26300220 (“Contract”) for AtkinsRealis, Inc. (“Atkins”) to provide design services for the District 3 – Butti Way Preservation Project (“Butti Project”) and the District 3 – Fairview Drive Preservation Project (“Fairview Project”), for a total not-to-exceed amount of \$381,926. (Casey Sylvester, Transportation/Traffic Engineer)

Agenda Action: Formal Action / Motion **Time Requested:** 5 minutes

Proposed Motion

I move to approve the Contract as presented.

Board's Strategic Goal

N/A

Previous Action

Background/Issues & Analysis

The Butti Project is located in Performance District 3 and will perform preservation treatments, including crack sealing, crack repair, and surface treatment on Butti Way and Airport Road between 5th Street and Fairview Drive. The Butti Project was identified and approved by the Regional Transportation Commission (“RTC”) in June 2025 as part of the District 3 Pavement Prioritization process, which evaluated regional and local roads based on several factors, including road condition, classification, safety, and other relevant criteria.

If approved, the Butti Project is scheduled to begin design in November 2025 and will reach the 100% design review in March of 2026, with construction advertisement planned for April 2026.

The Fairview Project is located in Performance District 3 and will perform preservation treatments, including crack sealing, crack repair, patching, and surface treatment on Fairview Drive. The Fairview Project also includes pedestrian safety improvements at selected intersections on College Pkwy and on Fairview Drive including the intersections of Imperial Street, Northgate Drive, Airport Road, Desatoya Drive, Gordon Street, and Edmonds Drive. The construction of these pedestrian safety improvements will be funded using Highway Safety Improvement Program (“HSIP”) funds that were awarded to Carson City in September 2025. A separate agreement with the Nevada Department of Transportation for the use of the HSIP funding will be presented to the RTC during a future meeting. The Fairview Project, like the Butti Project, was identified and approved by the RTC in June 2025 as part of the

District 3 Pavement Prioritization process.

If approved, the Fairview Project is scheduled to begin design in November 2025 and will reach 100% design in November 2026, with construction advertisement planned for December 2026.

The Contract total has a not-to-exceed total of \$381,926 and includes \$138,193 for the Butti Project and \$243,733 for the Fairview Project.

Applicable Statute, Code, Policy, Rule or Regulation
NRS 277A.270, 625.530

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Project No. P303526005, Regional Transportation Fund, Capital Improvements account / 2503035-507010.
Project No. P303526003, Regional Transportation Fund, Capital Improvements account / 2503035-507010.

Is it currently budgeted? Yes

Explanation of Fiscal Impact: All District 3 pavement projects were budgeted in P303526001, 2503035-507010 as individual projects were not yet created. During the next round of budget augmentations, staff will transfer amounts from P303526001, to the individual project budgets created.

Project No. P303526005. If approved, Regional Transportation fund, Capital Improvements account, 2503035-507010, with a current budgeted amount of \$508,000 will be reduced by \$138,193.

Project No. P303526003. If approved, Regional Transportation fund, Capital Improvements account, 2503035-507010, with a current budgeted amount of \$243,703 will be reduced by \$187,483; and V&T Fund 2535005-507102 Infrastructure Capital currently has a budget of \$1,004,838, of which \$56,250 will be transferred to P303526003, and reduced by \$56,250.

Alternatives

Do not approve the Contract and provide an alternative direction to staff.

Attachment(s):
[5C_RTC_Exhibit 1 - Contract 26300220.pdf](#)

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)		

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 26300220
Title: District 3 Fairview & Butti Preservation Design Services

THIS CONTRACT is made and entered into this 12th day of November, 2025, by and between the Regional Transportation Commission for Carson City, hereinafter referred to as “**CITY**”, and AtkinsRealis, hereinafter referred to as “**CONSULTANT**”.

WITNESSETH:

WHEREAS, the Purchasing and Contracts Manager for **CITY** is authorized pursuant to Nevada Revised Statutes (hereinafter referred to as “NRS”) 332 and 338 and Carson City Purchasing Resolution #1990-R71, to approve and accept this Contract as set forth in and by the following provisions; and

WHEREAS, this Contract is for consulting services from one or more licensed architects, engineers and/or land surveyors; and

WHEREAS, this Contract (does involve X) (does not involve) a “public work” construction project, which pursuant to NRS 338.010(18) means any project for the new construction, repair or reconstruction of an applicable project financed in whole or in part from public money; and

WHEREAS, **CONSULTANT’S** compensation under this agreement (does) (does not X) utilize in whole or in part money derived from one or more federal grant funding source(s); and

WHEREAS, it is deemed necessary that the services of **CONSULTANT** for **CONTRACT No. 26300220** (hereinafter referred to as “Contract”) are both necessary and in the best interest of **CITY**; and

NOW, THEREFORE, in consideration of the aforesaid premises, and the following terms, conditions and other valuable consideration, the parties mutually agree as follows:

1. REQUIRED APPROVAL:

This Contract shall not become effective until and unless approved by the Regional Transportation Commission and all required documents are received and signed by all parties.

2. SCOPE OF WORK (Incorporated Contract Documents):

2.1 **CONSULTANT** shall provide and perform the following services set forth in **Exhibit A**, which shall all be attached hereto and incorporated herein by reference for and on behalf of **CITY** and hereinafter referred to as the “SERVICES”.

2.2 **CONSULTANT** represents that it is duly licensed by **CITY** for the purposes of performing the SERVICES.

2.3 **CONSULTANT** represents that it is duly qualified and licensed in the State of Nevada for the purposes of performing the SERVICES.

For P&C Use Only	
CCBL expires	_____
GL expires	_____
AL expires	_____
PL expires	_____
WC expires	_____

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 26300220
Title: District 3 Fairview & Butti Preservation Design Services

2.4 **CONSULTANT** represents that it and/or the persons it may employ possess all skills and training necessary to perform the SERVICES described herein and required hereunder. **CONSULTANT** shall perform the SERVICES faithfully, diligently, in a timely and professional manner, to the best of its ability, and in such a manner as is customarily performed by a person who is in the business of providing such services in similar circumstances. **CONSULTANT** shall be responsible for the professional quality and technical accuracy of all SERVICES furnished by **CONSULTANT** to **CITY**.

2.5 **CONSULTANT** represents that neither the execution of this Contract nor the rendering of services by **CONSULTANT** hereunder will violate the provisions of or constitute a default under any other contract or agreement to which **CONSULTANT** is a party or by which **CONSULTANT** is bound, or which would preclude **CONSULTANT** from performing the SERVICES required of **CONSULTANT** hereunder, or which would impose any liability or obligation upon **CITY** for accepting such SERVICES.

2.6 Before commencing with the performance of any work under this Contract, **CONSULTANT** shall obtain all necessary permits and licenses as may be necessary. Before and during the progress of work under this Contract, **CONSULTANT** shall give all notice and comply with all the laws, ordinances, rules and regulations of every kind and nature now or hereafter in effect promulgated by any Federal, State, County, or other Governmental Authority, relating to the performance of work under this Contract. If **CONSULTANT** performs any work that is contrary to any such law, ordinance, rule or regulation, it shall bear all the costs arising therefrom.

2.7 Special Terms and Conditions for Engineers, Architects, and Land Surveying/Testing:

2.7.1 *Use of **CONSULTANT'S** Drawings, Specifications and Other Documents:*

2.7.1.1 The drawings, specifications and other documents prepared by **CONSULTANT** for this Contract are instruments of **CONSULTANT'S** service for use solely with respect to this Contract and, unless otherwise provided, **CONSULTANT** shall be deemed the author of these documents and shall retain all common law statutory and other reserved rights, including the copyright.

2.7.2 *Cost Accounting and Audits:*

2.7.2.1 If required by **CITY**, **CONSULTANT** agrees to make available to **CITY** for three (3) years after the completion of the SERVICES under this Contract, such books, records, receipts, vouchers, or other data as may be deemed necessary by **CITY** to enable it to arrive at appropriate cost figures for the purpose of establishing depreciation rates for the various materials and other elements which may have been incorporated into the SERVICES performed under this Contract.

2.7.3 *If Land Surveying or Testing SERVICES are provided to a Public Work Project involving actual Construction (not solely design work):*

2.7.3.1 DAVIS-BACON & RELATED ACTS 29 CFR PARTS 1,3,5,6,&7 AND NRS 338.070(5): **CONSULTANT** shall comply with Davis-Bacon Act and NRS 338.070(5). **CONSULTANT** and each covered contractor or subcontractor must provide a weekly statement of wages paid to each of its employees engaged in covered SERVICES. The statement shall be executed by **CONSULTANT** or subcontractor or by an authorized officer or employee of **CONSULTANT** or subcontractor who supervised the payment of

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 26300220

Title: District 3 Fairview & Butti Preservation Design Services

wages and shall be on the "Statement of Compliance" form. **CONSULTANT** shall submit a Statement of Compliance that is prescribed by the Nevada Labor Commissioner or contains identical wording. Per NRS 338.070(6) the records maintained pursuant to subsection 5 of this statute must be open at all reasonable hours to the inspection of the public body (the **CITY'S** representative) awarding the contract. The **CONSULTANT** engaged on the public work or subcontractor engaged on the public work shall ensure that a copy of each record for each calendar month is received by the public body awarding the contract (the **City**) **no later than 15 days after the end of the month**.

2.7.3.2 FEDERAL FUNDING: In the event federal funds are used for payment of all or part of this Contract, **CONSULTANT** shall submit a Statement of Compliance form WH347 or a form with identical wording and a Statement of Compliance prescribed by the Nevada Labor Commissioner **within 7 days after the regular pay date for the pay period**. The original Statements shall be delivered to Carson City Public Works, 3505 Butti Way, Carson City, Nevada 89703, attention Davis-Bacon/Federal Funding Compliance.

2.7.3.3 CERTIFIED PAYROLLS FOR DAVIS-BACON AND PREVAILING WAGE PROJECTS: The higher of the Federal or local prevailing wage rates for **CITY**, as established by the Nevada Labor Commission and the Davis-Bacon Act, shall be paid for all classifications of labor on this project SERVICES. Should a classification be missing from the Davis-Bacon rates the **CONSULTANT** shall complete a request of authorization for additional classification or rate form SF1444 in its entirety and submit it to the **CITY** for approval and submission to the U.S. Department of Labor. Also, in accordance with NRS 338, the hourly and daily wage rates for the State and Davis-Bacon must be posted at the work site by **CONSULTANT**. **CONSULTANT** shall ensure that a copy of **CONSULTANT'S** and subcontractor's certified payrolls for each calendar week are received by **CITY**.

2.7.3.3.1 Per NRS 338.070(5) a **CONSULTANT** engaged on a public work and each subcontractor engaged on the public work shall keep or cause to be kept:

(a) An accurate record showing, for each worker employed by the consultant or subcontractor in connection with the public work:

- (1) The name of the worker;
- (2) The occupation of the worker;
- (3) The gender of the worker, if the worker voluntarily agreed to specify that information pursuant to subsection 4, or an entry indicating that the worker declined to specify such information;
- (4) The ethnicity of the worker, if the worker voluntarily agreed to specify that information pursuant to subsection 4, or an entry indicating that the worker declined to specify such information;
- (5) If the worker has a driver's license or identification card, an indication of the state or other jurisdiction that issued the license or card; and
- (6) The actual per diem, wages and benefits paid to the worker; and

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 26300220

Title: District 3 Fairview & Butti Preservation Design Services

(b) An additional accurate record showing, for each worker employed by the consultant or subcontractor in connection with the public work who has a driver's license or identification card:

- (1) The name of the worker;
- (2) The driver's license number or identification card number of the worker; and
- (3) The state or other jurisdiction that issued the license or card.

2.7.3.3.2 The original payroll records shall be certified and shall be submitted weekly to Carson City Public Works, 3505 Butti Way, Carson City, Nevada 89703, attention Davis-Bacon/Federal Funding Compliance. Submission of such certified payrolls shall be a condition precedent for processing the monthly progress payment. **CONSULTANT**, as General Contractor, shall collect the wage reports from the subcontractors and ensure the receipt of a certified copy of each weekly payroll for submission to **CITY** as one complete package.

2.7.3.3.3 Pursuant to NRS 338.060 and 338.070, **CONSULTANT** hereby agrees to forfeit, as a penalty to **CITY**, not less than Twenty Dollars (\$20) nor more than Fifty Dollars (\$50) for each calendar day or portion thereof that each worker employed on the Contract is paid less than the designated rate for any WORK done under the Contract, by **CONSULTANT** or any subcontractor under him/her, or is not reported to **CITY** as required by NRS 338.070.

2.7.3.4 FAIR EMPLOYMENT PRACTICES: Pursuant to NRS 338.125, Fair Employment Practices, the following provisions must be included in any contract between **CONSULTANT** and a public body such as **CITY**:

2.7.3.4.1 In connection with the performance of work or SERVICES under this Contract, CONSULTANT agrees not to discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, sexual orientation, gender identity, or age, including, without limitation, with regard to employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including without limitation, apprenticeship.

2.7.3.4.2 **CONSULTANT** further agrees to insert this provision in all subcontracts hereunder, except subcontracts for standard commercial supplies or raw materials.

2.7.3.5 PREFERENTIAL EMPLOYMENT: Unless, and except if, this Contract is funded in whole or in part by federal grant funding (see 40 C.F.R. § 31.36(c) *Competition*), pursuant to NRS 338.130, in all cases where persons are employed in the construction of public works, preference must be given, the qualifications of the applicants being equal:

(1) First: To persons who have been honorably discharged from the Army, Navy, Air Force, Marine Corps or Coast Guard of the United States, a reserve component thereof or the National Guard; and are citizens of the State of Nevada. (2) Second: To other citizens of the State of Nevada.

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 26300220

Title: District 3 Fairview & Butti Preservation Design Services

2.7.3.5.1 In connection with the performance of SERVICES under this Contract, **CONSULTANT** agrees to comply with the provisions of NRS 338.130 requiring certain preferences to be given to which persons are employed in the construction of a public work. If **CONSULTANT** fails to comply with the provisions of NRS 338.130, pursuant to the terms of NRS 338.130(3), this Contract is void, and any failure or refusal to comply with any of the provisions of this section renders this Contract void.

2.7.4 If the CITY was required by NRS 332.039(1) to advertise or request a proposal for this Agreement, by signing this Agreement, the **CONSULTANT** provides a written certification that the **CONSULTANT** is not currently engaged in, and during the Term shall not engage in, a Boycott of Israel. The term "Boycott of Israel" has the meaning ascribed to that term in Section 3 of Nevada Senate Bill 26 (2017). The **CONSULTANT** shall be responsible for fines, penalties, and payment of any State of Nevada or federal funds that may arise (including those that the CITY pays, becomes liable to pay, or becomes liable to repay) as a direct result of the **CONSULTANT's** non-compliance with this Section.

2.8 CITY Responsibilities:

2.8.1 **CITY** shall make available to **CONSULTANT** all technical data that is in **CITY'S** possession, reasonably required by **CONSULTANT** relating to the SERVICES.

2.8.2 **CITY** shall provide access to and make all provisions for **CONSULTANT** to enter upon public and private lands, to the fullest extent permitted by law, as reasonably required for **CONSULTANT** to perform the SERVICES.

2.8.3 **CITY** shall examine all reports, correspondence, and other documents presented by **CONSULTANT** upon request of **CITY**, and render, in writing, decisions pertaining thereto within a reasonable time so as not to delay the work of **CONSULTANT**.

2.8.4 It is expressly understood and agreed that all work done by **CONSULTANT** shall be subject to inspection and acceptance by **CITY** and approval of SERVICES shall not forfeit the right of **CITY** to require correction, and nothing contained herein shall relieve **CONSULTANT** of the responsibility of the SERVICES required under the terms of this Contract until all SERVICES have been completed and accepted by **CITY**.

3. CONTRACT TERM:

3.1 The term of this Contract begins on November 12, 2025, subject to Carson City Regional Transportation Commission approval (anticipated to be November 12, 2025) and ends on December 31, 2027, unless sooner terminated by either party as specified in Section 7 (CONTRACT TERMINATION).

4. NOTICE:

4.1 Except any applicable bid and award process where notices may be limited to postings by **CITY** on its Bid Opportunities website (www.carson.org), all notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by e-mail, by regular mail, by telephonic facsimile with simultaneous regular mail, or by certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address specified below.

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 26300220
Title: District 3 Fairview & Butti Preservation Design Services

4.2 Notice to **CONSULTANT** shall be addressed to:

Scott Richrath, Sr. Division Manager
AtkinsRealis
4600 South Ulster Street, Suite 1100
Denver, CO 80237
303-209-2328
Scott.richrath@atkinsrealis.com

4.3 Notice to **CITY** shall be addressed to:

Carson City Purchasing and Contracts Department
Carol Akers, Purchasing and Contracts Administrator
201 North Carson Street, Suite 2
Carson City, NV 89701
775-283-7362 / FAX 775-887-2286
CAkers@carson.org

5. COMPENSATION:

5.1 The parties agree that **CONSULTANT** will provide the SERVICES specified in **Section 2** (SCOPE OF WORK) and **CITY** agrees to pay **CONSULTANT** the Contract's compensation based upon the Scope of Work Fee Schedule for a not to exceed maximum amount of Three Hundred Eighty One Thousand Nine Hundred Twenty Six Dollars and 00/100 (\$381,926.00), and hereinafter referred to as "Contract Sum".

5.2 Contract Sum represents full and adequate compensation for the completed SERVICES, and includes the furnishing of all materials; all labor, equipment, tools, and appliances; and all expenses, direct or indirect, connected with the proper execution of the SERVICES.

5.3 **CITY** has provided a sample invoice and **CONSULTANT** shall submit its request for payment using said sample invoice.

5.4 Payment by **CITY** for the SERVICES rendered by **CONSULTANT** shall be due within thirty (30) calendar days from the date **CITY** acknowledges that the performance meets the requirements of this Contract or from the date the correct, complete, and descriptive invoice is received by **CITY** employee designated on the sample invoice, whichever is the later date.

5.5 **CITY** does not agree to reimburse **CONSULTANT** for expenses unless otherwise specified.

6. TIMELINESS OF BILLING SUBMISSION:

6.1 The parties agree that timeliness of billing is of the essence to this Contract and recognize that **CITY** is on a fiscal year which is defined as the period beginning July 1 and ending June 30 of the following year. All billings for dates of service prior to July 1 must be submitted to **CITY** no later than the first Friday in August of the same year. A billing submitted after the first Friday in August will subject **CONSULTANT** to an administrative fee not to exceed \$100.00. The parties hereby agree this is a reasonable estimate of the additional costs to **CITY** of processing the billing as a stale claim and that this amount will be deducted from the stale claim payment due to **CONSULTANT**.

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7. CONTRACT TERMINATION:

7.1 Termination Without Cause:

7.1.1 Any discretionary or vested right of renewal notwithstanding, this Contract may be terminated upon written notice by mutual consent of both parties or unilaterally by either party without cause.

7.1.2 **CITY** reserves the right to terminate this Contract for convenience whenever it considers termination, in its sole and unfettered discretion, to be in the public interest. In the event that the Contract is terminated in this manner, payment will be made for SERVICES actually completed. If termination occurs under this provision, in no event shall **CONSULTANT** be entitled to anticipated profits on items of SERVICES not performed as of the effective date of the termination or compensation for any other item, including but not limited to, unabsorbed overhead. **CONSULTANT** shall require that all subcontracts which it enters related to this Contract likewise contain a termination for convenience clause which precludes the ability of any subconsultant to make claims against **CONSULTANT** for damages due to breach of contract, of lost profit on items of SERVICES not performed or of unabsorbed overhead, in the event of a convenience termination.

7.2 Termination for Nonappropriation:

7.2.1 All payments and SERVICES provided under this Contract are contingent upon the availability of the necessary public funding, which may include various internal and external sources. In the event that Carson City does not acquire and appropriate the funding necessary to perform in accordance with the terms of the Contract, the Contract shall automatically terminate upon **CITY'S** notice to **CONSULTANT** of such nonappropriation, and no claim or cause of action may be based upon any such nonappropriation.

7.3 Cause Termination for Default or Breach:

7.3.1 A default or breach may be declared with or without termination.

7.3.2 This Contract may be terminated by either party upon written notice of default or breach to the other party as follows:

7.3.2.1 If **CONSULTANT** fails to provide or satisfactorily perform any of the conditions, work, deliverables, goods, or any SERVICES called for by this Contract within the time requirements specified in this Contract or within any granted extension of those time requirements; or

7.3.2.2 If any state, county, city or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services required by this Contract is for any reason denied, revoked, debarred, excluded, terminated, suspended, lapsed, or not renewed; or

7.3.2.3 If **CONSULTANT** becomes insolvent, subject to receivership, or becomes voluntarily or involuntarily subject to the jurisdiction of the bankruptcy court; or

7.3.2.4 If **CITY** materially breaches any material duty under this Contract and any such breach impairs **CONSULTANT'S** ability to perform; or

7.3.2.5 If it is found by **CITY** that any quid pro quo or gratuities in the form of money, services, entertainment, gifts, or otherwise were offered or given by **CONSULTANT**, or

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any agent or representative of **CONSULTANT**, to any officer or employee of **CITY** with a view toward securing a contract or securing favorable treatment with respect to awarding, extending, amending, or making any determination with respect to the performing of such contract; or

7.3.2.6 If it is found by **CITY** that **CONSULTANT** has failed to disclose any material conflict of interest relative to the performance of this Contract.

