

**FOR ASSESSOR OFFICE USE ONLY**

ACCOUNT NUMBER: _____ FISCAL YEAR: _____ TAX DISTRICT: _____

BUSINESS LICENCE ISSUE DATE: _____

BUSINESS TYPE: _____ NAICS CODE: _____

BUSINESS INFORMATION FORM

(PRINT CLEARLY)

☐ New Business ☐ Change of Location/Mailing ☐ Name Change ☐ Purchase BusinessTYPE OF ENTITY: ☐ Sole Proprietor ☐ Corporation ☐ Partnership ☐ Limited Liability Comp. ☐ Non-profit

BUSINESS OWNER NAME: _____

BUSINESS NAME (DBA): _____ BUSINESS PHONE: _____

NAICS CODE: _____ SITE LOCATION: _____

MAILING ADDRESS: _____

DESCRIPTION OF BUSINESS: _____

DATE OPENED OR ANTICIPATED OPENING: _____

CONTACT PERSON: _____ Title: _____

EMAIL ADDRESS: _____ PHONE (if different than above): _____

WAS THIS A CHANGE TO AN EXISTING BUSINESS? YES _____ NO _____

If yes, please indicate previous name of business: _____

previous location, if applicable _____

ARE THERE ADDITIONAL LOCATIONS FOR THIS BUSINESS? YES _____ NO _____

If yes, please list locations: _____

DID YOU PURCHASE THE BUSINESS? YES _____ NO _____

ALL PERSONAL PROPERTY TAXES PAID IN FULL? YES _____ NO _____

WAS THE EQUIPMENT INCLUDED IN THE PURCHASE PRICE OF THE BUSINESS? YES _____ NO _____

If yes, price of the equipment: _____ or estimated value of equipment: _____

SIGNATURE: _____ DATE: _____

TITLE: _____

IMPORTANT REMINDER

In July of each year, the Carson City Assessor's Office will be sending you a "Personal Property Declaration Commercial Equipment Statement" that will need to be completed and filed with the Assessor's Office by July 31st.

As required by Nevada Revised Statutes 361.185 and 361.265, all commercial equipment owned, claimed, possessed, controlled or managed by you at your business location as of July 1st will need to be reported (description of equipment, year acquired, acquisition cost minus sales tax).

For information related to business personal property, please visit our website at:
www.carson.org

Click on:

- "Government"
- "Assessor"
- "General Information & Services" (other useful information on this page)
- "Business Personal Property"

Please view the PowerPoint on this page for helpful information about personal property: <https://www.carson.org/PPD>

Personal Property tax bills will be mailed in December per NRS 361 and will be due in thirty days.

If you have any questions regarding the assessment, please contact our office at:

**Carson City Assessor's Office
201 N. Carson St. Ste. 6., Carson City, NV 89701
775-887-2130
assessor@carson.org**

SIGNATURE: _____ **DATE:** _____

TITLE: _____