

LOT LINE ADJUSTMENT (CCMC 17.03.015)	
FILE #	
PROPERTY OWNER 1	
MAILING ADDRESS, CITY, STATE, ZIP	
EMAIL ADDRESS	
PHONE #	
PROPERTY OWNER 2	
MAILING ADDRESS, CITY, STATE, ZIP	
EMAIL ADDRESS	
PHONE #	
SURVEYOR	
COMPANY	
MAILING ADDRESS, CITY, STATE, ZIP	
EMAIL ADDRESS	
PHONE #	
STREET ADDRESS 1:	ASSESSOR PARCEL NUMBER(S):
STREET ADDRESS 2:	ASSESSOR PARCEL NUMBER(S):
STREET ADDRESS 3:	ASSESSOR PARCEL NUMBER(S):
STREET ADDRESS 4:	ASSESSOR PARCEL NUMBER(S):
STREET ADDRESS 5:	ASSESSOR PARCEL NUMBER(S):



108 E. Proctor Street, Carson City, NV 89701

Phone: (775) 887-2180

Email: planning@carsoncity.gov

FEE: \$500

ADDITIONAL REVIEW FEE: \$60/hour over 10 hours

SUBMITTAL PACKET – Submit application electronically at permitcenter.carson.org, email completed packet to planning@carsoncity.gov or submit one unbound original and a CD or USB drive with complete application in PDF:

- Application Form
- Record of Survey Map
- Metes and Bounds Legal Description
- Closure Calculations with Closure Error
- 8 ½ x 11 Exhibit of Record of Survey Map
- New Deed with Legal Descriptions
- Utility Statements
- Transfer Tax Statement (Declaration of Value)
- Taxes paid for current fiscal year

Note: Submittals must be of sufficient clarity and detail for all departments to adequately review the request. Additional information may be required.

PROPERTY OWNER'S CERTIFICATE:

I/We, the undersigned owner(s) of the affected parcels as shown on this map do hereby state:

- I/We have examined this plat and approve and authorize its recording;
- I/We agree to execute the required documents creating any easement which is shown hereon;
- I/We agree to execute the required documents abandoning any existing easement pursuant to the provisions of NRS 278.010 to 278.630, inclusive;
- All property taxes on the land for the fiscal year have been paid;
- Any lender with an impound account for the payment of taxes for this site has been notified of the adjustment of the boundary line or the transfer of the land.

_____ Owner's Signature	_____ Print Name	_____ Date
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_____ Owner's Signature	_____ Print Name	_____ Date
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_____ Owner's Signature	_____ Print Name	_____ Date
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ACKNOWLEDGMENT OF APPLICANT:

- I certify that the foregoing statements are true and correct to the best of my knowledge and belief.
- I agree to fulfill all conditions established by the Planning Division and to submit the lot line documentation within 120 days of said approval to the Planning Division for recording.
- All required documentation has been submitted to the Planning Division.

Applicant's Signature

Date

UTILITY STATEMENT

ADDRESS AND APN: _____

1. We DO have a utility in the easement(s) adjoining the line(s) to be deleted and desire a continuation of said easement in its present location regardless of lot line location.

_____ Signature	_____ Print Name	_____ Company	_____ Date
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_____ Signature	_____ Print Name	_____ Company	_____ Date
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2. We DO NOT have a utility adjoining the line(s) to be deleted and take no exception to the elimination of easements, if any, along the line(s) to be deleted.

_____ Signature	_____ Print Name	_____ Company	_____ Date
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_____ Signature	_____ Print Name	_____ Company	_____ Date
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_____ Signature	_____ Print Name	_____ Company	_____ Date
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3. OTHER: (Please write in a statement which applies to your situation). _____

_____ Signature	_____ Print Name	_____ Company	_____ Date
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_____ Signature	_____ Print Name	_____ Company	_____ Date
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THE FOLLOWING PUBLIC UTILITIES SHALL SIGN ONE OF THE ABOVE STATEMENTS:

**NV Energy
Charter Communication
Carson City Utilities**

**Southwest Gas Corporation
AT&T Nevada**