7.4 Time to Correct (Declared Default or Breach):

7.4.1 Termination upon a declared default or breach may be exercised only after providing 7 (seven) calendar days written notice of default or breach, and the subsequent failure of the defaulting or breaching party, within five (5) calendar days of providing that default or breach notice, to provide evidence satisfactory to the aggrieved party demonstrating that the declared default or breach has been corrected. Time to correct shall run concurrently with any notice of default or breach and such time to correct is not subject to any stay with respect to the nonexistence of any Notice of Termination. Untimely correction shall not void the right to termination otherwise properly noticed unless waiver of the noticed default or breach is expressly provided in writing by the aggrieved party. There shall be no time to correct with respect to any notice of termination without cause or termination for nonappropriation.

7.5 Winding Up Affairs Upon Termination:

7.5.1 In the event of termination of this Contract for any reason, the parties agree that the provisions of this **Subsection 7.5** (Winding Up Affairs Upon Termination) survive termination:

7.5.1.1 The parties shall account for and properly present to each other all claims for fees and expenses and pay those which are undisputed and otherwise not subject to set off under this Contract. Neither party may withhold performance of winding up provisions solely based on nonpayment of fees or expenses accrued up to the time of termination; and

7.5.1.2 **CONSULTANT** shall satisfactorily complete SERVICES in progress at the agreed rate (or a pro rata basis if necessary) if so requested by **CITY**; and

7.5.1.3 **CONSULTANT** shall execute any documents and take any actions necessary to effectuate an assignment of this Contract if so requested by **CITY**; and

7.5.1.4 **CONSULTANT** shall preserve, protect, and promptly deliver into **CITY** possession all proprietary information in accordance **Section 19** (CITY OWNERSHIP OF PROPRIETARY INFORMATION).

7.6 Notice of Termination:

7.6.1 Unless otherwise specified in this Contract, termination shall not be effective until seven (7) calendar days after a party has provided written notice of default or breach, or notice of without cause termination. Notice of Termination may be given at the time of notice of default or breach, or notice of without cause termination. Notice of Termination may be provided separately at any time after the running of the 7-day notice period, and such termination shall be effective on the date the Notice of Termination is provided to the party unless a specific effective date is otherwise set forth therein. Any delay in providing a Notice of Termination after the 7-day notice period has run without a timely correction by the defaulting or breaching party shall not constitute any waiver of the right to terminate under the existing notice(s).

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8. **REMEDIES:**

Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including, without limitation, actual damages, and to a prevailing party reasonable attorney's fees and costs. The parties agree that, in the event a lawsuit is filed and a party is awarded attorney's fees by the court, for any reason, the amount of recoverable attorney's fees shall not exceed the rate of \$125 per hour. **CITY** may set off consideration against any unpaid obligation of **CONSULTANT** to **CITY**.

9. **LIMITED LIABILITY:**

CITY will not waive and intends to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Liquidated damages shall not apply unless otherwise expressly provided for elsewhere in this Contract. Damages for any **CITY** breach shall never exceed the amount of funds appropriated for payment under this Contract, but not yet paid to **CONSULTANT**, for the fiscal year budget in existence at the time of the breach. **CONSULTANT'S** tort liability shall not be limited.

10. **FORCE MAJEURE:**

Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of this Contract after the intervening cause ceases.

11. **INDEMNIFICATION:**

11.1 To the extent permitted by law, including, but not limited to, the provisions of NRS Chapter 41, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other party from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of the indemnifying party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as to any party or person described in this Section.

11.2 As required by NRS 338.155, if this Contract involves a "public work" construction project as defined above, **CONSULTANT** shall defend, indemnify and hold harmless the **CITY**, and the employees, officers and agents of the public body from any liabilities, damages, losses, claims, actions or proceedings, including without limitation, reasonable attorney's fees, to the extent that such liabilities, damages, losses, claims, actions or proceedings are caused by the negligence, errors, omissions, recklessness or intentional misconduct of the **CONSULTANT** or the employees or agents of the **CONSULTANT** in the performance of the Contract. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of the indemnity which would otherwise exist as to any party or person described in this section. However, with respect to any anticipated benefits to **CITY** resulting from the Scope of Work, **CONSULTANT** shall not be responsible or liable to **CITY** for any warranties, guarantees, fitness for a particular purpose or loss of anticipated profits resulting from any termination of this Contract. Additionally, **CONSULTANT** shall not be responsible for acts and decisions of third parties, including governmental agencies, other than **CONSULTANT'S** subcontractors, that impact project completion and/or success.

11.3 Except as otherwise provided in **Subsection 11.5** below, the indemnifying party shall not be obligated to provide a legal defense to the indemnified party, nor reimburse the indemnified party for the same, for any period occurring before the indemnified party provides written notice of the pending claim(s) or cause(s) of action to the indemnifying party, along with:

11.3.1 a written request for a legal defense for such pending claim(s) or cause(s) of action; and

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11.3.2 a detailed explanation of the basis upon which the indemnified party believes that the claim or cause of action asserted against the indemnified party implicates the culpable conduct of the indemnifying party, its officers, employees, and/or agents.

11.4 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall not be obligated to fund or reimburse any fees or costs provided by any additional counsel for the indemnified party, including counsel through which the indemnified party might voluntarily choose to participate in its defense of the same matter.

11.5 After the indemnifying party has begun to provide a legal defense for the indemnified party, the indemnifying party shall be obligated to reimburse the reasonable attorney's fees and costs incurred by the indemnified party during the initial thirty (30) day period of the claim or cause of action, if any, incurred by separate counsel.

11.6 Notwithstanding any provisions to the contrary, the indemnification, defense, and hold harmless obligation of **CONSULTANT** are subject NRS 338.155.

12. **INDEPENDENT CONTRACTOR:**

12.1 **CONSULTANT**, as an independent contractor, is a natural person, firm or corporation who agrees to perform SERVICES for a fixed price according to his or its own methods and without subjection to the supervision or control of the **CITY**, except as to the results of the SERVICES, and not as to the means by which the SERVICES are accomplished.

12.2 It is mutually agreed that **CONSULTANT** is associated with **CITY** only for the purposes and to the extent specified in this Contract, and in respect to performance of the contracted SERVICES pursuant to this Contract. **CONSULTANT** is and shall be an independent contractor and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract.

12.3 Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for **CITY** whatsoever with respect to the indebtedness, liabilities, and obligations of **CONSULTANT** or any other party.

12.4 **CONSULTANT**, in addition to **Section 11** (INDEMNIFICATION), shall indemnify and hold **CITY** harmless from, and defend **CITY** against, any and all losses, damages, claims, costs, penalties, liabilities, expenses arising out of or incurred in any way because of, but not limited to, **CONSULTANT'S** obligations or legal duties regarding any taxes, fees, assessments, benefits, entitlements, notice of benefits, employee's eligibility to work, to any third party, subcontractor, employee, state, local or federal governmental entity.

12.5 Neither **CONSULTANT** nor its employees, agents, or representatives shall be considered employees, agents, or representatives of **CITY**.

13. **INSURANCE REQUIREMENTS (GENERAL):**

13.1 NOTICE: The following general insurance requirements shall apply unless these general requirements are altered by any specific requirements set forth in CITY'S solicitation for bid document, the adopted bid or other document incorporated into this Contract by the parties.

13.2 **CONSULTANT**, as an independent contractor and not an employee of **CITY**, must carry policies of insurance in amounts specified and pay all taxes and fees incident hereunto. **CITY** shall have no liability except as specifically provided in this Contract.

13.3 **CONSULTANT** shall not commence work before: (1) **CONSULTANT** has provided the required evidence of insurance to **CITY** Purchasing and Contracts, and (2) **CITY** has approved the insurance policies provided by **CONSULTANT**.

13.4 Prior approval of the insurance policies by **CITY** shall be a condition precedent to any payment of consideration under this Contract and **CITY'S** approval of any changes to insurance coverage during the

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course of performance shall constitute an ongoing condition subsequent this Contract. Any failure of **CITY** to timely approve shall not constitute a waiver of the condition.

13.5 Insurance Coverage (13.6 through 13.23):

13.6 CONSULTANT shall, at **CONSULTANT'S** sole expense, procure, maintain and keep in force for the duration of this Contract the following insurance conforming to the minimum requirements specified below. Unless specifically specified herein or otherwise agreed to by **CITY**, the required insurance shall be in effect prior to the commencement of work by **CONSULTANT** and shall continue in force as appropriate until the later of:

13.6.1 Final acceptance by **CITY** of the completion of this Contract; or

13.6.2 Such time as the insurance is no longer required by **CITY** under the terms of this Contract.

13.6.3 Any insurance or self-insurance available to **CITY** under its coverage(s) shall be in excess of and non-contributing with any insurance required from **CONSULTANT**. **CONSULTANT'S** insurance policies shall apply on a primary basis. Until such time as the insurance is no longer required by **CITY**, **CONSULTANT** shall provide **CITY** with renewal or replacement evidence of insurance no less than thirty (30) calendar days before the expiration or replacement of the required insurance. If at any time during the period when insurance is required by this Contract, an insurer or surety shall fail to comply with the requirements of this Contract, as soon as **CONSULTANT** has knowledge of any such failure, **CONSULTANT** shall immediately notify **CITY** and immediately replace such insurance or bond with an insurer meeting the requirements.

13.7 General Insurance Requirements (13.8 through 13.23):

13.8 Certificate Holder: Each certificate shall list Carson City c/o Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701 as a certificate holder.

13.9 Additional Insured: By endorsement to the general liability insurance policy evidenced by **CONSULTANT**, The City and County of Carson City, Nevada, its officers, employees and immune contractors shall be named as additional insureds for all liability arising from this Contract.

13.10 Waiver of Subrogation: Each liability insurance policy, except for professional liability, shall provide for a waiver of subrogation in favor of City.

13.11 Cross-Liability: All required liability policies shall provide cross-liability coverage as would be achieved under the standard ISO separation of insureds clause.

13.12 Deductibles and Self-Insured Retentions: Insurance maintained by **CONSULTANT** shall apply on a first dollar basis without application of a deductible or self-insured retention unless otherwise specifically agreed to by **CITY**. Such approval shall not relieve **CONSULTANT** from the obligation to pay any deductible or self-insured retention. Any deductible or self-insured retention shall not exceed \$5,000.00 per occurrence, unless otherwise approved by **CITY**.

13.13 Policy Cancellation: Except for ten (10) calendar days' notice for non-payment of premium, **CONSULTANT** or its insurers must provide thirty (30) calendar days prior written notice to Carson City Purchasing and Contracts if any policy will be canceled, non-renewed or if required coverage and /or limits reduced or materially altered, and shall provide that notices required by this paragraph shall be sent by mail to Carson City Purchasing and Contracts, 201 N. Carson Street, Suite 2, Carson City, NV 89701. When available, each insurance policy shall be endorsed to provide thirty (30) days' notice of cancellation, except for ten (10) days' notice for non-payment of premium, to City.

13.14 Approved Insurer: Each insurance policy shall be issued by insurance companies authorized to do business in the State of Nevada or eligible surplus lines insurers under federal and Nevada law and having agents in Nevada upon whom service of process may be made, and currently rated by A.M. Best as "A-V" or better.

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13.15 **Evidence of Insurance:** Prior to commencement of work, **CONSULTANT** must provide the following documents to Carson City Purchasing and Contracts, 201 North Carson Street, Suite 2, Carson City, NV 89701:

13.16 **Certificate of Insurance:** **CONSULTANT** shall furnish City with a certificate(s) of insurance, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth herein. The Acord 25 Certificate of Insurance form or a form substantially similar must be submitted to Carson City Purchasing and Contracts to evidence the insurance policies and coverages required of **CONSULTANT**.

13.17 **Additional Insured Endorsement:** An Additional Insured Endorsement (CG20 10 or C20 26), signed by an authorized insurance company representative, must be submitted to Carson City Purchasing and Contracts to evidence the endorsement of **CITY** as an additional insured per **Subsection 13.9** (Additional Insured).

13.18 **Schedule of Underlying Insurance Policies:** If Umbrella or Excess policy is evidenced to comply with minimum limits, a copy of the Underlying Schedule from the Umbrella or Excess insurance policy may be required.

13.19 **Review and Approval:** Documents specified above must be submitted for review and approval by **CITY** Purchasing and Contracts prior to the commencement of work by **CONSULTANT**. Neither approval by **CITY** nor failure to disapprove the insurance furnished by **CONSULTANT** shall relieve **CONSULTANT** of **CONSULTANT'S** full responsibility to provide the insurance required by this Contract. Compliance with the insurance requirements of this Contract shall not limit the liability of **CONSULTANT** or its subcontractors, employees or agents to **CITY** or others, and shall be in addition to and not in lieu of any other remedy available to **CITY** under this Contract or otherwise. **CITY** reserves the right to request and review a copy of any required insurance policy or endorsement to assure compliance with these requirements.

13.20 **COMMERCIAL GENERAL LIABILITY INSURANCE:**

CONSULTANT shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence.

13.20.1 *Minimum Limits required:*

13.20.2 Two Million Dollars (\$2,000,000.00) - General Aggregate.

13.20.3 Two Million Dollars (\$2,000,000.00) - Products & Completed Operations Aggregate.

13.20.4 One Million Dollars (\$1,000,000.00) - Each Occurrence.

13.20.5 CGL insurance shall be written on ISO occurrence form CG 00 01 04 13 (or a substitute form providing equivalent coverage) and shall cover liability arising from premises, operations, products-completed operations, personal and advertising injury, and liability assumed under an insured contract [(including the tort liability of another assumed in a business contract)].

13.20.6 City and County of Carson City, Nevada, its officers, employees and immune contractors shall be included as an additional insured under the CGL, using ISO additional insured endorsement CG 20 10 or CG 20 26, or a substitute providing equivalent coverage, and under the commercial umbrella, if any.

13.20.7 This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to City. There shall be no endorsement or modification of the CGL to make it excess over other available insurance; alternatively, if the CGL states that it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insured.

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- 13.20.8 There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability assumed under a contract.
- 13.20.9 Consultant waives all rights against City and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the commercial general liability or commercial umbrella liability insurance maintained pursuant to this Contract. Insurer shall endorse CGL policy as required to waive subrogation against City with respect to any loss paid under the policy.

13.21 BUSINESS AUTOMOBILE LIABILITY INSURANCE:

- 13.21.1 *Minimum Limit required:*
- 13.21.2 Consultant shall maintain automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident for bodily injury and property damage.
- 13.21.3 Such insurance shall cover liability arising out of owned, hired, and non-owned autos (as applicable). Coverage as required above shall be written on ISO form CA 00 01, CA 00 05, CA 00 25, or a substitute form providing equivalent liability coverage.
- 13.21.4 Consultant waives all rights against City and its agents, officers, directors and employees for recovery of damages to the extent these damages are covered by the automobile liability or other liability insurance obtained by **CONSULTANT** pursuant this Contract.

13.22 PROFESSIONAL LIABILITY INSURANCE

- 13.22.1 *Minimum Limit required:*
- 13.22.2 **CONSULTANT** shall maintain professional liability insurance applying to all activities performed under this Contract with limits not less than One Million Dollars (\$1,000,000.00) and Two Million Dollars (\$2,000,000) in the aggregate.
- 13.22.3 Retroactive date: Prior to commencement of the performance of this Contract.
- 13.22.4 **CONSULTANT** will maintain professional liability insurance during the term of this Contract and for a period of three (3) years after termination of this Contract unless waived by the City. In the event of non-renewal or other lapse in coverage during the term of this Contract or the three (3) year period described above, **CONSULTANT** shall purchase Extended Reporting Period coverage for claims arising out of **CONSULTANT's** negligence acts, errors and omissions committed during the term of the Professional Liability Policy. The Extended Reporting Period shall continue through a minimum of three (3) years after termination date of this Contract.
- 13.22.5 A certified copy of this policy may be required.

13.23 WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE:

- 13.23.1 **CONSULTANT** shall provide workers' compensation insurance as required by NRS Chapters 616A through 616D inclusive and Employer's Liability insurance with a minimum limit not less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.
- 13.23.2 **CONSULTANT** may, in lieu of furnishing a certificate of an insurer, provide an affidavit indicating that **CONSULTANT** is a sole proprietor; that **CONSULTANT** will not use the services of any employees in the performance of this Contract;

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that **CONSULTANT** has elected to not be included in the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive; and that **CONSULTANT** is otherwise in compliance with the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive.

13.23.3

CONSULTANT waives all rights against City and its agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by the workers' compensation and employer's liability or commercial umbrella liability insurance obtained by Consultant pursuant to this Contract. Consultant shall obtain an endorsement equivalent to WC 00 03 13 to affect this waiver.

14. **BUSINESS LICENSE:**

14.1 **CONSULTANT** shall not commence work before **CONSULTANT** has provided a copy of his Carson City business license to Carson City Purchasing and Contracts.

14.2 The Carson City business license shall continue in force until the later of: (1) final acceptance by **CITY** of the completion of this Contract; or (2) such time as the Carson City business license is no longer required by **CITY** under the terms of this Contract.

15. **COMPLIANCE WITH LEGAL OBLIGATIONS:**

CONSULTANT shall procure and maintain for the duration of this Contract any state, county, city, or federal license, authorization, waiver, permit, qualification or certification required by statute, ordinance, law, or regulation to be held by **CONSULTANT** to provide the goods or SERVICES or any services of this Contract. **CONSULTANT** will be responsible to pay all government obligations, including, but not limited to, all taxes, assessments, fees, fines, judgments, premiums, permits, and licenses required or imposed by law or a court. Real property and personal property taxes are the responsibility of **CONSULTANT** in accordance with NRS Chapter 361 generally and NRS 361.157 and 361.159, specifically regarding for profit activity. **CONSULTANT** agrees to be responsible for payment of any such government obligations not paid by its subcontractors during performance of this Contract. **CITY** may set-off against consideration due any delinquent government obligation.

16. **WAIVER OF BREACH:**

Failure to declare a breach or the actual waiver of any particular breach of this Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

17. **SEVERABILITY:**

If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the nonenforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

18. **ASSIGNMENT / DELEGATION:**

To the extent that any assignment of any right under this Contract changes the duty of either party, increases the burden or risk involved, impairs the chances of obtaining the performance of this Contract, attempts to operate as a novation, or includes a waiver or abrogation of any defense to payment by **CITY**, such offending portion of the assignment shall be void, and shall be a breach of this Contract. **CONSULTANT** shall neither assign, transfer nor delegate any rights, obligations or duties under this Contract without the prior written approval of **CITY**. The parties do not intend to benefit any third party beneficiary regarding their respective performance under this Contract.

19. **CITY OWNERSHIP OF PROPRIETARY INFORMATION:**

Any files, reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer programs, computer codes, and computer records (which are intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of

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preparation by **CONSULTANT** (or its subcontractors) in performance of its obligations under this Contract shall be the exclusive property of **CITY** and all such materials shall be delivered into **CITY** possession by **CONSULTANT** upon completion, termination, or cancellation of this Contract. **CONSULTANT** shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of **CONSULTANT'S** obligations under this Contract without the prior written consent of **CITY**. Notwithstanding the foregoing, **CITY** shall have no proprietary interest in any materials licensed for use by **CITY** that are subject to patent, trademark or copyright protection.

20. PUBLIC RECORDS:

Pursuant to NRS 239.010, information or documents received from **CONSULTANT** may be open to public inspection and copying. **CITY** will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests. **CONSULTANT** may clearly label specific parts of an individual document as a "trade secret" or "confidential" in accordance with NRS 332.061, provided that **CONSULTANT** thereby agrees to indemnify and defend **CITY** for honoring such a designation. The failure to so label any document that is released by **CITY** shall constitute a complete waiver of any and all claims for damages caused by any release of the records.

21. CONFIDENTIALITY:

CONSULTANT shall keep confidential all information, in whatever form, produced, prepared, observed or received by **CONSULTANT** to the extent that such information is confidential by law or otherwise required by this Contract.

22. FEDERAL FUNDING:

22.1 *In the event federal grant funds are used for payment of all or part of this Contract:*

22.1.1 **CONSULTANT** certifies, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

22.1.2 **CONSULTANT** and its subcontractors must be registered in the US Government System for Award Management (SAM) for verification on projects with federal funding.

22.1.3 **CONSULTANT** and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder contained in 28 C.F.R. 26.101-36.999, inclusive, and any relevant program-specific regulations.

22.1.4 **CONSULTANT** and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964, as amended, the Rehabilitation Act of 1973, P.L. 93-112, as amended, and any relevant program-specific regulations, and Executive Order 11478 (July 21, 2014) and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, sexual orientation, gender identity, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions).

