

**PLANNED UNIT DEVELOPMENT
FINAL MAP**

FILE # _____



108 E. Proctor Street, Carson City, NV 89701
Phone: (775) 887-2180
Email: planning@carsoncity.gov

SUBMITTAL PACKET – Submit one unbound original and USB drive with complete application in PDF:

- Application Form
- Copy of Tentative Map Conditions of Approval
- Response Letter to Conditions of Approval
- Copy of Bond Agreement with Development Engineering
- Wet Stamped Final Map (24x36)
- Reduced Final Map (11x17)

FEE: \$3,550 per Phase

Note: Submittals must be of sufficient clarity and detail for all departments to adequately review the request. Additional information may be required.

PROJECT INFORMATION

PROJECT'S ASSESSOR PARCEL NUMBER(S):

STREET ADDRESS:

PROJECT NAME

TOTAL PROJECT AREA

NUMBER OF LOTS

SMALLEST PARCEL SIZE

Please provide a brief description of your proposed project below. Provide additional pages to describe your request in more detail.

APPLICANT	PHONE #
MAILING ADDRESS, CITY, STATE, ZIP	
EMAIL ADDRESS	
PROPERTY OWNER	PHONE #
MAILING ADDRESS, CITY, STATE, ZIP	
EMAIL ADDRESS	
APPLICANT AGENT/REPRESENTATIVE	PHONE #
MAILING ADDRESS, CITY, STATE, ZIP	
EMAIL ADDRESS	

PROPERTY OWNER'S AFFIDAVIT (Use additional page(s) if necessary for additional owners.)

I, _____, being duly deposed, do hereby affirm that I am the record owner of the subject property located at _____, and that I have knowledge of, and I agree to, the filing of this Planned Unit Development application.

Signature Address Date

Use additional page(s) if necessary for other names.

ACKNOWLEDGMENT OF APPLICANT

I certify that the forgoing statements are true and correct to the best of my knowledge and belief. I agree to fully comply with all conditions as established by the Planning Commission and Board of Supervisors. I further understand that approval of this application does not exempt me from all City code requirements.

Applicant's Signature Print Name Date

CARSON CITY FINAL PUD MAP SUBMITTAL PROCESS AND CHECKLIST

YES NO

1. **PUD FINAL PLAT MAP SUBMITTAL:** Submit the following items to the Planning Division not less than 30 days prior to the desired PUD map recording date:

1b. Submittal of documents required as tentative map conditions of approval. Provide a letter from the applicant stating how each condition of approval has been met.

1d. An engineer's final estimate, listing all project quantities and construction costs, based on the approved project improvement plans and specifications.

1e. Development Agreement (if needed). A development agreement is usually proposed by the applicant and authorized by the Board of Supervisors, at a tentative map review, in order to determine in detail the specific improvements and the timing of a project.

2. **MAP RECORDING:** Upon completion of all City departments review and after corrections have been made to all required documents and maps, staff will prepare a report for recordation. A deficient submittal may cause a delay in the PUD map recording date. Applicant must submit to the Planning Division the original drawing (final map with all appropriate signatures), recording fees and digital data not less than 10 working days prior to recordation date.

PRE-RECORDATION SUBMITTALS:

2a. The original drawing of the final subdivision map containing all signatures with the exception of the required City officials.

2b. Proof of taxes paid for entire fiscal year. (Receipt)

2c. Recording fees to be payable to CARSON CITY RECORDERS OFFICE.

2d. Surveyor's bond.

2e. If the map is to be recorded prior to completion and acceptance of improvements by Carson City, surety in the amount of 150% of the engineer's estimate in a form approved by Carson City.