



Outside Support Roles

Length of Assignment

- Varies by assignment

Compensation

- \$12.50 per hour

Reports To

- Chief Deputy of Elections / Election Operations Manager

Locations

- Carson City Community Center
- Stewart Colony Wellness Center (*Election Day only*)
- Additional polling places as assigned
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Position Summary

- This role supports polling location setup, safety, and voter assistance. Responsibilities include preparing outdoor areas, monitoring parking lots, and managing voter lines to ensure a secure and efficient voting experience.

Key Duties

- **Parking Lot Setup (Pre/Post Election):**
- Assist Public Works with canopy, water barriers, A-frames, cones, signage, and roping off the 100' campaign-free zone.

Traffic Control Monitors:



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- Ensure voter safety when entering/exiting polling locations.
- Watch for hazards and remove obstructions.
- Reposition fallen election materials as needed.

Line Monitors:

- Monitor for campaign attire and enforce rules.
- Confirm voter documentation and direct to correct line (Appointment, ADA, Walk-up).
- Assist ADA voters and answer basic election questions (QR code access to forms if needed).
- De-escalate tense situations and communicate clearly with the public.