22.1.5 If and when applicable to the particular federal funding and the Scope of Work under this Contract, **CONSULTANT** and its subcontractors shall comply with: American Iron and Steel

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 26300220

Title: District 3 Fairview & Butti Preservation Design Services

(AIS) provisions of P.L. 113- 76, Consolidated Appropriations Act, 2014, Section 1605 – Buy American (100% Domestic Content of iron, steel and manufactured goods); Federal Highway Administration (FHWA) 23 U.S.C. § 313 – Buy America, 23 C.F.R. §635.410 (100% Domestic Content of steel, iron and manufactured products); Federal Transit Administration (FTA) 49 U.S.C. § 5323(j), 49 C.F.R. Part 661 – Buy America Requirements (See 60% Domestic Content for buses and other Rolling Stock).

23. **LOBBYING:**

23.1 The parties agree, whether expressly prohibited by federal law, or otherwise, that no funding associated with this Contract will be used for any purpose associated with or related to lobbying or influencing or attempting to lobby or influence for any purpose the following:

23.1.1 Any federal, state, county or local agency, legislature, commission, council or board;

23.1.2 Any federal, state, county or local legislator, commission member, council member, board member, or other elected official; or

23.1.3 Any officer or employee of any federal, state, county or local agency; legislature, commission, council or board.

24. **GENERAL WARRANTY:**

CONSULTANT warrants that it will perform all SERVICES required hereunder in accordance with the prevailing standard of care by exercising the skill and care normally required of individuals performing the same or similar SERVICES, under the same or similar circumstances, in the State of Nevada.

25. **PROPER AUTHORITY:**

The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract. **CONSULTANT** acknowledges that this Contract is effective only after approval by the Carson City Regional Transportation Commission and only for the period of time specified in this Contract. Any SERVICES performed by **CONSULTANT** before this Contract is effective or after it ceases to be effective is performed at the sole risk of **CONSULTANT**.

26. **ALTERNATIVE DISPUTE RESOLUTION (Public Work):**

If the SERVICES under this Contract involve a “public work” as defined under NRS 338.010(18), then pursuant to NRS 338.150, a public body charged with the drafting of specifications for a public work shall include in the specifications a clause requiring the use of a method of alternative dispute resolution (“ADR”) before initiation of a judicial action if a dispute arising between the public body and the **CONSULTANT** engaged on the public work cannot otherwise be settled. Therefore, unless ADR is otherwise provided for by the parties in any other incorporated attachment to this Contract, in the event that a dispute arising between **CITY** and **CONSULTANT** regarding that public work cannot otherwise be settled, **CITY** and **CONSULTANT** agree that, before judicial action may be initiated, **CITY** and **CONSULTANT** will submit the dispute to non-binding mediation. **CITY** shall present **CONSULTANT** with a list of three potential mediators. **CONSULTANT** shall select one person to serve as the mediator from the list of potential mediators presented by **CITY**. The person selected as mediator shall determine the rules governing the mediation.

27. **GOVERNING LAW / JURISDICTION:**

This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict-of-law that would require the application of the law of any other jurisdiction. **CONSULTANT** consents and agrees to the jurisdiction of the courts of the State of Nevada located in Carson City, Nevada for enforcement of this Contract.

28. **ENTIRE CONTRACT AND MODIFICATION:**

This Contract and its integrated attachment(s) constitute the entire Contract of the parties and such are intended

PROFESSIONAL SERVICES CONSULTANT AGREEMENT

Contract No. 26300220

Title: District 3 Fairview & Butti Preservation Design Services

as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other Contracts that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto and approved by the Carson City Regional Transportation Commission. Conflicts in language between this Contract and any other agreement between CITY and CONSULTANT on this same matter shall be construed consistent with the terms of this Contract. The parties agree that each has had their respective counsel review this Contract which shall be construed as if it was jointly drafted.

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 26300220
Title: District 3 Fairview & Butti Preservation Design Services

29. ACKNOWLEDGMENT AND EXECUTION:

This Contract may be executed in counterparts. The parties hereto have caused this Contract to be signed and intend to be legally bound thereby as follows:

CITY

Executive Office
Purchasing and Contracts Department
201 North Carson Street, Suite 2
Carson City, Nevada 89701
Telephone: 775-283-7362
Fax: 775-887-2286
CAkers@carson.org

CITY'S LEGAL COUNSEL

Carson City District Attorney
I have reviewed this Contract and approve
as to its legal form.

By: _____
Sheri Russell-Benabou, Chief Financial Officer

By: _____
District Attorney or his or her Authorized Designee

Dated _____

Dated _____

CITY'S ORIGINATING DEPARTMENT

**CONSULTANT will not be given authorization
to begin work until this Contract has been
signed by Purchasing and Contracts**

BY: Carol Akers
Purchasing & Contracts Administrator\

Project # P303526003
Accounts: 2503035-507010 = \$187,483
2533035-507010 = \$56,250

By: _____

Project# P303526005
Account: 2503035-507010 = \$138,193

Dated _____

PROJECT CONTACT PERSON:

Casey Sylvester, Project Manager
Telephone: 775-283-7713

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 26300220
Title: District 3 Fairview & Butti Preservation Design Services

Undersigned deposes and says under penalty of perjury: That he/she is **CONSULTANT** or authorized agent of **CONSULTANT**; that he/she has read the foregoing Contract; and that he/she understands the terms, conditions and requirements thereof.

CONSULTANT

BY: Scott Richrath

TITLE: Senior Division Manager

FIRM: AtkinsRealis

CARSON CITY BUSINESS LICENSE #: BL-

Address: 4600 South Ulster Street, Suite 1100

City: Denver **State:** CO **Zip Code:** 80237

Telephone: 303-209-2328

E-mail Address: scott.richrath@atkinsrealis.com

(Signature of Consultant)

DATED _____

PROFESSIONAL SERVICES CONSULTANT AGREEMENT
Contract No. 26300220
Title: District 3 Fairview & Butti Preservation Design Services

CONTRACT ACCEPTANCE AND EXECUTION:

The Regional Transportation Commission for Carson City, Nevada at their publicly noticed meeting of November 12, 2025, approved the acceptance of the attached Contract hereinbefore identified as **CONTRACT No. 26300220**. Further, Regional Transportation Commission for Carson City, Nevada authorizes the Chairperson to sign this document and record the signature for the execution of this Contract in accordance with the action taken.

CARSON CITY, NEVADA

LORI BAGWELL, MAYOR

DATED this 12th day of November 2025.

ATTEST:

WILLIAM SCOTT HOEN, CLERK-RECORDER

DATED this 12th day of November 2025.

SAMPLE INVOICE

Invoice Number: _____

Invoice Date: _____

Invoice Period: _____

Invoice shall be submitted to:

Carson City Public Works

Attn: Brittany Burrows, email: BBurrows@carson.org

3505 Butti Way

Carson City NV 89701

Line Item #	Description	Unit Cost	Units Completed	Total \$\$
Total for this invoice				

Original Contract Sum \$ _____

Less amount previously billed \$ _____

= contract sum prior to this invoice \$ _____

Less this invoice \$ _____

=Dollars remaining on Contract \$ _____

ENCLOSE COPIES OF RECEIPTS & INVOICES FOR EXPENSES & OUTSIDE SERVICE

**EXHIBIT 1****SCOPE OF SERVICES****INTRODUCTION**

CONSULTANT will provide engineering services for the District 3 Butti and Airport Project and the District 3 Fairview Preservation Project.

Carson City (City) has requested AtkinsRéalis design services, bid support, and engineering services during construction for Projects on Airport Road, Butti Way, College Parkway, and Fairview Drive. The primary goals of the project include pavement preservation, bus stop design and spot ADA and intersection improvements. The project is expected to be delivered in two separate bid packages.

The pavement preservation will include crack repair, patching, and slurry seal along approximately 2.25 miles of roadway.

Design is expected to occur From November 2025 to November 2026, with advertisement and construction to follow.

Assumptions:

- Geotechnical analysis will not be performed. Project will assume suitable soils.
- Project does not include traffic analysis or access management review.
- Project does not include signal or ITS design, analysis, or modification.
- Detailed landscape and aesthetics design will not be required.
- Public outreach will not be required.
- No permitting or environmental analysis will be required for the design phase of this project.
- A noise analysis will not be required.
- Recurring utility meetings and utility potholing will not be required.
- Detailed grading will not be required for this project.
- Right-of-Way engineering or acquisition is not required.

The scope of services will generally consist of the following tasks:

1. PROJECT MANAGEMENT**1.1. Team and Project Management**

CONSULTANT will provide project management services for the duration of the Project including closeout activities. Project design schedule is assumed to be twelve (12) months of design from November 2025 through November 2026.

Project management includes project setup and administration, including preparation and execution of Subconsultant agreements; monthly budget monitoring and invoicing; monthly

preparation and reporting of project progress (including work completed and documentation of any changes, actual and anticipated, in scope, schedule, and budget); risk management; preparation and monthly project schedule updates; management of Subconsultants, oversight of quality assurance on deliverables; file management; project closeout; and general project administration.

CONSULTANT Project Manager will serve as the City's single point of contact and will have primary responsibility for coordinating the efforts of the project team and subconsultants.

1.2. Project Kickoff Meeting

CONSULTANT will hold an owner kickoff meeting with the City to confirm the project objectives, approach, milestones, schedule, etc. Up to two (2) CONSULTANT staff will attend the meeting. CONSULTANT will prepare a meeting agenda, take and distribute meeting notes, and track project issues.

Deliverables – Owner Kickoff Meeting Agenda and Notes

1.3. Project Management (PM) Meetings

CONSULTANT will facilitate monthly meetings with the City PM to discuss design progress and coordinate issues. This meeting will be facilitated by the CONSULTANT PM. A total of twelve (12) meetings. Recurrence will be determined throughout the project.

CONSULTANT will perform up to two (2) site walks with the City's PM prior to or after the 60% and 90% milestones for each project. Up to three (3) CONSULTANT staff will attend the walks.

Deliverables – Meeting Agenda and Notes

1.4. Milestone Review Meetings

CONSULTANT will hold milestone review meetings with the City's PM and other reviewers after reviewers have returned comments. A comment matrix will be developed which will summarize reviewer comments as well as document preliminary and final responses to each comment. A total of five (5) meetings will be performed (60%, 90%, and 100% milestones) for the projects, to be attended on average by three to four (3-4) CONSULTANT staff.

1.5. Project Execution and Quality Assurance Plans (PEP/QAP)

CONSULTANT will prepare a combined Project Execution and Quality Assurance Plan (PEP/QAP) that will include: project instructions, risk management, communications protocols, project directory, scope, schedule, change log, and budget, file and information sharing and

storage protocols, and safety procedures. After incorporating comments from City's PM, the plans will be finalized.

A Quality Manager will be assigned to the project and will be responsible for the Quality Assurance (QA) procedure and overall implementation of the quality control (QC) procedures (with the PM). The plans will apply to both prime and Subconsultant team members. An independent quality review will be performed on each design deliverable.

Deliverables – Draft and Final PMP/QMP

2. DATA COLLECTION – EXISTING CONDITION

2.1. Data Collection

CONSULTANT will coordinate with utilities, entities and Subconsultants to gather relevant data and information. Data collected/developed will be used to complete the design of all aspects of the project.

2.2. Topographic Mapping and Survey

CONSULTANT's subconsultant will provide design level topographic surveying and mapping services of the project area, to a civil design level (1 foot-contour interval). Overall project limits (attached) will be Fairview Drive from the 5th Street roundabout to the intersection with US-50. The limit at 5th Street will exclude the circulating lanes; however, will include the approach and departure to/from that point. The limit at US-50 will be to the location equivalent to US-50 EOP at the intersection, approximately 7' north of the existing crosswalk of the northbound approach. The E-S channelized right turn is included. Butti Way from Airport Road to Fairview Drive. The channelized turn at Airport Road will be included in the scope. Airport Road from Butti Way to E 5th Street. The northern limit will be 10' north of end of curb radius and will include the N-E channelized turn and intersection area. The southern limit does not include any portion of 5th Street and begins at beginning of curb radius. The survey and mapping effort also includes the Imperial Way, Northgate Lane, and Airport Road intersections on College Parkway as well as the Gordon Street, Desatoya Drive, and Edmonds Drive intersections on Fairview Drive.

This scope will include intersection areas at Airport Road at Butti Way, including channelization and Fairview Drive at Butti Way. Within the project limits, a combination of aerial and conventional survey methodology will be used to map the area from back of sidewalk to back of sidewalk or edge of pavement (whichever is currently constructed) and include back of curb, flowline, lip of gutter, back of sidewalk, centerline of roadway, medians, existing ground, visible evidence of utilities (ex.: manholes, valves, pull boxes, catch basins, water/gas services, sewer lateral locations etc.) and other pertinent features such as but not limited to fences, posts, bollards, fixed landscape features, signs, etc. Cross sections will be taken along the roadways at a minimum 50-foot interval and additional detail will be collected at grade breaks, points of curvature, and curb returns. Any centerline or boundary monuments observed during the course of the survey will be located so they can be restored after construction.

Aerial surveying will be utilized for background imagery and to plot roadway striping only. Only high-accuracy robotic total station instrumentation will be utilized for collection of elevation data. All surface

apparent utilities within the project limits. We have included time for submittal and processing of a Nevada Department of Transportation encroachment permit for UAV flight and work within Highway 50 right-of-way. This proposal assumes no traffic control will be required when working on or near the roadways beyond the use of subconsultant vehicles with cones and flashing amber lights. If traffic control is required, it can be provided under the owner directed services task.

Survey control utilizing the Carson City control network will be set to facilitate this survey, the construction phase of the project, as well as restoration of any obliterated survey monuments after construction. Restoration of monuments is not included in this proposal.

3. DESIGN PLANS, SPECIFICATIONS, AND COST ESTIMATES

CONSULTANT will prepare construction plans in accordance with Carson City's standards and requirements on 22" x 34" sheets. Plan view scale is anticipated to be 1" = 40' to 1" = 50'. Scale will be confirmed prior to starting design. Plans will include topographic mapping, utility information, right-of-way and property information, alignment and control, and other information necessary for construction.

Two sets of plans, specifications and cost estimates will be prepared to support two independent bid packages. The first, accelerated, set will include the Butti Way and Airport Road portion of the project. The second set will include the Fairview portion of the project.

Milestone submittals will be made for the 60%, 90%, and 100% levels of design for Fairview Preservation Project and 75% and 100% levels of design for Butti and Airport Project. The City will review each milestone submittal and provide comments. Responses to each review will be coordinated and changes incorporated into the next submittal.

Assumptions:

- Street rehabilitation will be full width throughout the limits of the Project area (excluding the US 50 intersection and the E 5th Street roundabout.
 - Pavement preservation on Fairview will include minor intersections but will not include side street approaches.
 - The limit at Fairview Drive and 5th street will exclude the roundabout circulating lanes but will include the approach and departure to/from that point.
 - The limit at Fairview Drive and US 50 will be approximately 7 feet north of the existing crosswalk of the northbound approach and will include the east to south channelized right turn.
 - Project includes the channelized right turn from Airport Road to Butti Way. The northern limit will be approximately 10 feet north of the end of curb radius.
 - The limit of Airport Road at E 5th Street will be the end of the curb radius north of E 5th Street.
- Street rehabilitation will include crack repair, patching, and resurfacing using Type III modified slurry seal.
- Project includes a new bus stop on Butti Way near the Jump Around Carson (JAC) Administration Building with associated ADA and crosswalk improvements. Bus stop improvements are expected to include a bench and shade structure. No structural design is included with this scope of work.



- Intersection improvements consisting of MUTCD signing, reflective posts, cross walk relocations, sidewalk to new cross walk locations, ADA improvements to pedestrian ramps, markings, lighting and restricted southbound left turns with pedestrian refuge at the following locations:
 - College Parkway and Imperial Way
 - College Parkway and Northgate Lane
 - College Parkway and Airport Road
 - Fairview Drive and Gordon Street
 - Fairview Drive and Desatoya Drive
 - Fairview Drive and Edmonds Drive
- Sidewalk, curb and gutter, replacements may be needed up to 500 square feet on Butti Way and Airport Drive.
- Pedestrian ramp improvements for ADA are limited to the two JAC driveway ramps.
- Drainage analysis will not be required. If impacted, drainage infrastructure will be replaced in kind.
- Approximately 500 feet of ditch on the west side of Fairview Drive between the multi-use path (south of Butti Way) will be armored to protect from stormwater runoff that eroded the ditch in the last storm. Limits of the ditch will remain unchanged.
- Poles for overhead utilities will not be impacted.
- Landscape and aesthetics improvements. If impacted, landscaping will be replaced in kind.

3.1. 60% AND 75% DESIGN

CONSULTANT will develop preliminary design plans to an approximate 60% level of design for Fairview Drive portion of the project and a 75% level of design for the Butti Way and Airport Road portion of the project (due to the expedited schedule). The design plans will include sufficient information to identify the proposed design. Plan sheets will include existing parcel, base mapping of features, contours, utilities, etc. This design submittal will omit some sheets that will be included in subsequent design submittals.

The following is a list of anticipated sheets that will be included in the 60% design submittals:

Sheet Type	Butti Way and Airport Road	Fairview Drive
• Title Sheet	1	1
• Notes, Symbol Legend & Abbreviations Sheet	2	2
• Index Sheet Maps	2	3
• Horizontal Control Sheets	2	3
• Removal Plan Sheets	2	3
• Stacked Plan Surface Improvement and Striping Sheets	6	9
• Curb Ramp, Median Enlargement and ADA Sheets	1	4
• Standard Detail Sheets	3	3
Total Sheets	19	23

Sheets not required for this project:

- Typical Roadway Section Sheets
- Roadway Profile Sheets



The engineer's opinion of probable construction cost (OPCC) will be developed for this submittal. Contingency level will be set to match the level of design.

Contract documents and technical specifications are not included with this submittal.

Deliverables – 60% design plans, OPCC (Fairview Preservation), 75% design plans, OPCC (Butti and Airport)

3.2. 90% DESIGN

CONSULTANT will develop preliminary design plans to an approximate 90% level of design for the Fairview Road portion of the project only. The Butti Way and Airport Road portion of the project will advance directly from 75% to 100% design and will not have a 90% design submittal. The design plans will advance all 60% design submittal sheets and include sufficient information to identify the proposed design. This design will omit some sheets that will be included in subsequent design submittals. This submittal will address comments from the subsequent submittal and be summarized in a comment response matrix.

The engineer's opinion of probable construction cost (OPCC) will be updated for this submittal. Contingency level will be reduced to match the level of design

Draft contract documents and technical specifications will be developed using templates provided by the City. Technical provisions will be prepared as needed. Information unavailable at the time of this submittal will be highlighted and will be addressed in the 100% submittal or prior to advertisement.

Deliverables – 90% design plans, OPCC, draft contract documents and technical specifications, 60% comment resolution matrix

3.3. 100% DESIGN

CONSULTANT will develop preliminary design plans to an approximate 100% level of design for both the Butti Way and Airport Road and Fairview Drive portions of the project. The design plans will advance the 75%/90% design submittal sheets and include sufficient information to identify the proposed design. This design will omit some sheets that will be included in subsequent design submittals. This submittal will address all comments from all subsequent submittals and be summarized in a comment response matrix. The City will perform a final review of the contract documents and cost estimate prior to going to bid. Once confirmed that all previous comments have been addressed, the design plans will be signed and sealed by Nevada Registered Professional Civil Engineers.

The engineer's opinion of probable construction cost (OPCC) will be updated for this submittal. Contingency will be eliminated for the final submittal.

The contract documents and technical specifications will be updated for this submittal based on comments received in the subsequent submittal. Information unavailable at the time of this submittal will be highlighted and will be addressed prior to advertisement.

Deliverables – 100% design plans, OPCC, final contract documents and technical specifications, 75%/90% comment resolution matrix

4. BID SUPPORT & ENGINEERING SUPPORT DURING CONSTRUCTION (ESDC)

Assumptions:

- Construction management and inspection is not currently included in this scope of work.
- Two bid support efforts will be needed, one for each advertisement/project area.

CONSULTANT will support the City's PM during the bidding process by answering technical questions, responding to questions from bidders, and developing addendums (if needed).

CONSULTANT will attend and support the pre-construction meetings. Agenda, sign-in and post meeting notes will be completed by the City.

CONSULTANT will respond to contractor Requests for Information (RFIs) and perform contractor submittal reviews. It is estimated that up to 5 RFIs and 20 submittal reviews may be necessary. CONSULTANT will attend the Contractor's weekly meeting when needed.

CONSULTANT will attend up to 12 weekly construction meetings that will be led by the City or Contractor.

CONSULTANT will support up to 2 change orders which may include drawings, plan sheet updates, specifications, or cost estimates and will provide record drawings at project closeout. Record drawings will incorporate field changes that are provided by the City or contractor.

