

<b>LOT LINE ADJUSTMENT (CCMC 17.03.015)</b>		
<b>FILE #</b>		
<b>PROPERTY OWNER 1</b>		
MAILING ADDRESS, CITY, STATE, ZIP		
EMAIL ADDRESS		
PHONE #		
<b>PROPERTY OWNER 2</b>		
MAILING ADDRESS, CITY, STATE, ZIP		
EMAIL ADDRESS		
PHONE #		
<b>SURVEYOR</b>		
<b>COMPANY</b>		
MAILING ADDRESS, CITY, STATE, ZIP		
EMAIL ADDRESS		
PHONE #		
STREET ADDRESS 1:		ASSESSOR PARCEL NUMBER(S):
STREET ADDRESS 2:		ASSESSOR PARCEL NUMBER(S):
STREET ADDRESS 3:		ASSESSOR PARCEL NUMBER(S):
STREET ADDRESS 4:		ASSESSOR PARCEL NUMBER(S):
STREET ADDRESS 5:		ASSESSOR PARCEL NUMBER(S):



**108 E. Proctor Street, Carson City, NV 89701**

**Phone: (775) 887-2180**

**Email: planning@carsoncity.gov**

**FEE: \$500**

**ADDITIONAL REVIEW FEE: \$60/hour over 10 hours**

**SUBMITTAL PACKET** – Submit application electronically at [permitcenter.carson.org](http://permitcenter.carson.org), email completed packet to [planning@carsoncity.gov](mailto:planning@carsoncity.gov) or submit one unbound original and a CD or USB drive with complete application in PDF:

- Application Form
- Record of Survey Map
- Metes and Bounds Legal Description
- Closure Calculations with Closure Error
- 8 1/2 x 11 Exhibit of Record of Survey Map
- New Deed with Legal Descriptions
- Utility Statements
- Transfer Tax Statement (Declaration of Value)
- Taxes paid for current fiscal year

**Note: Submittals must be of sufficient clarity and detail for all departments to adequately review the request. Additional information may be required.**

PROPERTY OWNER'S CERTIFICATE:

I/We, the undersigned owner(s) of the affected parcels as shown on this map do hereby state:

- I/We have examined this plat and approve and authorize its recording;
- I/We agree to execute the required documents creating any easement which is shown hereon;
- I/We agree to execute the required documents abandoning any existing easement pursuant to the provisions of NRS 278.010 to 278.630, inclusive;
- All property taxes on the land for the fiscal year have been paid;
- Any lender with an impound account for the payment of taxes for this site has been notified of the adjustment of the boundary line or the transfer of the land.

\_\_\_\_\_  
Owner's Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Owner's Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Owner's Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

ACKNOWLEDGMENT OF APPLICANT:

- I certify that the foregoing statements are true and correct to the best of my knowledge and belief.
- I agree to fulfill all conditions established by the Planning Division and to submit the lot line documentation within 120 days of said approval to the Planning Division for recording.
- All required documentation has been submitted to the Planning Division.

\_\_\_\_\_  
Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

## UTILITY STATEMENT

ADDRESS AND APN: \_\_\_\_\_

1. We DO have a utility in the easement(s) adjoining the line(s) to be deleted and desire a continuation of said easement in its present location regardless of lot line location.

\_\_\_\_\_  
Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Company \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Company \_\_\_\_\_ Date \_\_\_\_\_

2. We DO NOT have a utility adjoining the line(s) to be deleted and take no exception to the elimination of easements, if any, along the line(s) to be deleted.

\_\_\_\_\_  
Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Company \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Company \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Company \_\_\_\_\_ Date \_\_\_\_\_

3. OTHER: (Please write in a statement which applies to your situation). \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Company \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Company \_\_\_\_\_ Date \_\_\_\_\_

**THE FOLLOWING PUBLIC UTILITIES SHALL SIGN ONE OF THE ABOVE STATEMENTS:**

**NV Energy  
Charter Communication  
Carson City Utilities**

**Southwest Gas Corporation  
AT&T Nevada**