Carson City Web Site Instructions

Note: When searching either, Name, APN, Doc Type, ETC only search one way at a time. See page 2 for examples.

www.carsoncity.gov

Hover over Government and Click on Clerk-Recorder under Departments

Click on Recorders Office.

You will then want to go to Records Search.

It will bring you to our screen where you can search 5 ways:

1) NAME: In the rectangle blank box next to "Starts With" on the right type in your last name, comma space first name. Hit SUBMIT.

You can also search by APN (Assessor's Parcel Number) in this field by typing APN, space, then type the number all together with no hyphens or zeros in the front.

EX: If the APN is 007-633-06 you type as:(APN 763306)

If you do not know your APN number you can navigate to the Assessors website and find it by the street address or name.

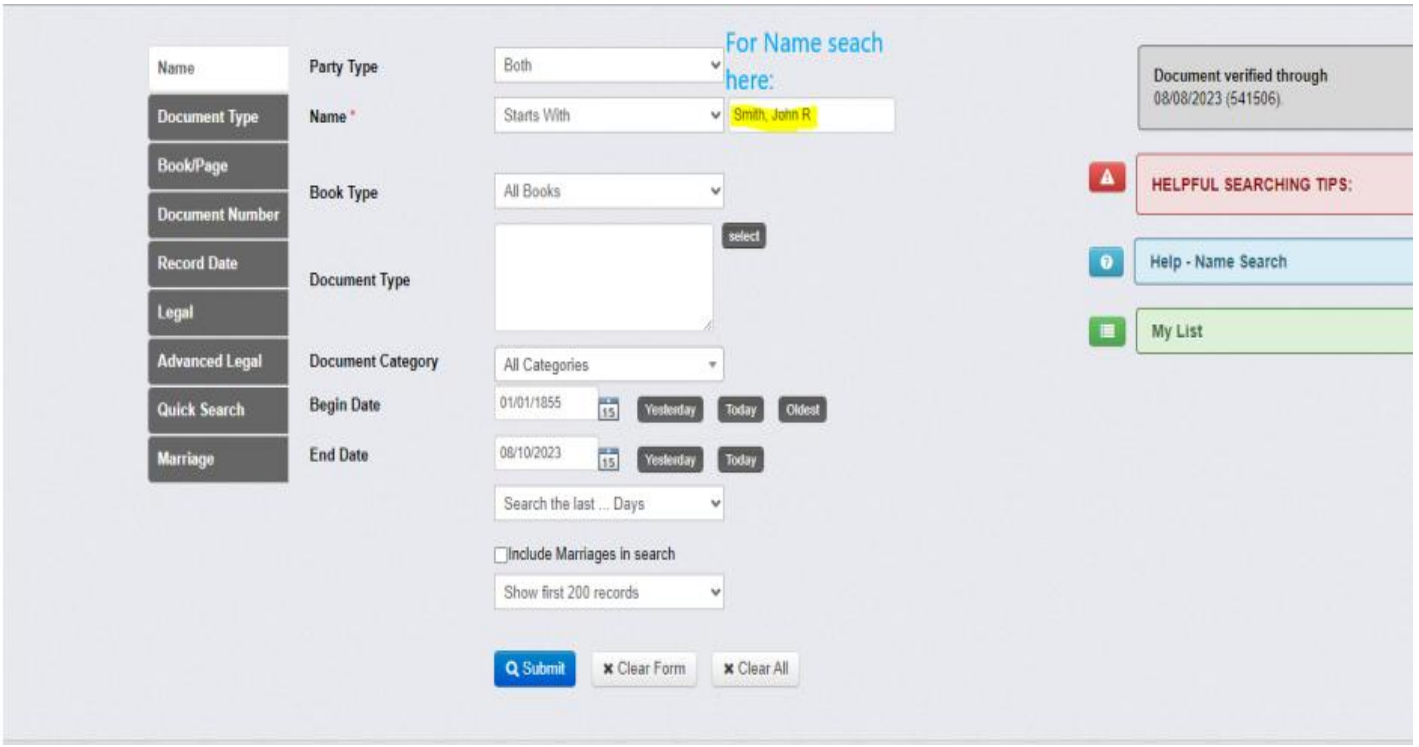
2) DOCUMENT TYPE: Hit the select button and click on the document type you are looking for and click select then SUBMIT.

3) BOOK/PAGE: If you know the book and or page you would like to search, enter the book number and page number in the boxes, SUBMIT

4) RECORD DATE: To search by record date, just type in the beginning and ending date using slashes, SUBMIT EX: 01/01/1855)

5) DOCUMENT NUMBER: If you have the document number, enter it in the rectangle blank box next to "Greater Than Or Equals To" and hit SUBMIT.

*In the box next to starts with you will put your name, last name, comma space first name and hit submit.



*In the box next to starts with you will put your APN number as shown below and hit submit.