Deliverables – RFI and submittal responses, up to 2 change orders, record drawings

5. OWNER DIRECTED SERVICES

This is a contingency for miscellaneous increases within the scope of this contract in performance of other tasks or added scope. If CONSULTANT determines that it is necessary to perform work outside of the base scope, CONSULTANT shall provide a letter detailing the need, scope, and not-to-exceed budget for any proposed work. Work under this task shall proceed only with the City's Project Manager's written approval.



PROJECT TEAM

Our anticipated key personnel for this project are as follows:

Project Manager – Brian Janes
Roadway Design – Sam Schnorbus
Survey – Bowman
Lighting – PK Electrical

SCHEDULE

The anticipated schedule is as follows:

Task	Butti Way and Airport Road		Fairview Drive	
	Start	End	Start	End
1 – Project Management	Nov 2025			Nov 2026
2 – Data Collection	Nov 2025	Dec 2025	Nov 2025	Jan 2025
3.1 – 60% and 75% Design	Nov 2025	Jan 2026	Dec 2025	Feb 2026
3.2 – 90% Design	N/A	N/A	Mar 2026	Jun 2026
3.3 – 100%/Final Design	Feb 2026	Mar 2026	Jul 2026	Nov 2026
4 – Bid Support & ESDC	Mar 2026	Oct 2026	Dec 2026	Aug 2027
5 – Construction	May 2026	Oct 2026	Mar 2027	Aug 2027

EXHIBIT 3 - Dist. 3 Butti and Fairview Preservation Project
Carson City

		2025 Bill Rate:	\$278.00	\$200.00	\$258.00	\$160.00	\$134.00					
		2026 Bill Rate:	\$286.34	\$206.00	\$265.74	\$164.80	\$138.02					
		2027 Bill Rate:	\$294.93	\$212.18	\$273.71	\$169.74	\$142.16					
Task#	Description	Sr. Project Director - Brian Janes	Asst. Project Manager - Kerri Lanza	Sr. Roadway Engineer - James Marrs	Sr. Engineer I - Sam Schnorbus	Engineer II - Rob Whelan	Total Hours	Labor	Survey - Bowman	Electrical - PK Electric	Travel	Total Price
Butti Way and Airport Road												
1.1	Project Management - Butti Way and Airport Road	16.00	8.00	0.00	11.00	4.00	39.00	\$8,344.00	\$0.00	\$0.00	\$50.00	\$8,394.00
2.1	Data Collection - Existing Condition - Butti Way and Airport Road	0.00	2.00	0.00	4.00	14.00	20.00	\$2,916.00	\$24,675.00	\$0.00	\$50.00	\$27,641.00
3.1	Design - Butti Way and Airport Road	0.00	0.00	32.00	66.00	464.00	562.00	\$80,992.00	\$0.00	\$0.00	\$100.00	\$81,092.00
4.1	Bid Support and ESDC - Butti Way and Airport Road	9.00	0.00	4.00	23.00	28.00	64.00	\$10,966.00	\$0.00	\$0.00	\$100.00	\$11,066.00
5.1	Owner Directed Services - Butti Way and Airport Road	0.00	0.00	0.00	0.00	0.00	0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
Butti Way and Airport Road Total Hours by Resource		25.00	10.00	36.00	104.00	510.00						
Butti Way and Airport Road Total Price by Resource		\$6,950.00	\$2,000.00	\$9,288.00	\$16,640.00	\$68,340.00	685.00	\$113,218.00	\$24,675.00	\$0.00	\$300.00	\$138,193.00
Fairview Drive												
1.2	Project Management - Fairview Drive	18.00	0.00	0.00	11.00	4.00	33.00	\$7,300.00	\$0.00	\$0.00	\$50.00	\$7,350.00
2.2	Data Collection - Existing Condition - Fairview Drive	0.00	2.00	0.00	4.00	14.00	20.00	\$2,916.00	\$57,225.00	\$0.00	\$50.00	\$60,191.00
3.2	Design - Fairview Drive	0.00	0.00	48.00	112.00	627.00	787.00	\$114,322.00	\$0.00	\$13,440.00	\$100.00	\$127,862.00
4.2	Bid Support and ESDC - Fairview Drive	22.00	0.00	16.00	72.00	54.00	164.00	\$29,870.00	\$0.00	\$3,360.00	\$100.00	\$33,330.00
5.2	Owner Directed Services - Fairview Drive	0.00	0.00	0.00	0.00	0.00	0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00
Fairview Drive Total Hours by Resource		40.00	2.00	64.00	199.00	699.00						
Fairview Drive Total Price by Resource		\$11,303.48	\$400.00	\$16,635.84	\$32,185.60	\$93,883.08	1004.00	\$169,408.00	\$57,225.00	\$16,800.00	\$300.00	\$243,733.00
Project Totals												
Project Total Hours by Resource		65.00	12.00	100.00	303.00	1,209.00						
Project Total Price by Resource		\$18,253.48	\$2,400.00	\$25,923.84	\$48,825.60	\$162,223.08	1,689.00	\$282,626.00	\$81,900.00	\$16,800.00	\$600.00	\$381,926.00



STAFF REPORT

Report To: Regional Transportation Commission **Meeting Date:** November 12, 2025

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action – Discussion and possible action regarding (1) a Federal Lands Access Program Project Memorandum of Agreement (“MOA”) with the Federal Highway Administration, Central Federal Lands Highway Division (“CFLHD”) for the Ash Canyon Road and Trailhead Project (“Project”), and (2) authority for the Transportation Manager to sign the MOA. (Casey Sylvester, Transportation / Traffic Engineer)

Agenda Action: Formal Action / Motion **Time Requested:** 5 minutes

Proposed Motion

I move to approve the MOA as presented and to authorize the Transportation Manager to execute the MOA.

Board's Strategic Goal

N/A

Previous Action

October 9, 2024 (Item 5.B) – The Regional Transportation Commission (“RTC”) ratified the submission of a 2024 Federal Lands Access Program (“FLAP”) grant application submitted to the Federal Highway Administration (“FHWA”) for the Project.

October 3, 2024 (Item 9.A) - The Board of Supervisors ("Board") ratified the FLAP grant application submission with a Project total of \$7,363,653, including \$410,000 in local match, and authorized the Mayor to accept the grant.

July 10, 2024 (Item 5.F) – The RTC approved the submission of the FLAP grant application with a total Project cost of \$6,361,000, which included \$410,000 in local match.

June 17, 2024 (Item 5.A) – The Open Space Advisory Committee recommended that the Board use Quality of Life (Open Space) funding to serve as a local match for the FLAP grant application.

Background/Issues & Analysis

The Project will reconstruct Ash Canyon Road between the end of the paved section west of the Wellington subdivision and the existing water tanks, a distance of approximately 2000 ft. This Project will pave the existing gravel/grindings roadway, widen the road to accommodate a bike lane in the uphill direction, and remove the drainage dips. The Project will also improve stormwater facilities along Ash Canyon Road, improve multi-modal accessibility, and construct an accessible trailhead

parking lot with a vault toilet on Carson City-owned property located near the existing water tanks on Ash Canyon Road. Other amenities such as speed mitigation, signing, and striping are planned. A neighborhood meeting was held on September 30, 2025, to gather initial feedback on the Project scope and hear concerns from residents.

FHWA announced the opening of the 2024 FLAP grant funding cycle on April 8, 2024. Staff submitted the FLAP grant application for the Project on July 15, 2024. The RTC approved submission of the FLAP grant application with a total Project cost of \$7,363,653, which included \$410,000 in local match. Carson City was awarded \$9,590,000 in FLAP federal funding on August 25, 2025, by the CFLHD Program Decision Committee, an increase over the grant requested amount. Matching funds are budgeted to come from a variety of sources, including \$150,000 from the Regional Transportation Fund, \$200,000 from the Stormwater Drainage Fund, and \$60,000 from the Carson City Parks, Recreation, and Open Space Department Quality of Life Fund.

The MOA documents the parties' intent and outlines each party's responsibilities for the development, construction, and future maintenance of the Project. The purpose of the MOA is to identify and assign responsibilities for the environmental analysis, design, right-of-way, utilities, right-of-way acquisition, and construction, and to ensure maintenance of the facility for public use if improvements are made. Execution of the MOA commits Carson City to providing the \$410,000 in matching funds toward the Project, as well as other items detailed within the MOA. The terms and conditions of this MOA are similar to prior FLAP grant projects, such as Sierra Vista Lane and Kings Canyon Road. The MOA authorizes CFLHD to begin activities on the Project. A separate funding agreement for the matching funds will be developed and completed before construction.

Applicable Statute, Code, Policy, Rule or Regulation

23 U.S.C. 204; NRS 277.180; NRS 277A.270

Financial Information

Is there a fiscal impact? Yes

If yes, account name/number: Project No. P303525011, Regional Transportation Fund, Capital Improvements / 2503035-507010; Stormwater Drainage Fund, Capital Improvements / 5053705-507010; Quality of Life – Open Space, Capital Improvements / 2545047-507010.

Is it currently budgeted? Yes

Explanation of Fiscal Impact: Project No. P303525011. A total of \$410,000 has been budgeted for the project and consists of \$150,000 from the Regional Transportation Fund, Capital Improvements account, 2503035-507010 in fiscal year (“FY”) 2026; \$200,000 from the Stormwater Drainage Fund, Capital Improvements account, 5053705 -507010 in FY 2026; and \$60,000 from the Quality of Life – Open Space, Capital Improvements account, 2545047-507010. Approval of the MOA does not authorize the expenditure of the \$410,000. A separate funding agreement will be completed with Carson City, requiring Carson City to pay CFLHD the full amount prior to construction.

Alternatives

Do not approve the MOA and provide an alternative direction to staff.

Attachment(s):

[5D_RTC_Exhibit 1 - NV FLAP CCRTC Ash Canyon MOA.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

FEDERAL LANDS ACCESS PROGRAM
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Project / Facility Name: NV FLAP CCRTC ASH(1)

Project Route: ASH CANYON ROAD AND TRAILHEAD

State: Nevada

County: Carson City

Owner of Federal Lands to which the Project Provides Access: Forest Service

Entity with Title or Maintenance Responsibility for Facility: Carson City

Type of Work:

The purpose of this project is to improve safety and transportation access into the Ash Canyon area of the Humboldt-Toiyabe National Forest by widening the existing roadway and constructing a new trailhead parking area. Work will include:

- Preliminary Engineering: *preliminary and final design, environmental compliance, and necessary permits*
- Right of Way: *All work is expected to stay within existing Carson City property or within the City's Street right of way. No right of way acquisition or construction easements are anticipated.*
- Construction/Construction Contracting: *Acquisition by contract of construction work in accordance with the (plans, specifications, and estimate)*
- Construction Engineering: *Administration of the construction contract*

This Agreement does not obligate (commit to) the expenditure of Federal funds, nor does it commit the parties to complete the project. Rather, this Agreement sets forth the respective responsibilities as the project proceeds through the project development process.

Parties to this Agreement: Federal Highway Administration, Central Federal Lands Highway Division (FHWA-CFLHD), Carson City Regional Transportation Commission, and US Forest Service

The Program Decision Committee approved this project on

August 25, 2025

Date

AGREED:

Chris Martinovich, PE
Transportation Manager, Carson City Regional Transportation
Commission

Date

Kevin Bourne, PE
Director of Engineering
U.S. Forest Service, Intermountain Region 4

Date

FEDERAL LANDS ACCESS PROGRAM
PROJECT MEMORANDUM OF AGREEMENT
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Vivien Hoang
Chief of Business Operations
FHWA-CFLHD

Date

A. PURPOSE OF THIS AGREEMENT

This Agreement documents the intent of the parties and sets forth the anticipated responsibilities of each party in the development, construction, and future maintenance of the subject project. The purpose of the Agreement is to identify and assign responsibilities for the environmental review, design, right-of-way, utilities, acquisition, and construction as appropriate for this programmed project, and to ensure maintenance of the facility for public use if improvements are made. The parties understand that any final decision as to design or construction will not be made until after the environmental analysis required under the National Environmental Policy Act (NEPA) is completed (this does not prevent the parties from assigning proposed design criteria to be studied in the environmental review process.) Any decision to proceed with the design and construction of the project will depend on the availability of appropriations at the time of obligation and other factors, such as issues raised during the environmental review process, a natural disaster that changes the need for the project, a change in Congressional direction, or other relevant factors.

Federal Lands Access Program funds will be used for the development and construction of this project, and Carson City agrees to provide leveraged funds equal to \$410,000 of the total cost of the project, as detailed more fully in Sections J and K below. A separate funding agreement will be developed, and leveraged funds will be provided ahead of construction.

B. AUTHORITY

This Agreement is entered into between the signatory parties pursuant to the provisions of 23 U.S.C. 204.

C. JURISDICTION AND MAINTENANCE COMMITMENT

Carson City has jurisdictional authority to operate and maintain the existing facility and will operate and maintain the completed project at its expense.

D. FEDERAL LAND MANAGEMENT AGENCY COORDINATION

Carson City has coordinated project development with the US Forest Service, Humboldt-Toiyabe National Forest, and support of the project is documented in the Nevada Federal Lands Access Program Project Application for this project submitted by Carson City to FHWA-CFLHD. Each party to this agreement has a primary role in the environmental review, design, and/or construction processes and shall coordinate their activities with the US Forest Service, Humboldt-Toiyabe National Forest.

FEDERAL LANDS ACCESS PROGRAM
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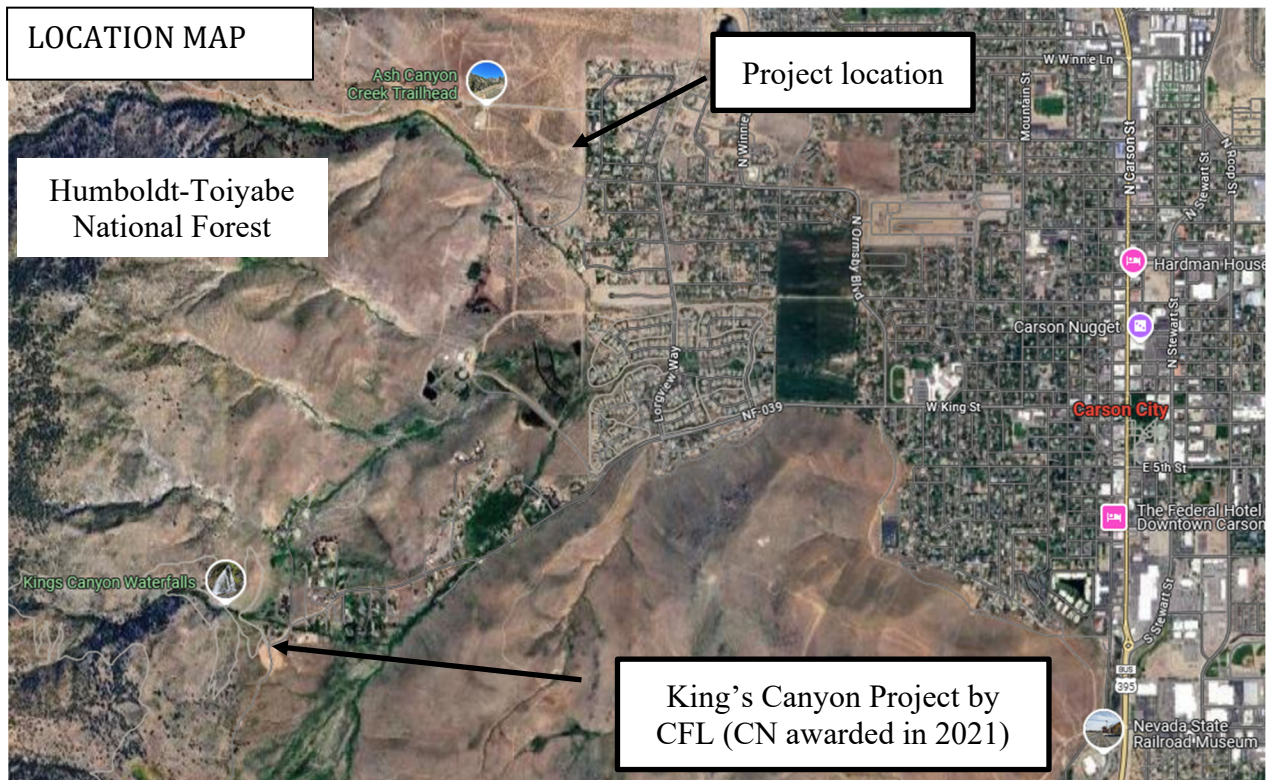
E. PROJECT BACKGROUND/SCOPE

The purpose of this project is to improve transportation access to the Ash Canyon backcountry area of the Humboldt-Toiyabe National Forest by reconstructing and paving the existing roadway and building a new trailhead parking area. Currently, Ash Canyon Road is challenging for low-clearance vehicles due to deep water bars and an uneven surface made of asphalt millings. Another key project goal is to enhance cyclist safety on the steep grade (up to 15%) by providing either a dedicated bike lane or widened shoulders. The new parking lot will eliminate the need for users to continue along a rough, native soil road to informal parking areas.

The scope of this project includes:

- Roadway reconstruction, paving, and widening to 27-feet of approximately 0.5 miles of Ash Canyon Road reconstruction starting at the end of Ash Canyon Road/ Ash Canyon Back Country Access to the Ash Canyon Trailhead.
- Minor Drainage Improvements
- Construction of a new trailhead parking lot to include 30 parking spaces, horse trailer parking, ADA spaces, and vault toilets.
- Signing & Striping

Site Map and Photos



FEDERAL LANDS ACCESS PROGRAM
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General work anticipated and assumptions include:

- Project Management: FHWA-CFLHD will administer the project, including communications, coordination, scheduling, contracting, resourcing, and more.
- Environmental Compliance and Permitting: FHWA-CFLHD will be the lead agency for the environmental review process (compliance with NEPA and related laws and regulations, including Section 106 of the National Historic Preservation Act, Section 7 of the Endangered Species Act, and associated consultations) and for Clean Water Act permitting. It is anticipated that this project can be approved under an FHWA Categorical Exclusion.
- Survey: FHWA-CFLHD will perform on the ground surveys supplemented with data provided by USGS and/or the City.
- Highway Design and Safety: The project scope includes the reconstruction and widening of approximately .5 miles of Ash Canyon Road to be a 27-foot-wide road which includes a 20-foot traveled way , a 5-foot wide paved bike lane, and a 2-foot wide opposite shoulder. Work will include iterative design of the project in cooperation with Carson City, through 30%, 70%, 95%, and final design. If impacts and costs from widening exceed budget limitations, scope may be reduced to a narrower roadway template.
- Right of Way: It is anticipated all work will occur in Carson City ROW with no permanent or temporary acquisitions needed.
- Utilities: Impacts to the water lines under the roadway are not anticipated. Depth to the water lines will be confirmed during the materials/geotechnical investigation.
- Geotechnical: FHWA-CFLHD will perform a minor geotechnical field investigation in conjunction with the pavement corings to determine if bedrock will be encountered in excavations.
- Pavement Design: The preliminary pavement recommendation is 4 inches ACP on 6 inches of roadway aggregate. FHWA-CFLHD will perform pavement corings and pavement investigation to determine the final pavement design but shall be no less than the preliminary recommendation.
- Hydrology/Hydraulics: FHWA-CFLHD will perform a hydrologic/hydraulic analysis of the existing culverts and plan for others, and perform flood plain analysis if required, for fill within.
- Construction: FHWA-CFLHD will advertise and award the construction contract, and administer construction, which is anticipated to be complete in one construction season.

F. PROJECT BUDGET

Item	Estimated Cost	Comments
Preliminary Engineering (PE) and Environmental Compliance	\$1,003,000	Includes Scoping Costs
ROW Acquisition & Utility Relocation	\$0	Permits to work in Carson City ROW may be required and will be supplied by Carson City.
Construction Contract (CN)	\$7,050,000	FY27 value
Construction Engineering (CE)	\$900,000	
Contingency	\$1,047,000	11.7% Contingency, which includes unaccounted for construction pay items and overall contingency.

