

**PARCEL MAP – RECORDATION (CCMC 17.03.010)****FILE #****PROPERTY OWNER**

MAILING ADDRESS, CITY, STATE, ZIP

EMAIL ADDRESS

PHONE #

**SURVEYOR****COMPANY**

MAILING ADDRESS, CITY, STATE, ZIP

EMAIL ADDRESS

PHONE #

STREET ADDRESS:

PROPOSED PARCEL 1 SQUARE FEET OR ACRES:

PROPOSED PARCEL 3 SQUARE FEET OR ACRES:

**PROPERTY OWNER'S AFFIDAVIT:**

I, \_\_\_\_\_, being duly deposed, do hereby affirm that I am the record owner of the subject property, and that I have knowledge of, and I agree to, the filing of this application.

Signature

Address

Date

Use additional page(s) if necessary for additional owners.

**ACKNOWLEDGMENT OF APPLICANT:**

I certify that the forgoing statements are true and correct to the best of my knowledge and belief. I agree to fully comply with all conditions as established by the Planning Division. I am aware that this permit becomes null and void if the use is not initiated within one-year of the date of approval; and I understand that this permit may be revoked for violation of any of the conditions of approval. I further understand that approval of this application does not exempt me from all City code requirements.

Applicant's Signature

Print Name

Date

**108 E. Proctor Street, Carson City, NV 89701****Phone: (775) 887-2180****Email: planning@carsoncity.gov**

**SUBMITTAL PACKET** – Email completed packet to [planning@carsoncity.gov](mailto:planning@carsoncity.gov) or submit one unbound original and a CD or USB drive with complete application in PDF:

- Application Form
- Copy of conditions of approval
- Response letter to conditions of approval
- Parcel Map
- Closure Calculations with Closure Error
- Drainage Report
- Title Report
- Documentation of Taxes paid for the current fiscal year
- Documentation Map was submitted to DWR (wells only)

**Note: Submittals must be of sufficient clarity and detail for all departments to adequately review the request. Additional information may be required.**