FEDERAL LANDS ACCESS PROGRAM
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Total	\$10,000,000	
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G. ROLES AND RESPONSIBILITIES

Responsible Party	Product/Service/Role	Comments
FHWA-CFLHD	<ul style="list-style-type: none"> • Develop and sign this Memorandum of Agreement • Manage project schedule and all project costs • Lead and complete the development of the plans, specifications, and estimate (PS&E) in accordance with FHWA-CFLHD standards, policy, and guidance, and applicable Carson City Standard Details (note that engineering deliverables prepared by federal employees will not be signed or stamped) • Document any design exceptions to the AASHTO standards, agreed upon by the project team, on FHWA-CFLHD's highway design standards form • Lead all federal environmental compliance (including, but not limited to, NEPA, the National Historic Preservation Act, and the Endangered Species Act) • Prepare and approve environmental documents and make project decisions based on the documents • Conduct ROW research and obtain title reports for private parcels as required • Prepare right-of-way plans, legal descriptions, and other documents required for a Highway Easement Deed and any private parcels to be acquired • Identify utility conflicts and prepare utility conflict maps • Conduct preliminary engineering towards the development of the PS&E construction contract package • Ensure all permits required for Federally constructed projects are obtained • Advertise and award the contract (bids will not be solicited by FHWA-CFLHD until maintaining agency has concurred with the plans 	

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Responsible Party	Product/Service/Role	Comments
	<p>and specifications and provided signed ROW and utility certifications)</p> <ul style="list-style-type: none"> • Perform construction engineering/administration of the construction contract • Potentially enter into a formal partnering work session and agreement with all parties involved in the construction contract • Provide a Project Engineer on site for construction administration • Determine the need for any proposed changes to contract documents, evaluate change impacts, coordinate technical reviews as needed, and ensure that the construction is consistent with the PS&E • Ensure that the contractor will bear all expenses of maintaining traffic, other than snow removal and normal state, county, and city maintenance work • Verify adherence to environmental documents and permits • Set up and lead final inspection upon completion of construction • Attend at least (2) public meetings between October 15, 2025 and groundbreaking. • Provide exhibits for each public meeting. • Request utility surface locates prior to topographic survey by FHWA-CFLHD • 	
Carson City	<ul style="list-style-type: none"> • Review and sign this Memorandum of Agreement and other financial agreements (if required), by November 14, 2025 • Attend reviews and meetings • Provide available data, including on traffic, crashes, material sources, construction costs, agreements, and other technical subjects, within two weeks of request • Review the environmental documents, plans, estimate, and specifications at each phase of design, and provide comments within two weeks of receipt • Coordinate with FHWA-CFLHD on environmental related issues 	

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Responsible Party	Product/Service/Role	Comments
	<ul style="list-style-type: none"> • Coordinate with the other parties to create an appropriate revegetation plan and provide a seed mix and any recommendations for soil amendments for inclusion in the Special Contract Requirements • In coordination with the FHWA-CFLHD project manager, ensure that completed PS&E documents are consistent with the intended outcome • Acquire and fund appropriate local and state permits prior to advertisement of the project • Provide ROW mapping and a list of property owners (names and addresses) along the project corridor prior to project scoping • Review ROW plans and legal descriptions provided by FHWA-CFLHD • Acquire ROW and Temporary Construction Easements (TCEs) if necessary, though none are expected • Conduct value findings or appraisals for Fair Market Values if necessary, though none are expected • Approve value findings or appraisals for Fair Market Values if necessary, though none are expected • Prepare offers to landowners if necessary, though none are expected • Conduct ROW negotiations as necessary to acquire adequate rights from private landowners if necessary, though none are expected • Sign statement of legal sufficiency upon review of the draft Highway Easement Deed if necessary, though none are expected • Accept and record the Highway Easement Deed upon receipt if necessary, though none are expected. • Sign FHWA-CFLHD Right of Way Certification certifying that all rights on private property necessary to construct, operate, and maintain the road have been obtained • Obtain all rights necessary to construct, operate, and maintain the facility 	

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Responsible Party	Product/Service/Role	Comments
	<ul style="list-style-type: none"> • Provide all available utility information and identify key points of contact for coordination with utility companies • Coordinate utility relocations, if necessary, per scope described above, though none are expected • Sign FHWA-CFLHD Utility Certification • Provide overall direction regarding agency policy and administration for the project • Concur with the final plans and specifications • Issue required encroachment permits at no cost to FHWA-CFLHD • Maintain and manage coordination with the public in coordination with FHWA-CFLHD and the FLMA • If required, enter into a formal partnering work session and agreement with all parties involved in the construction contract • Designate a representative who will be the primary contact for FHWA-CFLHD's construction staff during construction • Consider proposed design changes, evaluate change impacts, and concur with changes as needed, ensuring that changes meet the requirements intended in the PS&E • Attend a final inspection and approve and provide final acceptance upon completion of construction • Upon final acceptance of the project, assume responsibility of the NPDES permit until the Notice of Termination is filed and accepted • Provide long term maintenance and operation of the project upon completion • Perform reviews and provide information needed to support FHWA-CFLHD in resolution of contract disputes. 	
U.S. Forest Service, Intermountain Region 4	<ul style="list-style-type: none"> • Review and sign this Memorandum of Agreement within 60 days of receiving the notification letter • Attend reviews and meetings • Provide in a timely manner available data including but not limited to existing agreements or technical data 	

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Responsible Party	Product/Service/Role	Comments
	<ul style="list-style-type: none"> • Review the environmental documents, plans and specifications at each phase of design, and provide comments within two weeks • In coordination with the FHWA-CFLHD project manager, ensure that completed PS&E documents are consistent with the intended outcome • Provide overall direction regarding FLMA policy and administration for the project • Concur with the final plans and specifications • If required, issue a right of entry and Letter of Consent to transfer a Highway Easement Deed within 4 months of receipt of request • Provide a fire plan for incorporation into the Special Contract Requirements or approve the use of standard specification language • Coordinate with FHWA-CFLHD to identify an appropriate revegetation plan and provide a seed mix and any recommendations for soil amendments for inclusion in the Special Contract Requirements • Provide support to FHWA-CFLHD (respond to questions regarding environmental issues), as requested, for the development of environmental documents • Develop a public information program in coordination with FHWA-CFLHD and the maintaining agency • If required, enter into a formal partnering work session and agreement with all parties involved in the construction contract • Designate a representative who will be the primary contact for the FHWA-CFLHD's Construction staff • Continue to update and implement the public information program • Consider proposed design changes, evaluate change impacts, and concur with changes as needed, ensuring that changes meet the requirements intended in the PS&E • Attend final inspection upon completion of construction 	

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H. ROLES AND RESPONSIBILITIES—SCHEDULE

Responsible Lead	Product/Service/Role	Schedule Finish	Comments
Carson City	Signed MOA and other financial documents	Nov 14, 2025	After Carson City's Nov RTC meeting.
FHWA-CFLHD	Preliminary Design	May, 2026	
FHWA-CFLHD	Environmental Compliance	Jan, 2027	Development and completion of environmental studies and documentation
Maintaining Agency	Signed ROW and Utility Certifications	Aug, 2027	
FHWA-CFLHD	Final Design	Aug, 2027	Development of PS&E
FHWA-CFLHD	Obtain appropriate Permits	Jul, 2027	
Maintaining agency	Obtain appropriate local and state permits	Jul, 2027	
FHWA-CFLHD	Advertise, Award and NTP	Sep, 2027	
FHWA-CFLHD	Administer Construction Contract	Feb, 2028 to Nov, 2028	Construction Engineering

I. PROPOSED DESIGN STANDARDS

Final design standards will be determined through the NEPA process.

Criteria		Comments
Standard	AASHTO	
Functional Classification	Local Road	Road section to include 4" asphalt section, minimum.
Surface Type	Asphalt	
Design Volume	TBD	

J. FUNDING

PROJECT FUNDING			
Funding Source	Estimated Funding		Comments
Federal Lands Access Program	\$9,590,000		
Carson City	\$410,000		Leveraged/Partner-Provided Funds
Total	\$10,000,000		

FEDERAL LANDS ACCESS PROGRAM
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Carson City is responsible for support costs incurred in completing the roles and responsibilities detailed in Section G. These costs will not be included in the total project cost and are the financial responsibility of the applicant in addition to the funding as described in the table above.

If during implementation of the project it is determined that the total project cost exceeds \$10,000,000, the Central Federal Lands Highway Division and Carson City will either mutually agree to reduce the scope of the project or execute a modification to this agreement to change funding amounts.

K. LEVERAGED/PARTNER-PROVIDED FUNDS

Carson City will provide leveraged funds of \$410,000 in a separate funding agreement(s).

L. PROJECT TEAM MEMBERS—POINTS OF CONTACT

The following table provides the points of contact for this project. They are to be the first persons to deal with any issues or questions that arise over the implementation of each party's role and responsibility for this agreement.

Name/Title	Organization	Phone Number/Email
Casey Sylvester, PE Transportation Engineer	Carson City RTC	(775) 283-7431 csylvester@carson.org
Kevin Wilmot, PE Engineering Staff Officer	USFS	(775) 352-1275 Kevin.Wilmot@usda.gov
Steve Sherman, PE Project Manager	FHWA-CFLHD	(720) 963-3586 steve.sherman@dot.gov

M. CHANGES/AMENDMENTS/ADDENDUMS

The agreement may be modified, amended, or have addendums added by mutual agreement of all parties. The change, amendment, or addendum must be in writing and executed by all the parties.

The types of changes requiring agreement of all parties include, but are not limited to, changes that significantly impact scope, schedule, or budget; changes to the local leveraged funds, either in type or responsibility; and changes that alter the level of effort or responsibilities of a party. The parties commit to consider suggested changes in good faith. Failure to reach agreement on changes may be cause for termination of this agreement.

A change in the composition of the project team members does not require the agreement to be amended.

It is the responsibility of the project team members to recognize when changes are needed and to make timely notification to their management to avoid project delivery delays.

FEDERAL LANDS ACCESS PROGRAM
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N. ISSUE RESOLUTION PROCEDURES MATRIX

Issues should be resolved at the lowest level possible. The issue should be clearly defined in writing and understood by all parties. Escalating to the next level can be requested by any party. When an issue is resolved, the decision will be communicated to all levels below.

FHWA-CFLHD	Local/State Agency	FLMA –USFS	Time
Steve Sherman, Project Manager	Casey Sylvester Transportation Engineer	Kevin Wilmot Forest Engineer	30 days
Wendy Longley, Project Management Branch Chief	Chris Martinovich Transportation Manager	Kevin Bourne Director of Engineering U.S. Forest Service, Intermountain Region 4	60 days
Curtis Scott, Chief of Engineering	Darren Schulz Public Works Director	Kevin Bourne Director of Engineering U.S. Forest Service, Intermountain Region 4	90 days

O. TERMINATION

This agreement may be terminated by a funding party upon 30 calendar days after written notice to the other parties. This agreement may also be terminated if either the environmental review (or other state environmental compliance) process or funding availability requires a change, and the parties are not able to agree to the change. Any termination of this agreement shall not prejudice any rights or obligations accrued to the parties prior to termination. If Federal Access funds have been expended prior to termination, the funding parties' financial liabilities shall be in the amount of the applicable share percentages of the total reasonable costs expended on the project prior to the effective date of termination. Reasonable costs shall include all items/services rendered and the costs of any non-cancelable obligations incurred prior to the effective date of termination.



STAFF REPORT

Report To: Regional Transportation Commission **Meeting Date:** November 12, 2025

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action – Discussion and possible action regarding the development of a Carson City Access Management Plan (“Plan”) which includes recommended updates to existing access management policies, standards, and resources, as well as recommendations for implementation of the proposed Plan. (Casey Sylvester, Transportation/Traffic Engineer).

Agenda Action: Formal Action / Motion **Time Requested:** 15 minutes

Proposed Motion

I move to approve the recommendations for the Plan, as presented.

Board's Strategic Goal

N/A

Previous Action

December 14, 2022 (Item 5.A) – Staff presented on need to revisit Access Management to the Regional Transportation Commission.

Background/Issues & Analysis

Access management is the practice of organizing access points such as driveways and side streets along a roadway to improve safety and traffic flow. Carson City ("City") has existing access management guidance in City code and in the Standard Details for Public Works Construction. Staff will present recommended updates and modifications, which are proposed for implementation in the Plan. Staff will also present different approaches for implementation of the Plan, which may include future amendments to the Carson City Municipal Code (“CCMC”).

The term “access management” describes the organization of side streets and driveways along a roadway and across a municipality in order to reduce vehicle conflict points, reduce weaving, and to influence driver behavior in order to optimize mobility. Roadway agencies, users, and property owners in all communities can benefit from access management as a way to promote safe and efficient use of the transportation network. Access management techniques include:

- Access Spacing: standardizing the minimum distance between traffic signals and street intersections to increase system reliability, reduce travel times, improve safety, and to reduce congestion.
- Driveway Spacing: Standardizing the number of driveways and spacing of driveways to allow for more orderly merging of traffic and present fewer challenges to drivers.

- **Sight Distance:** ensure that vehicles can safely navigate intersections and driveways.
- **Auxiliary Lanes:** providing dedicated left- and right-turn lanes, and acceleration lanes to separate slower vehicles and allow time for safe turning movements without impacting travel time or increasing conflicts with mainline traffic.
- **Median Treatments:** implementing elements to separate traffic, discourage unsafe turning movements, and improve the operation of intersections. This can include raised medians, median sight obstructions, two-way left-turn lanes, and other non-traversable movement restrictions.
- **Network connectivity:** provide a network of local roads to ensure business access is feasible with access management adjustments on the mainline.
- **Right-of-Way Management:** reserving sufficient right-of-way for future improvements, good sight distance, access location, and other access-related issues.

Access management principles are used by the City for roadway design and development reviews. CCMC Title 18 Appendix, Division 12, Sections 12.12 and 12.13 outline the current access management and traffic impact study requirements. These include driveway spacing, sight distance, driveway access type and configuration, auxiliary lane need, and street and driveway alignment. Staff has utilized guidance from other agencies when requirements are not included in CCMC, such as the Nevada Department of Transportation's 2017 Access Management System and Standards; however, standards from other agencies are not always applicable to the City and are not enforceable under CCMC. This complicates application of standards across projects and contributes to inefficient traffic operations and potentially a less safe roadway because of increased conflicts.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 277A.210, CCMC Title 18 Appendix, Sections 12.12 and 12.13

Financial Information

Is there a fiscal impact? No

If yes, account name/number: N/A

Is it currently budgeted? No

Explanation of Fiscal Impact: N/A

Alternatives

Do not approve the recommendations to the Plan and provide an alternative direction to staff.

Attachment(s):

[5E_RTC_Exhibit 1 - Access Management Presentation.pdf](#)

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)





Access Management

Casey Sylvester P.E., Transportation / Traffic Engineer



1




What is Access management?

The management of vehicle access points to properties along a roadway.

The organization of side streets and driveways along a roadway to optimize movement by reducing conflict points, reducing weaving, and influencing driver behavior.

→ How vehicles enter and exit the roadway.

- This includes intersection spacing, turn restrictions, auxiliary lanes, and driveway layout.



2

2

Past Efforts



- December 2022 RTC - staff presented on Access Management.
- Staff indicated that some aspects are not covered in Carson City code and therefore lack authority to enforce access management for projects.
- Staff began working to develop an Access Management policy to include missing components and consolidate requirements into one document.
- Staff to develop a specific plan for a later date.



3

3

Why Access Management?



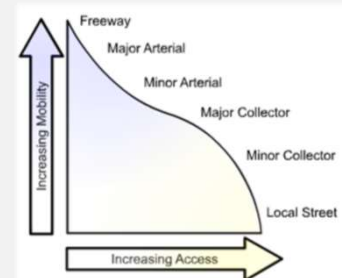
Many Access Points;

- Increase in travel time,
- Decrease in safety, and
- Decrease in travel time reliability.

Fewer Access Points;

- Better Safety,
- More Reliable
- Shorter Travel Times

- Organize access to optimize the efficiency of higher functional classification roads,
- & optimize access on lower classification roads.



4

4

Why update Access Management?



There is no basis for requiring projects to follow what is not in code.

- Staff can comment on projects but ultimately cannot require projects to meet access management requests.
 - This includes concepts on when to use auxiliary lanes and how to design.

There are safety and congestion impacts to not having a complete policy.

*Traffic Impact Studies (TIS) cover some of this, however robust guidance can help ensure we are getting appropriate outcomes from the TIS.



5

5

Access Management Category	Carson City	NDOT	RTC Wa.	Reno
Roadway classification	Yes, Campo Classifications	Yes	Yes	No
Spacing by intersection control type	No	Yes	Yes	Yes
Spacing for driveways	Title 18 Appendix, Division 12, Table 12.12	Yes	Yes	Yes
Sight Distance	Title 18, Section 18.01.573	Yes	No	Yes
Aux lane anatomy	No	Yes	No	No
Aux LT Lane size & need	Title 18 Appendix, Division 12, Table 12.14	Yes	Yes	No
Aux RT Lane size & need	Title 18 Appendix, Division 12, Table 12.14	Yes	Yes	No
Acceleration Lane sizing	No	Yes	No	No
Median turn restrictions	No	Yes	Yes	No
Median opening size & spacing	Title 18 Appendix, Division 12, Table 12.11	Yes	No	Yes
Driveway design	Title 18 Appendix, Sections 12.12.2, 12.12.3, and Details, C-5.2 sheets	Yes	No	Yes
Network connectivity	No	No	No	No
Right of Way Management	Title 18 Appendix, Division 12, Section 12.6. And Table 12.1	No	No	No



What Carson City Code includes;

6

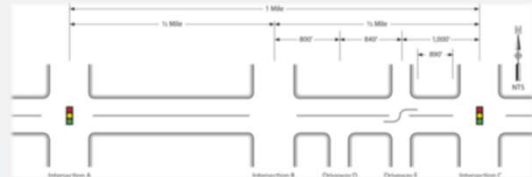
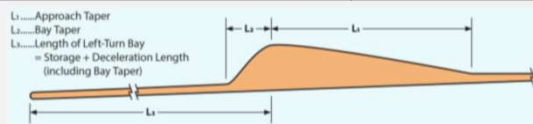
6

Proposed changes



- Recommend that Carson City include the missing sections;

Access Management Category	Carson City
Spacing by intersection control type	No
Aux lane anatomy	No
Acceleration Lane sizing	No
Median turn restrictions	No
Network connectivity	No



*NDOT's 2017 Access Management System & Standards, Figure 4-8 (above) & Figure 4-10 (left)



7

7

Keep in Code or Develop Policy?



The missing items can be added to existing City Code.

- This would involve modifying tables, changing text, and adding paragraphs.

Or, development of an Access Management Policy.

- This would augment city code.
- Is a document explaining Access Management, incorporating existing concepts with modifications, and adding missing components.
- The Carson City Access Management Policy would likely be 8-12 pages

Either action will require approval from Board of Supervisors.



8

8

Next Steps



- Staff can begin development of a specific Access Management recommendations.
- Once a complete draft has been developed and vetted internally, staff can return to the RTC;
 - For comments, &
 - For final direction on development of a policy.
- Final modifications will come before the appropriate body once draft has been developed and vetted internally.



9

9

Questions & Input



10

10



STAFF REPORT

Report To: **Meeting Date:** November 12, 2025

Staff Contact:

Agenda Title: Transportation Manager’s Report (Chris Martinovich, Transportation Manager)

Agenda Action: Other / Presentation **Time Requested:**

Proposed Motion
N/A

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information
Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Motion: _____	1) _____	Aye/Nay
	2) _____	_____

(Vote Recorded By)



STAFF REPORT

Report To:

Meeting Date: November 12, 2025

Staff Contact:

Agenda Title: Street Operations and Control Systems Reports (Chris Martinovich, Transportation Manager)

Agenda Action: Other / Presentation **Time Requested:**

Proposed Motion

N/A

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[6B_RTC_Exhibit 1 - Street Operations Report.pdf](#)

[6B_RTC_Exhibit 2 - Street Operations Report for September.pdf](#)

[6B_RTC_Exhibit 3 - Traffic-Transportation Control Systems Report - August.pdf](#)

[6B_RTC_Exhibit 4 - Traffic-Transportation Control Systems Report - Sep.pdf](#)

Motion: _____

1) _____
2) _____

Aye/Nay

(Vote Recorded By)



Carson City Regional Transportation Commission
Item for Commission Information

RTC Meeting Date: October 8, 2025
To: Regional Transportation Commission
From: Greg King, Street Supervisor
Date Prepared: September 4, 2025
Subject Title: Street Operations Activity Report
Staff Summary: Monthly Status Report for the Commission's Information

Carson City Public Works, Street Operations Division
Status Report to RTC: Activities of August 2025

Street Repair and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Crack Seal Operation (blocks of sealant used)	0	0
Street Patching Operation (tons of asphalt)	46	191
Pot Holes Repaired	25	51

Tree Care and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Tree Pruning Operations	195	273
Tree Removal	6	15
Tree Replacement	0	0
Tree Care Chemical Treatment (gallons)	0	0
Tree Work for Other Departments	0	0
Weed Abatement Chemical Sprayed (gallons applied)	994	1,808

Concrete Repair and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Concrete Poured (yards)	30.5	80
Curb & Gutter (linear feet)	175	620
Sidewalk & Flat Work (sq/ft)	1,252	2,948
ADA Ramps	1	2
Misc.	0	0

Grading and Shoulder Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Dirt Road Work/Misc	0	0
Shoulder Work on Asphalt Roads (feet)	582	1,507
Debris Cleaned	0	0

Storm Water

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Sediment Removed from Ditches (yards)	338	364
Lineal foot of ditch cleared	1,128	1,803
Pipe Hydro Flushed (linear feet)	0	0

Sweeper Operations

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
------------	---------------------	------

Curb Miles Swept	528.6	991
Material Picked Up (yards)	241	454
City Parking Lots Swept	0	0

Trucking Bins

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Bins Hauled for Waste Water Treatment Plant (yards)	38	89
Bins Hauled for Sweeping Operation (yards)	25	66
Equipment Transported for other Departments	0	0

Banner and Decorations Activities

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Banner Operations Carson Street	4	9
Changed Lamp Post Banners	27	27
Installed Christmas Decorations	0	0
Removed Christmas Decorations	0	0

Signs and Markings

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Signs Made	23	46
Signs Replaced	2	20
Sign Post Replaced	0	7
Signs Refurbished/Replaced due to Graffiti Damage	0	0
Delineators Replaced	0	44
Cross Walks Painted	48	118
Stop Bars Painted	38	89
Yield Bars Painted	26	62
Right Arrows Painted	0	12
Left Arrows Painted	11	26
Straight Arrows Painted	0	5
Stop (word) Painted	0	0
Only (word) Painted	0	0
Bike Symbol & Arrow	0	0
Install Street, bicycle, and pedestrian counters	4	19
Curb Painted (linear feet)	0	0

Weather Events

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Snow and Ice Control	0	0
Sand/Salt mixture applied (Yards)	0	0
Brine mixture applied (Gallons)	0	0
Rain Event/Flood Control	1	1
Drainage Inlets Cleared	0	0
Material removed from S/D system	0	0
Wind	0	0



Carson City Regional Transportation Commission
Item for Commission Information

RTC Meeting Date: November 12, 2025
To: Regional Transportation Commission
From: Greg King, Street Supervisor
Date Prepared: October 6, 2025
Subject Title: Street Operations Activity Report
Staff Summary: Monthly Status Report for the Commission's Information

Carson City Public Works, Street Operations Division
Status Report to RTC: Activities of September 2025

Street Repair and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Crack Seal Operation (blocks of sealant used)	0	0
Street Patching Operation (tons of asphalt)	22	213
Pot Holes Repaired	80	131

Tree Care and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Tree Pruning Operations	31	304
Tree Removal	2	17
Tree Replacement	0	0
Tree Care Chemical Treatment (gallons)	200	200
Tree Work for Other Departments	1	1
Weed Abatement Chemical Sprayed (gallons applied)	697	2,505

Concrete Repair and Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Concrete Poured (yards)	36.5	117
Curb & Gutter (linear feet)	163	783
Sidewalk & Flat Work (sq/ft)	1,553	4,501
ADA Ramps	0	2
Misc.	18 LF	0

Grading and Shoulder Maintenance

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Dirt Road Work/Misc	0	0
Shoulder Work on Asphalt Roads (feet)	1,793	3,300
Debris Cleaned	53	53

Storm Water

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Sediment Removed from Ditches (yards)	1817	2,181
Lineal foot of ditch cleared	1,928	3,731
Pipe Hydro Flushed (linear feet)	695	695

Sweeper Operations

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Curb Miles Swept	637.5	1,629
Material Picked Up (yards)	320	774
City Parking Lots Swept	4	4

Trucking Bins

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Bins Hauled for Waste Water Treatment Plant (yards)	50	139
Bins Hauled for Sweeping Operation (yards)	30	96
Equipment Transported for other Departments	0	0

Banner and Decorations Activities

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Banner Operations Carson Street	4	13
Changed Lamp Post Banners	0	27
Installed Christmas Decorations	0	0
Removed Christmas Decorations	0	0

Signs and Markings

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Signs Made	5	51
Signs Replaced	2	22
Sign Post Replaced	0	7
Signs Refurbished/Replaced due to Graffiti Damage	0	0
Delineators Replaced	9	53
Cross Walks Painted	3	121
Stop Bars Painted	3	92
Yield Bars Painted	2	64
Right Arrows Painted	0	12
Left Arrows Painted	0	26
Straight Arrows Painted	0	5
Stop (word) Painted	0	0
Only (word) Painted	0	0
Bike Symbol & Arrow	0	0
Install Street, bicycle, and pedestrian counters	3	22
Curb Painted (linear feet)	0	0

Weather Events

ACTIVITIES	QUANTITIES/COMMENTS	FYTD
Snow and Ice Control	0	0
Sand/Salt mixture applied (Yards)	0	0
Brine mixture applied (Gallons)	0	0
Rain Event/Flood Control	1	2
Drainage Inlets Cleared	0	0
Material removed from S/D system	0	0
Wind	0	0

6B_RTC_Exhibit 3 - Traffic/Transportation Control Systems Report - August



Carson City Regional Transportation Commission Item for Commission Information

RTC Meeting Date: November 12, 2025
Date Prepared: October 1, 2025
Reporting Period: August, 2025
Subject Title: Traffic / Transportation Control Systems Activity Report
Staff Summary: Monthly Status Report for the Commission's Information

Carson City Public Works, Control Systems Division Status Report of Traffic and Transportation Technician Activities

Work Order Summary

ACTIVITIES	QUANTITIES	FYTD
Total Work Orders Created	186	306
Total Work Orders Completed	214	304
Total Open Work Orders	159	NA

Completed Work Order By Type

ACTIVITIES	QUANTITIES	FYTD
Planned and Scheduled Maintenance Work Orders	209	282
Unplanned and Repair Work Orders	5	22

Completed Work Orders by County

ACTIVITIES	QUANTITIES	Percent
Douglas County	176	82%
Lyon County	3	1%
Storey County	0	0%
Carson City	35	16%
Unknown	0	0%

Work orders include work on traffic signals, lighted/flashing beacons, signalized crosswalks, and other electronic traffic control devices. Planned and recurring scheduled maintenance work orders include those recurring and those scheduled by staff. Unplanned and repair work orders include unscheduled activities and equipment failures.

6B_RTC_Exhibit 4 - Traffic/Transportation Control Systems Report - Sep



Carson City Regional Transportation Commission Item for Commission Information

RTC Meeting Date:	November 12, 2025
Date Prepared:	October 1, 2025
Reporting Period:	September, 2025
Subject Title:	Traffic / Transportation Control Systems Activity Report
Staff Summary:	Monthly Status Report for the Commission's Information

Carson City Public Works, Control Systems Division Status Report of Traffic and Transportation Technician Activities

Work Order Summary

ACTIVITIES	QUANTITIES	FYTD
Total Work Orders Created	110	416
Total Work Orders Completed	97	401
Total Open Work Orders	172	NA

Completed Work Order By Type

ACTIVITIES	QUANTITIES	FYTD
Planned and Scheduled Maintenance Work Orders	95	377
Unplanned and Repair Work Orders	2	24

Completed Work Orders by County

ACTIVITIES	QUANTITIES	Percent
Douglas County	23	24%
Lyon County	2	2%
Storey County	0	0%
Carson City	72	74%
Unknown	0	0%

Work orders include work on traffic signals, lighted/flashing beacons, signalized crosswalks, and other electronic traffic control devices. Planned and recurring scheduled maintenance work orders include those recurring and those scheduled by staff. Unplanned and repair work orders include unscheduled activities and equipment failures.



STAFF REPORT

Report To:

Meeting Date: November 12, 2025

Staff Contact:

Agenda Title: Other comments and reports, which may include future agenda items, status review of additional projects, internal communications and administrative matters, correspondence to the RTC, project status reports, and comments or other reports from the RTC members or staff. (Chris Martinovich, Transportation Manager)

Agenda Action: Other / Presentation

Time Requested:

Proposed Motion

N/A

Board's Strategic Goal

Previous Action

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted? No

Explanation of Fiscal Impact:

Alternatives

Attachment(s):

[6C_RTC_Exhibit 1 - Transportation and Streets Revenue Accounts.pdf](#)

[6C_RTC_Exhibit 2 - Project Status Report.pdf](#)

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

Fuel/Tax Revenues				
Gasoline Gallons Sold ^{2,3}				
Month	FY2023 ¹	FY2024 ¹	FY2025 ¹	FY2026 ¹
JUL	4,220,590	3,965,689	4,320,724	4,337,564
AUG	4,234,582	4,104,221	4,196,903	4,458,605
SEP	3,894,625	3,854,108	3,942,136	
OCT	3,958,285	3,907,100	4,198,320	
NOV	3,502,424	3,577,811	3,722,217	
DEC	4,537,676	3,720,476	3,785,182	
JAN	3,043,290	3,339,952	3,917,500	
FEB	3,201,366	3,412,536	3,472,422	
MAR	3,309,050	3,559,473	3,846,801	
APR	3,820,024	3,678,204	3,792,383	
MAY	4,018,183	3,851,281	3,816,305	
JUNE	4,057,802	4,150,910	4,070,100	
Total Year Gallons	45,797,897	45,121,761	47,080,993	
Gasoline Revenues ⁴				
Fuel Tax Revenue County Option				
9¢ - NRS 373 (RTC)	\$ 3,940,048	\$ 3,981,263	\$ 4,145,543	\$ 775,822
County option motor vehicle fuel tax 6.35¢ - NRS 365 (Street Operations)				
	\$ 1,873,632	\$ 1,869,465	\$ 1,921,138	\$ 351,477
Diesel Gallons Sold ^{2,3}				
Month	FY2023 ¹	FY2024 ¹	FY2025 ¹	FY2026 ¹
JUL	1,135,368	1,026,450	1,059,022	1,108,374
AUG	1,224,462	1,077,048	1,081,634	1,165,714
SEP	1,157,759	1,116,748	986,532	
OCT	1,141,459	1,089,220	1,038,653	
NOV	899,884	946,012	908,845	
DEC	767,073	849,139	810,757	
JAN	701,894	751,666	824,737	
FEB	724,359	740,617	691,802	
MAR	845,076	845,004	806,666	
APR	966,083	943,427	878,832	
MAY	1,067,394	1,068,855	950,852	
JUN	1,047,908	1,057,165	1,007,602	
Total Year Gallons	11,678,719	11,511,351	11,045,934	2,274,088
Diesel 5 cent Tax Revenue¹	\$ 661,577	\$ 568,664	\$ 567,031	\$ 89,144
NRS 373.083.5 (% to NDOT)	\$ (99,231)	\$ (56,405)		
Final - Diesel Revenue	\$ 562,345	\$ 512,259	\$ 567,031	\$ 89,144
Basic City County Relief Tax (BCCRT) 0.25% Sales Tax				
Month	FY2023 ¹	FY2024 ¹	FY2025 ¹	FY2026 ¹
JUL	333,043	359,937	361,271	519,692
AUG	336,083	365,305	356,622	
SEP	337,342	366,805	357,879	
OCT	337,975	353,501	343,590	
NOV	317,077	343,720	152,005	
DEC	342,903	383,106	429,718	
JAN	290,322	290,116	319,461	
FEB	269,279	302,593	282,030	
MAR	329,948	336,156	305,519	
APR	337,725	360,130	367,792	
MAY	350,655	382,191	362,049	
JUN	371,249	372,450	607,703	
Sales Tax, Voter Approved 0.25%	\$ 3,953,601	\$ 4,216,009	\$ 4,245,638	

Disclaimers:

- 1- All information is preliminary and subject to audit and revision.
- 2- The data consists of total taxable motor vehicle fuel gallons sold, less total aviation gallons sold.
- 3- Actual gallons are net gallons after refunds.
- 4- NRS 365 and NRS 373 outline how revenue collected is distributed to counties. A summary of the calculation can be found in NDOT's Performance Analysis Report. <https://www.dot.nv.gov/>

Other Revenues

Developer Contributions

FY Received	Amount	Intended Project	
21	\$ 8,610.91	District 1	
22	\$ 6,936.23	District 4	
23	\$ 48,300.00	Ormsby Blvd	
23	\$ 82,206.64	Ormsby Blvd	
24	\$ 475,000.00	Saliman/Robinson Signal	
24	\$ 100,700.00	N.Carson/Silver Oak	
25	\$ 21,707.00	District 4	
Varies	\$ 275,700.00	Prior Contributions obligated to Projects (Appion / Goni)	

EV Charger Revenue (effective Jan. 2024)

Month	FY2024 ¹	FY2025 ¹	FY2026 ¹	
JUL		\$ 54.15	\$ 398.75	
AUG		\$ 89.80	\$ 444.92	
SEP		\$ 96.79	\$ 288.54	
OCT		\$ 40.23		
NOV		\$ 126.31		
DEC		\$ 64.13		
JAN	\$ 27.91	\$ 125.04		
FEB	\$ 32.67	\$ 440.75		
MAR	\$ 109.84	\$ 653.23		
APR	\$ 172.07	\$ 375.29		
MAY	\$ 124.65	\$ 407.71		
JUN	\$ 80.17	\$ 236.77		
Total	\$ 547.31	\$ 2,710.20	\$ 1,132.21	

Capital Sanitation/Street Repairs

	FY2023	FY2024	FY2025	FY2026
Total	\$ 361,363	\$ 375,333	\$ 396,640	\$ 105,516

Complete Streets Revenue*

	FY2023	FY2024	FY2025	FY2026
Total	\$ 13,256	\$ 13,822	\$ 14,624	\$ 3,847

Disclaimers:

1- All information is preliminary and subject to audit and revision.

2- The data consists of total taxable motor vehicle fuel gallons sold, less total aviation gallons sold.

3- Actual gallons are net gallons after refunds.

* \$2 dollar voluntary registration donation



6C_RTC_Exhibit 2-Project Status Report

Carson City Regional Transportation Commission Capital Project Information

Report Date: October 8, 2025

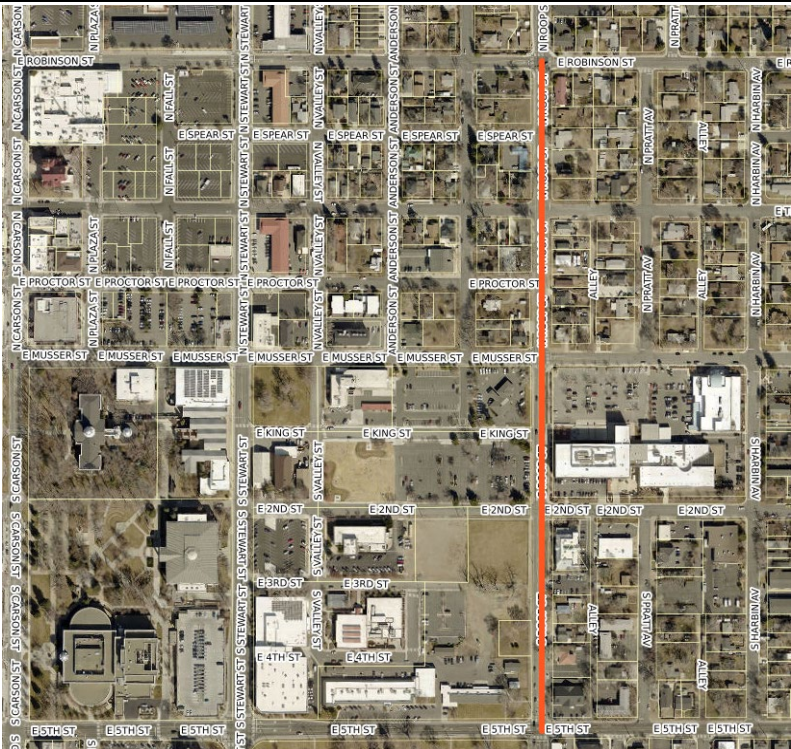
To: Regional Transportation Commission

From: Casey Sylvester, Transportation/Traffic Engineer

Subject: Bi-Monthly Capital Project Status Report for the Commission's Information

Project Name	*Project Cost to Date	Page #
P303519009 - Roop Street Rehabilitation Project	\$332,911	2
P751021001 - East William Complete Streets Project	\$3,833,051	3
P303522005 - Carson City Multi-Use Path Improvement and Rehabilitation Project	\$1,032,983	4
P751021002 - Appion Way Traffic Signal and Intersection Improvement Project	\$277,361	5
P303523005 - West Carson Vulnerable User Pedestrian Safety Improvement Project	\$223,643	6
P303525008 - District Pavement Improvements – ARPA – Menlo Drive	\$1,047,545	7
P303524009 - District Pavement Improvements – ARPA – Districts 2 and 4	\$712,613	8
P303524002 - District 1 – Carmine Street Rehabilitation Project	\$157,377	9
P303524004 - District 1 – College Pkwy & Airport Road Pavement Preservation Project	\$110,401	10
P303524005 - District 1 – Goni Road Rehabilitation Project	\$109,195	11
P303525009 - District Pavement Improvements - ARPA - Hillview Drive	\$98,082	12
P303525010 - District Pavement Improvements - ARPA - Lepire Drive	\$100,743	13
P303525001 - District 2 – Little Lane Rehabilitation Project	\$154,810	14
P303525002 - District 2 – Stewart Street Preservation Project	\$71,698	15
P303525003 - District 2 – Fairview Drive Preservation Project	\$13,322	16
P303525004 - District 2 – 5th Street Rehabilitation Project	\$199,758	17
P303525006 - North Lompa Multi-Use Path Extension Project	\$35,651	18
P303525007 - Curry Street Complete Streets Project	\$73,103	19
P303625001 - JAC Transit Stop Lighting Project	\$12,233	20
P303525011 - Ash Canyon Road and Trailhead Project	\$3,003	21
P303526001 - District 3 - 2026 Pavement Preservation Project	\$564	22
P303526002 - District 3 - Empire Ranch Road Project	\$0	23
TOTAL	\$8,600,046	

*As of September 30, 2025; includes design, construction management, and construction costs to date.

Project Name:		Roop Street Rehabilitation Project		
Project Number:		P303519009		
Department Lead:		Public Works		
Project Cost to Date	\$332,911	As of Date	Grant Funded	Total Budget
		September 30, 2025	No	\$3,076,757
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2535005	507010	V&T Infrastructure Fund	FY 19 to FY 24	\$1,473,500
2503035	507010	RT Fund	FY 21	\$169,555
6037510	507010	RACC	FY 24	\$800,000
5103205	507010	Wastewater Utility Fund	FY 21	\$515,000
5203505	507010	Water Fund	FY 22	\$118,702
Project Description				
Project Length	0.2 miles of full roadway reconstruction.		TIP I.D.	CC20220008
This project includes the reconstruction of Roop Street, between East 5th Street and Caroline Street. The project improvements also include the repair and construction of sidewalk infrastructure to improve connectivity and meet Federal Americans with Disabilities Act (ADA) standards.				
Project Justification				
This route provides a critical north-south access connection to the Carson City Public Safety Complex. The pavement is in very poor condition and pedestrian facilities do not meet ADA standards.				
Project Status				
The 100% design review was complete in September of 2025. Project is expected to advertise in November.				
Project Schedule				
Phase	Start Date	Completion Date		Notice to Proceed Date
Design	Sep-24	Nov-25		Sep-24
Construction	Apr-26	Jul-27		N/A
				

Project Name:	East William Complete Streets Project
Project Number:	P751021001
Department Lead:	Public Works

Project Cost to Date	\$3,833,051	As of Date	September 30, 2025	Grant Funded	Yes	Total Budget	\$28,762,257
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget			
2453028	501210	CAMPO	FY 22	\$100,000			
3100615	507010	Infrastructure Fund (RAISE)	FY 23	\$9,300,000			
3100615	507010	Infrastructure Fund	FY 22/23/24	\$9,698,295			
6037510	507010	Redevelopment Capital	FY 22/23	\$835,175			
2503082	431010	Federally Directed Spending	FY 23	\$2,000,000			
		Water / Sewer / Stormwater	FY 23/24	\$6,669,787			
2105050	500695	Trail Repairs	FY 25	\$159,000			

Project Description

Project Length	1.5 Miles of complete streets improvements	TIP I.D.	CC20210005 CC20220005
----------------	--	----------	--------------------------

The project limits are along East William Street between North Carson Street and the interchange of I-580. The project will include roadway resurfacing and the addition of Complete Streets improvements such as sidewalks, bike lanes, transit stops, and landscaping. The project is being completed in three phases; a feasibility study, engineering design, and construction.

Project Justification

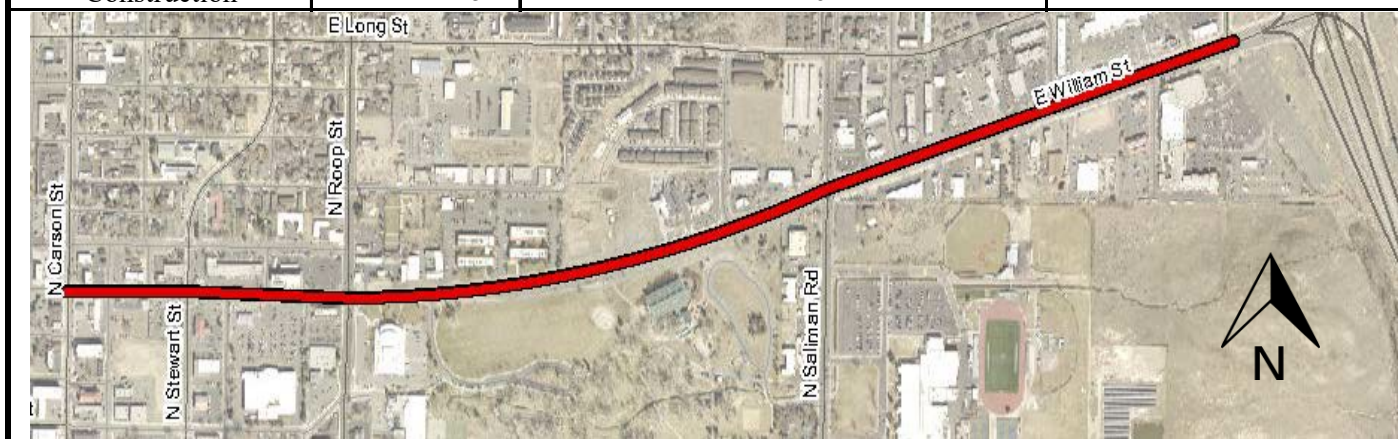
William Street is wide, with traffic moving at higher speeds, and there are few bicycle or pedestrian amenities. In some sections, there are no sidewalks. While traffic has decreased since the completion of the freeway, crashes have increased. Blocks are long, and intersections with protected pedestrian crossings are infrequent. The result is a vehicle focused corridor with minimal accommodations for pedestrians and bicyclists. The project was awarded a RAISE Grant for \$9.3 Million. This competitive grant awarded by the US Department of Transportation will support project roadway and complete street improvements.

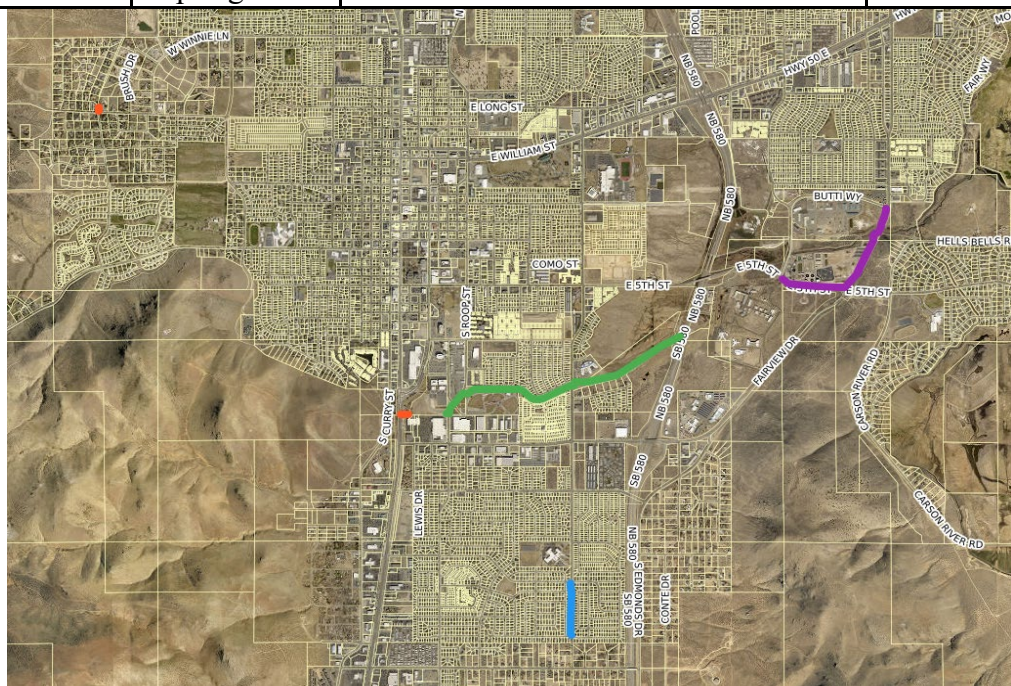
Project Status

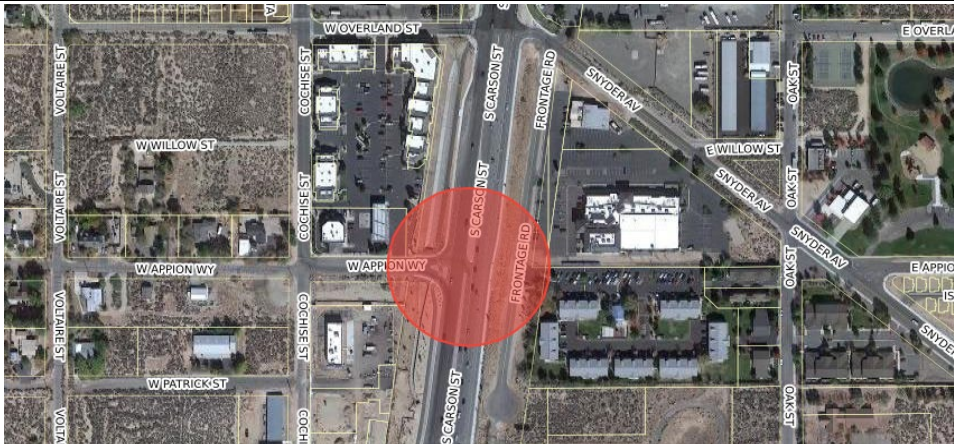

The utility contractor is working between Roop St and Saliman Rd. Conduit and vaults will be complete this week. Coordination with utilities to populate conduit is expected to finish in November. Granite Construction has begun work on the complete street project and will continue through summer of 2026.

Project Schedule

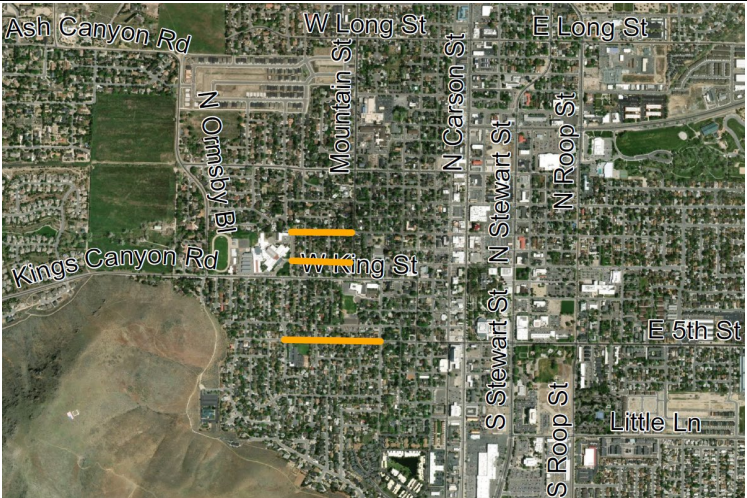
Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Nov-21	Dec-23	NA
Construction	Summer-25	Dec-26	Dec-24

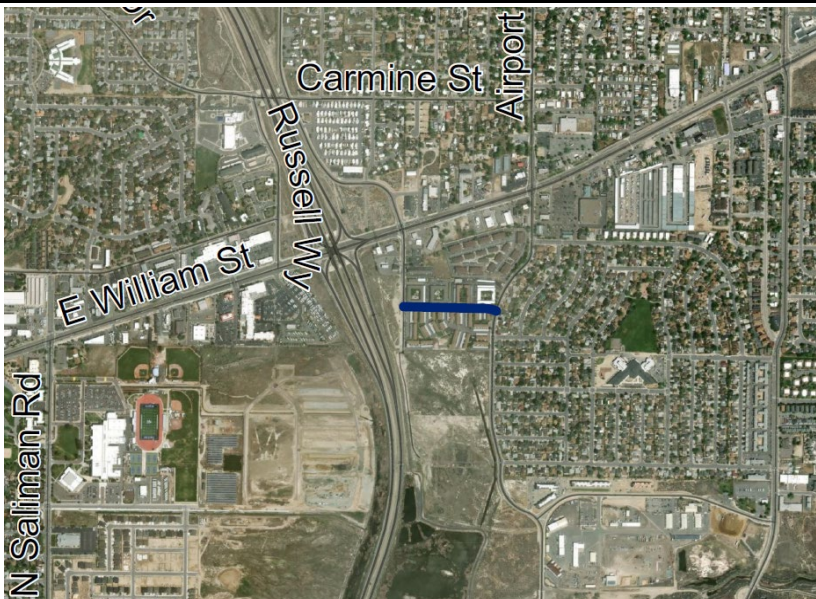



Project Name:		Carson City Multi-Use Path Improvement and Rehabilitation Project		
Project Number:		P303522005		
Department Lead:		Public Works		
Project Cost to Date	\$1,032,983	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$1,630,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY 22	\$81,500
2503035	507010	RT Fund (Federal TAP)	FY 22	\$1,548,500
Project Description				
Project Length	7 miles rehabilitated path		TIP I.D.	CC20210009
This project is for the construction of a new paved multi-use path south of the DMV, from the end of the Linear Ditch Trail, along Governors Field on Roop Street, to S. Carson Street. The project also includes the rehabilitation of up to 7 miles of existing city-wide multi-use pathways.				
Project Justification				
This project is in line with the City’s Unified Pathways Master Plan and goals from the CAMPO 2050 Regional Transportation Plan. The project is 95% funded through a competitive TAP grant, awarded by NDOT.				
Project Status				
A punch list walk was held on Sept 8, 2025. Construction is expected to be complete in October of 2025.				
Project Schedule				
Phase	Start Date	Completion Date		Notice to Proceed Date
Design	Jul-22	Dec-23		1/11/2022
Construction	Spring 2025	Summer 2025		9/10/2024
				


Project Name:		Appion Way Traffic Signal and Intersection Improvement Project		
Project Number:		P751021002		
Department Lead:		Public Works		
Project Cost to Date	\$277,361	As of Date	Grant Funded	Total Budget
		September 30, 2025	No	\$1,706,400
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY 22	\$58,000
6037510	507010	Redevelopment Capital	FY 22 / FY 24	\$300,000
2503082	431010	Federally Directed Spending	FY 23	\$1,100,000
2503082	475100	Developer Contribution	FY 22	\$248,400
Project Description				
Project Length	New signal at S. Carson Street and Appion Way		TIP I.D.	CC20220001
Construction of a new traffic signal and intersection improvements at the intersection of S. Carson Street and Appion Way in Carson City. This project will design the signalized intersection to operate as a three-leg intersection in the near-term, and a four-leg intersection in the long-term with minimal geometric and traffic signal modifications required to the existing intersection when the fourth leg is constructed. The future leg of this intersection will connect a new frontage road to Snyder Avenue.				
Project Justification				
Providing a new signalized crossing of S. Carson Street at W. Appion Way will help facilitate future traffic volumes including anticipated traffic from approved development. This project would accommodate left turns from W. Appion Way and improve emergency response time to the west side of S. Carson Street from Carson City Fire Station 53.				
Project Status				
Construction is expected to begin in Spring of 2026.				
Project Schedule				
Phase	Start Date	Completion Date		Notice to Proceed Date
Design	Apr-22	Jun-23		NA
Construction	Jun-25	Sep-26		Feb-25
				
				



Project Name:	West Carson Vulnerable User Pedestrian Safety Improvement Project			
Project Number:	P303523005			
Department Lead:	Public Works			
Project Cost to Date	\$223,643	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$1,853,316
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503082	431010	Federally Directed Spending	FY 23	\$1,500,000
2503035	500480	Street Repair	FY 25	\$77,000
2503035	507010	RT Fund	FY 23	\$276,316
Project Description				
Project Length	0.7 miles of slurry seal and ADA upgrades		TIP I.D.	XS20220006
<p>This project outlines improvements in sidewalk gap closures, bicycle enhancements, ADA compliant infrastructure, and intersection enhancements. Intersection enhancements may include additional signing or striping, curb ramps and extensions, additional crosswalks, and raised pedestrian crossings. Along with pedestrian and bicycle improvements, roadway improvements will include a preservation treatment. The Project area is between Musser St, Telegraph St, Thompson St, and W 5th Street, which are all in the Carson Middle School and Bordewich Bray Elementary School area.</p>				
Project Justification				
<p>The proposed project will improve pedestrian and bicycle safety near Carson Middle School and Bordewich Bray Elementary School to promote safe and accessible transportation options for students, staff, and community members. The project aligns with the City's vision of promoting active transportation and creating a safe and healthy community, making it a crucial investment in the safety and well-being of the community and its students. The Project is supported by the Safe Routes to School Master Plan.</p>				
Project Status				
<p>The 100% plan review is complete. Public outreach continued with a public meeting on September 23rd with individual property owners. The project is expected to advertise in November 2025.</p>				
Project Schedule				
Phase	Start Date	Completion Date	Notice to Proceed Date	
Design	Feb-23	Sep-25	Feb-23	
Construction	Fall 2025	Fall 2026	Aug-25	
				

Project Name:		District Pavement Improvements – ARPA – Menlo Drive		
Project Number:		P303525008		
Department Lead:		Public Works		
Project Cost to Date	\$1,047,545	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$1,834,460
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2750600	507010	ARPA	FY 23	\$892,230
2503035	507010	RT Fund - Street Repairs	FY 25	\$50,000
5203505	507010	Water Utility Fund	FY 24	\$446,115
5103205	507010	Wastewater Utility Fund	FY 24	\$446,115
Project Description				
Project Length	0.18 miles rehabilitation		TIP I.D.	No
This pavement reconstruction project to improve Menlo Drive, a local road using American Rescue Plan Act funds (ARPA) in Performance Districts 3. The project will consist of pavement removal and replacement, new sewer and water utilities, ADA upgrades, and signing and striping.				
Project Justification				
ARPA funds in each district were allocated by the Board of Supervisors for local road improvements in all City Districts. The projects were selected and approved by the RTC based on the eligible pavement condition index values. The District 3 project will reconstruct Menlo Drive between N. Lompa Lane and Airport Road.				
Project Status				
A punch list walk was held on Sept 11, 2025. Construction is expected to be complete in October of 2025.				
Project Schedule				
Phase	Start Date	Completion Date		Notice to Proceed Date
Design	Sep-23	Sep-24		N/A
Construction	Spring 2025	Fall 2025		N/A
				

Project Name:	District Pavement Improvements – ARPA – Districts 2 and 4			
Project Number:	P303524009			
Department Lead:	Public Works			
Project Cost to Date	\$712,613	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$1,157,990
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2750600	507010	ARPA	FY 24	\$1,107,990
2503035	507010	RT Fund - Street Repairs	FY 25	\$50,000
Project Description				
Project Length	4.2 miles of preservation		TIP I.D.	No
This pavement preservation project improves local roads using American Rescue Plan Act funds (ARPA) in Performance Districts 2 and 4. The project includes crack sealing and slurry seal of the following roads: Table Rock Drive, New Ridge Drive, Longridge Drive, and Kennedy Drive in District 2. Baker Dr, Tuscarora Way, Greenbriar Drive, Ashford Drive, Briarwood Drive, Kerinne Circle, Lander Drive and Pioche Street in District 4.				
Project Justification				
ARPA funds were allocated by the Board of Supervisors for local road improvements in all City Districts. The District 2 and 4 projects were selected and approved by the RTC based on the eligible pavement condition index values.				
Project Status				
Construction is expected to be complete in October of 2025.				
Project Schedule				
Phase	Start Date	Completion Date	Notice to Proceed Date	
Design	Sep-23	Sep-24	N/A	
Construction	Spring 2025	Fall 2025	N/A	
				

Project Name:	District 1 - Carmine Street Rehabilitation Project			
Project Number:	P303524002			
Department Lead:	Public Works			
Project Cost to Date	\$157,377	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$743,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY 24	\$193,000
2750620	507010	Grants Fund (Federal-CDBG)	FY 24	\$325,854
5053702	507010	Stormwater Utility	FY 25	\$100,000
2750620	507010	Grants Application (Federal-CDBG)	FY 25	\$124,146
Project Description				
Project Length	0.5 Miles of ADA updates		TIP I.D.	CC202300005
Reconstruction of Carmine Street between Lompa Lane and Airport Road. The projects scope includes development of 15% complete streets design plans as well as the final design and construction of sidewalk and ADA improvements to meet the requirements of the grant funding.				
Project Justification				
The project was identified as a priority for District 1. Several factors were evaluated in the process including: pavement condition, presence of bus route, roadway functional classification, potential funding sources, safety, ADA compliance, traffic volume, and coordination with utilities. The project has also received federal Community Development Block Grant funding for necessary sidewalk and pedestrian connectivity. Construction of limited sidewalk and ADA upgrades stretches the available funding that can be used for future roadway reconstruction.				
Project Status				
The 60% design design review is complete. The 90% design review is expected to be in October.				
Project Schedule				
Phase	Start Date	Completion Date	Notice to Proceed Date	
Design	Aug-24	Apr-25	N/A	
Construction	Mar-26	Oct-26	TBD	
				

Project Name:	District 1 – College Pkwy & Airport Road Pavement Preservation Project			
Project Number:	P303524004			
Department Lead:	Public Works			

Project Cost to Date	\$110,401	As of Date	September 30, 2025	Grant Funded	No	Total Budget	\$2,024,500
ORG #	2503035	OBJ #	507010	Account Description	RT Fund	Fiscal Year	FY 24
	2535005		507010	V&T Infrastructure Fund	FY 24		\$875,000


Project Description			
Project Length	2.5 miles of pavement preservation	TIP I.D.	CC20210003


This is a pavement preservation project (Chip Seal) of Airport Road and College Parkway.
 Airport Road - College Pkwy and Hwy 50. It also includes miscellaneous sidewalk revisions, roadside improvements, and signing and striping.
 College Parkway - Between N. Lompa Lane and Hwy 50. In addition, signing and striping improvements.


Project Justification
Staff evaluated several potential projects within District 1 to select a prioritized project. Several factors were evaluated in the process including pavement condition (PCI): proximity to the City’s bus routes, roadway functional classification, potential funding sources, safety, ADA compliance, traffic volume, coordination with other planning documents, and coordination with other roadway utilities to achieve a “dig once” approach. Based on the evaluation, Airport Road and College Pkwy were selected. A chip seal was selected based on the existing cracking and PCI of the road.

Project Status
The project is expected to advertise in October of 2025.

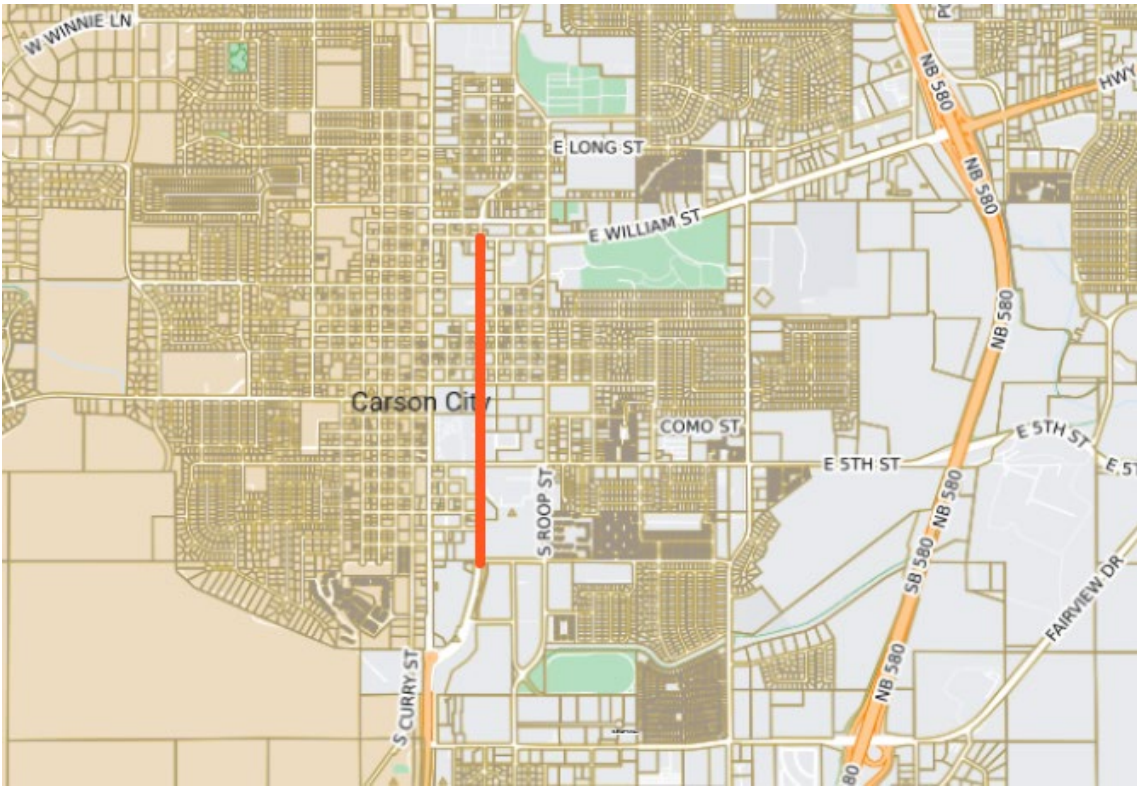
Project Schedule			
Phase	Start Date	Completion Date	Notice to Proceed Date
Design	Sep-23	Jul-25	N/A
Construction	April 2025	September 2026	TBD


Project Name:	District 1 – Goni Road Rehabilitation Project			
Project Number:	P303524005			
Department Lead:	Public Works			
Project Cost to Date	\$109,195	As of Date	Grant Funded	Total Budget
		September 30, 2025	No	\$3,115,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY 24	\$3,115,000
Project Description				
Project Length	0.6 miles of pavement rehabilitation		TIP I.D.	CC20240003
Project includes milling and paving on Goni Rd from College Pkwy to Arrowhead with intersection modifications. Developer Contributions of \$27,300 are included in the project budget.				
Project Justification				
Staff evaluated several potential projects within District 1 to select a prioritized project. Several factors were evaluated in the process including pavement condition (PCI): proximity to the City’s bus routes, roadway functional classification, potential funding sources, safety, ADA compliance, traffic volume, coordination with other planning documents, and coordination with other roadway utilities to achieve a “dig once” approach. Based on the evaluation, Goni Road was selected for funding. The project was approved by the RTC board in February of 2024.				
Project Status				
The 30% design is expected to enter review in October of 2025.				
Project Schedule				
Phase	Start Date	Completion Date		Notice to Proceed Date
Design	Nov-24	Dec-26		N/A
Construction	Mar-27	Dec-27		TBD
				

Project Name:		District Pavement Improvements - ARPA - Hillview Drive		
Project Number:		P303525009		
Department Lead:		Public Works		
Project Cost to Date	\$98,082	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$124,999
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2750600	507010	ARPA	FY 25	\$99,999
2503035	507010	RT Fund - Street Repairs	FY 25	\$25,000
Project Description				
Project Length	0.25 miles of preservation		TIP I.D.	No
This pavement preservation project improves local roads using American Rescue Plan Act funds (ARPA) in Performance District 4. The project includes wide crack repair, crack sealing, and slurry seal of Hillview Drive between Appion way and Clearview Drive.				
Project Justification				
ARPA funds were allocated by the Board of Supervisors for local road improvements in all City Districts. Additional ARPA funds were allocated to Public Works in December of 2024. This project addresses pavement previously identified as part of pavement improvements in District 4 on Hillview Drive.				
Project Status				
Construction is complete. All payments are complete. No retention is held on quote projects. Project will be removed from this report. \$21,150 of unused local funds will return to the RT Fund.				
Project Schedule				
Phase	Start Date	Completion Date	Notice to Proceed Date	
Design	Sep-23	Sep-24	N/A	
Construction	May-25	Summer 2025	TBD	
				

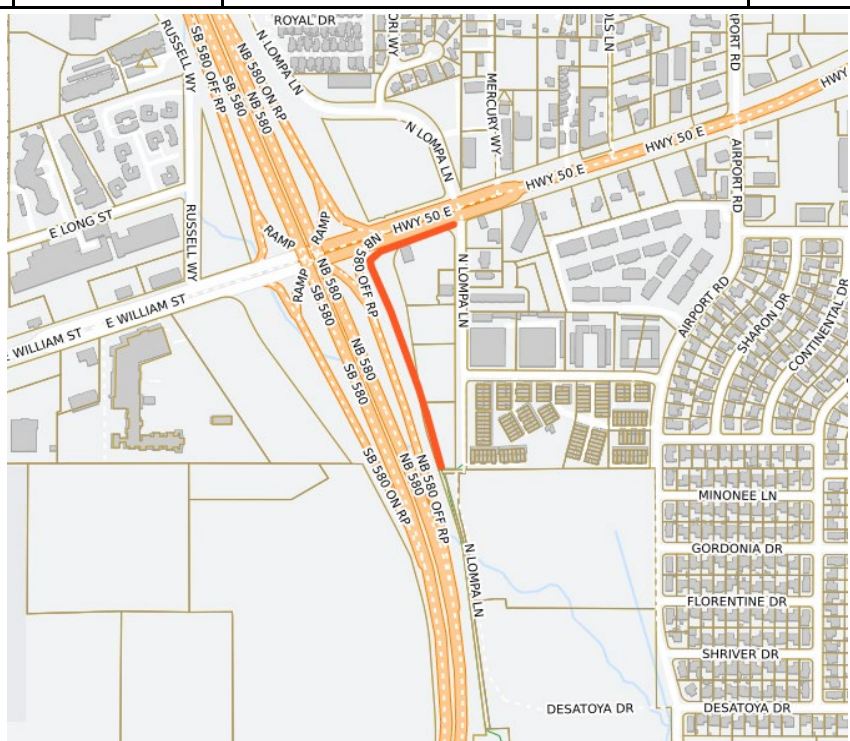
Project Name:		District Pavement Improvements - ARPA - Lepire Drive		
Project Number:		P303525010		
Department Lead:		Public Works		
Project Cost to Date	\$100,743	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$104,999
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2750600	507010	ARPA	FY 24	\$99,999
2503035	507010	RT Fund - Street Repairs	FY 25	\$5,000
Project Description				
Project Length	0.06 miles of rehabilitation		TIP I.D.	No
This pavement preservation project improves local roads using American Rescue Plan Act funds (ARPA) in Performance District 3. The project includes pavement patching of 6500 square feet of Lepire Drive between Cassidy Court and Sundance Court.				
Project Justification				
ARPA funds were allocated by the Board of Supervisors for local road improvements in all City Districts. Additional ARPA funds were allocated to Public Works in December of 2024. This project addresses failing pavement in District 3 on Lepire Drive.				
Project Status				
Construction is complete. All payments are complete. No retention is held on quote projects. Project will be removed from this report. \$4,248 of unused labor funds will return to the RT Fund.				
Project Schedule				
Phase	Start Date	Completion Date	Notice to Proceed Date	
Design	Nov-24	Nov-24	N/A	
Construction	Spring 2025	Summer 2025	TBD	
				

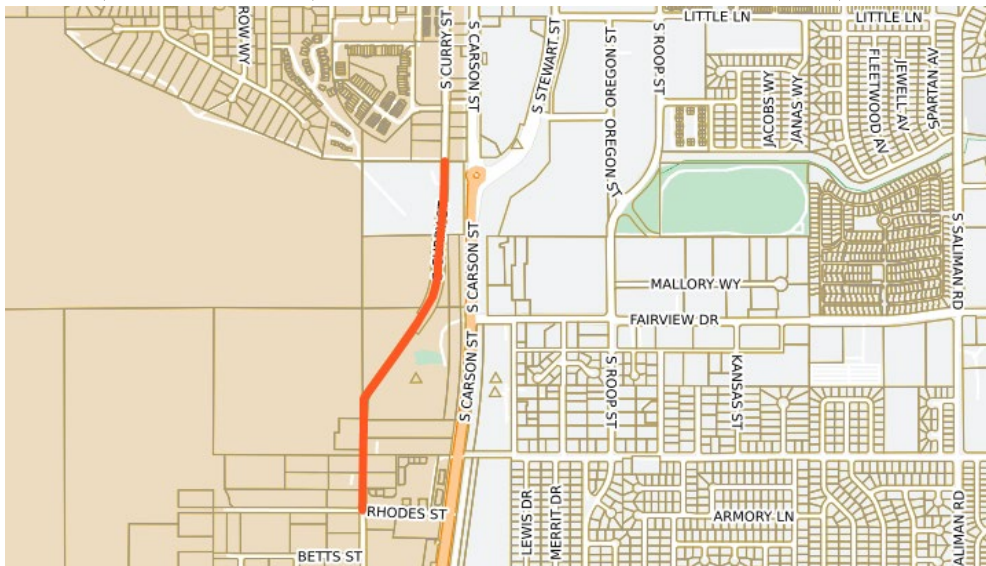
Project Name:	District 2 – Little Lane Rehabilitation Project			
Project Number:	P303525001			
Department Lead:	Public Works			
Project Cost to Date	\$154,810	As of Date	Grant Funded	Total Budget
		September 30, 2025	No	\$1,718,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY 25	\$213,732
2535005	507010	V & T Fund	FY 25	\$1,004,268
2503035	507010	STBG	FY 26	\$500,000
Project Description				
Project Length	0.25 miles of road rehab & 0.25 miles preservation		TIP I.D.	CC20240009
This project will reconstruct and preserve pavement sections along Little Lane and will make the surface uniform with consistent striping between Roop Street and Saliman Road. The project also includes required ADA upgrades.				
Project Justification				
Staff evaluated several potential projects within District 2 to select a prioritized project. Several factors were evaluated in the process including: pavement condition (PCI), proximity to the City's bus routes, roadway functional classification, potential funding sources, safety, ADA compliance, traffic volume, and coordination with other planning documents. This project was identified as being a Major Rehabilitation/Reconstruction Project due to the deteriorating pavement condition and includes a combination of rehabilitation and pavement preservation treatments. This project will provide continuity in striping on a corridor that is currently inconsistent in application.				
Project Status				
The 100% design review was completed in July of 2025. Staff are coordinating with NDOT for Notice To Proceed. The Project is expected to advertise in December of 2025.				
Project Schedule				
Phase	Start Date	Completion Date		Notice to Proceed Date
Design	Oct-24	Aug-25		N/A
Construction	Mar-26	Nov-26		TBD

Project Name:	District 2 – Stewart Street Preservation Project			
Project Number:	P303525002			
Department Lead:	Public Works			
Project Cost to Date	\$71,698	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$700,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY 25	\$700,000
Project Description				
Project Length	0.9 mile pavement preservation.		TIP I.D.	No
This is a pavement preservation project on Stewart Street between William Street and Little Lane. It includes pavement patching and slurry seal as well as pedestrian safety and signing and striping.				
Project Justification				
Staff evaluated several potential projects within District 2 to select a prioritized project. Several factors were evaluated in the process including: pavement condition (PCI), proximity to the City's bus routes, roadway functional classification, potential funding sources, safety, ADA compliance, traffic volume, and coordination with other planning documents. Completing a pavement preservation treatment will maintain existing satisfactory pavement condition and avoid rapid deterioration of this collector roadway.				
Project Status				
Design is complete. Project to be advertised with District 2 - Fairview Drive Preservation Project in October of 2025.				
Project Schedule				
Phase	Start Date	Completion Date	Notice to Proceed Date	
Design	Dec-24	Aug-25	N/A	
Construction	Mar-26	Jul-26	N/A	
				


Project Name:	District 2 – Fairview Drive Preservation Project			
Project Number:	P303525003			
Department Lead:	Public Works			
Project Cost to Date	\$13,322	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$506,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY 25	\$483,000
5103205	507010	Wastewater Utility Fund	FY 25	\$23,000
Project Description				
Project Length	0.9 mile pavement preservation.		TIP I.D.	No
This is a pavement preservation project that will slurry seal Fairview Drive between Roop Street and the southbound ramps of the I-580 Interchange. Project to include striping, traffic loops, and adjustments to manholes.				
Project Justification				
Staff evaluated several potential projects within District 2 to select a prioritized project. Several factors were evaluated in the process including: pavement condition (PCI), proximity to the City's bus routes, roadway functional classification, potential funding sources, safety, ADA compliance, traffic volume, and coordination with other planning documents. Completing a pavement preservation treatment will maintain existing satisfactory pavement condition and avoid rapid deterioration of this collector roadway.				
Project Status				
Design is complete. The project is expected to advertise with District 2 - Stewart Street Preservation Project in October of 2025.				
Project Schedule				
Phase	Start Date	Completion Date	Notice to Proceed Date	
Design	Nov-24	Jun-25	N/A	
Construction	Mar-26	Jul-26	N/A	
				



Project Name:	District 2 – 5th Street Rehabilitation Project			
Project Number:	P303525004			
Department Lead:	Public Works			
Project Cost to Date	\$199,758	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$2,471,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	FY 25	\$1,083,000
5103205	507010	Wastewater Utility Fund	FY 25	\$1,388,000
Project Description				
Project Length	0.42 miles of pavement rehabilitation		TIP I.D.	No
<p>The project scope includes replacement of sewer line under 5th Street near the intersection with Carson Street and rehabilitation of roadway surface between Carson Street and Roop Street. Project will include striping, required ADA improvements, and traffic loops.</p>				
Project Justification				
<p>Staff evaluated several potential projects within District 2 to select a prioritized project. Several factors were evaluated in the process including: pavement condition (PCI), proximity to the City's bus routes, roadway functional classification, potential funding sources, safety, ADA compliance, traffic volume, and coordination with other planning documents. It was identified as being a Major Rehabilitation/Reconstruction Project due to the deteriorating pavement condition and includes sewer work.</p>				
Project Status				
<p>The final plans are complete. Advertisement is expected to occur after utility work relating to the Legislative Counsel Bureau parking garage project in summer of 2026.</p>				
Project Schedule				
Phase	Start Date	Completion Date		Notice to Proceed Date
Design	Oct-24	Aug-25		N/A
Construction	Spring 2026	Winter 2026		N/A



Project Name:		North Lompa Multi-Use Path Extension Project		
Project Number:		P303525006		
Department Lead:		Public Works		
Project Cost to Date	\$35,651	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$871,250
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	431010	Federal Grants (TAP)	FY 25	\$766,000
2503035	507010	RT Fund	FY 25	\$105,250
Project Description				
Project Length	0.29 miles of multi-use path construction.		TIP I.D.	C20220011
This project will construct a multi-use path and widen sidewalks along US 50. This 1150' section of multi-use path will connect existing multi-use path terminus at Lompa Lane / Modoc Court intersection to US 50. The existing US 50 sidewalk will be widened between the new path terminus at US 50 near the I-580 northbound off-ramp and Lompa Lane.				
Project Justification				
This project is in line with the City’s Unified Pathways Master Plan and goals from the CAMPO 2050 Regional Transportation Plan. The project is primarily funded through a competitive TAP grant, awarded by NDOT.				
Project Status				
The 90% design review will begin in November of 2025.				
Project Schedule				
Phase	Start Date	Completion Date		Notice to Proceed Date
Design	Sep-24	Nov-25		8/27/2024
Construction	Mar-26	Oct-26		N/A
				

Project Name:		Curry Street Complete Streets Project		
Project Number:		P303525007		
Department Lead:		Public Works		
Project Cost to Date	\$73,103	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$4,791,442
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503082	431010	Federally Directed Spending	25	\$2,600,000
2503035	507010	RT Fund	25	\$212,801
2503035	507010	STBG	25	\$1,978,641
Project Description				
Project Length	0.63 miles of complete street enhancements		TIP I.D.	CC2023004
The Curry Street Complete Street Improvement Project aims to widen and reconstruct the road to include bike lanes, provide new pedestrian connections, enhance street lighting, and providing additional stormwater infrastructure crucial for preventing flooding and preserving the natural environment between Rhodes Street and the northern edge of the USFS parcel, APN 00306309. Carson City has recieved congressionally designated funding for the purpose of this project and is planning to add Surface Transportation Block Grant (STBG) funding as well.				
Project Justification				
Curry Street includes bike and pedestrian facilities to the south and north of the project area. In the project area curry street has horizontal and vertical curves, and access to a minor trailhead. In order to better serve all users of Curry Street in this area, to provide connectivity for existying facilities, and to promote safety at this high speed, low sight-distance location, geometric changes are necessary. Carson City has recieved congressionally designated funding for the purpose of improving safety and connectivity through complete street elements on Curry Street at this location.				
Project Status				
Design is underway. The 30% plan review will begin in February 2026.				
Project Schedule				
Phase	Start Date	Completion Date		Notice to Proceed Date
Design	Spring 2025	Summer 2026		Jun-25
Construction	Fall 2026	Fall 2027		TBD
				

Project Name:	JAC Transit Stop Lighting Project			
Project Number:	P302625001			
Department Lead:	Public Works			
Project Cost to Date	\$12,233	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$354,468
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2253026	507712	FTA Grant NV-2022-003	25	\$244,817
2253026	507712	FTA Grant NV-2020-007	25	\$48,447
2250091	507712	Facility Upgrade Match	25	\$61,204
Project Description				
Project Length	City wide		TIP I.D.	N/A
This project will replace bus stop signs at transit stops across the city and provide lighting at selected transit stops across the city.				
Project Justification				
This project will utilize FTA grant dollars to improve, repair, and enhance transit stops across Carson City, and improve the rider experience.				
Project Status				
The project will advertise in November.				
Project Schedule				
Phase	Start Date	Completion Date	Notice to Proceed Date	
Design	May-25	Nov-25	N/A	
Construction	Mar-26	Aug-26	TBD	
<h1>City Wide</h1>				

Project Name: Ash Canyon Road and Trailhead Project				
Project Number: P303525011				
Department Lead: Public Works				
Project Cost to Date	\$3,003	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$445,000
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507010	RT Fund	25	\$35,000
2503035	507010	RT Fund	26	\$150,000
5053705	507010	Stormwater Drainage Fund	26	\$200,000
2545047	507010	Quality of Life - Open Space	26	\$60,000
Project Description				
Project Length	Trailhead & 0.38 miles of reconstruction		TIP I.D.	CC20220009
Project will remove existing roadway surface and replace with asphalt roadway from edge of existing pavement near Wellington Way to the western edge of parcel 007-610-02, and will construct a trailhead parking lot in parcel 007-101-55. This project will be mostly funded by a Federal Lands Access Program (FLAP) Grant and will be designed and contracted by Central Federal Lands (CFL).				
Project Justification				
This project was developed in cooperation with Carson City Parks, Recreation, and Open Space (PROS) to address parking, stormwater, and land access concerns in the vicinity of Ash Canyon Road. The RTC was awarded funding in November of 2024 for a tentative amount of \$5,390,000 plus a local match of \$410,000. Local match is paid from the Regional Transportation Fund, Stormwater Drainage fund, and the Quality of Life - Open Space Fund, all in Fiscal Year 26. This project will pave the road section that currently has a road surface of asphalt grindings, address stormwater deficiencies, and build a designated trailhead.				
Project Status				
Carson City was awarded the revised scope for a grant total of \$10,000,000 at the end of August. Public outreach with affected residents was held on Sept 30th, 2025. The Central Federal Lands team have begun design.				
Project Schedule				
Phase	Start Date	Completion Date	Notice to Proceed Date	
Design	Aug-25	Aug-27	TBD	
Construction	Nov-27	Nov-28	TBD	
				

Project Name:		District 3 - 2026 Pavement Preservation Project		
Project Number:		P303526001		
Department Lead:		Public Works		
Project Cost to Date	\$564	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$2,324,129
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507102	RT Fund	25	\$651,129
2503035	507102	RT Fund	26	\$1,630,000
5203505	507102	Water Fund	26	\$20,900
5053705	507102	Stormwater Utility	26	\$22,100
Project Description				
Project Length	5.24 mile pavement preservation.		TIP I.D.	No
This D3 regional preservation project will patch and slurry seal Hells Bells, Marsh, Edmonds, Race Track, Copper Mtn, Cone Peak, Arc Dome, Martis Peak, Sawtooth Ridge, and Montgomery Pass and mill and overlay S Edmonds Drive north of Damon Rd.				
Project Justification				
Staff evaluated several potential projects within District 3 to select a prioritized project. Several factors were evaluated in the process including: pavement condition (PCI), proximity to the City's bus routes, roadway functional classification, potential funding sources, safety, ADA compliance, traffic volume, and coordination with other planning documents. Completing a pavement preservation treatment will maintain existing satisfactory pavement condition and avoid rapid deterioration of this collector roadway.				
Project Status				
Consultant design will begin in October.				
Project Schedule				
Phase	Start Date	Completion Date	Notice to Proceed Date	
Design	Oct-25	Apr-26	N/A	
Construction	Jun-26	Oct-26	N/A	
				

Project Name:		District 3 - Empire Ranch Road Project		
Project Number:		P303526002		
Department Lead:		Public Works		
Project Cost to Date	\$0	As of Date	Grant Funded	Total Budget
		September 30, 2025	Yes	\$1,884,100
ORG #	OBJ #	Account Description	Fiscal Year	Project Budget
2503035	507102	RT Fund	26	\$390,175
2503035	500480	Street Repairs	26	\$360,000
5203505	507102	Water Fund	26	\$1,045,925
5053705	507102	Stormwater Utility	26	\$88,000
Project Description				
Project Length	0.22 Miles of pavement rehabilitation		TIP I.D.	
<p>This District 3 local road rehabilitation project will remove existing pavement, base material, and natural soil as needed, then will replace with new 8" base material and 4" asphalt along Empire Ranch Road, a local street, between US 50 and Morgan Mill Road. The scope of work also includes waterline replacement and minor stormwater improvements to replace culverts and line ditches.</p>				
Project Justification				
<p>Staff evaluated several potential projects within District 3 to select a prioritized project. Several factors were evaluated in the process including: pavement condition (PCI), proximity to the City's bus routes, roadway functional classification, potential funding sources, safety, ADA compliance, traffic volume, and coordination with other planning documents. This deteriorated <i>collector</i> -esque road will be rehabilitated to provide an adequate road surface moving forward.</p>				
Project Status				
<p>In-house design has begun. Survey was completed in September.</p>				
Project Schedule				
Phase	Start Date	Completion Date	Notice to Proceed Date	
Design	Sep-25	Aug-26	N/A	
Construction	May-27	Oct-27	N/A	
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