

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the September 4, 2001 Meeting

Page 1

A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, September 4, 2001 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Glen Martel

Vice Chairperson Jim Dunn
Ken Elverum
Larry Osborne
Jon Plank
John Simms
Stacie Wilke
Charles Wright

STAFF: Steve Kastens, Parks and Recreation Director

Scott Fahrenbruch, Parks Superintendent
Kurt Meyer, Supervisor of Operations - Aquatic Facility
Mitch Ames, Supervisor of Operations - Bob Boldrick Theater
Kathleen King, Recording Secretary
(PRC 09/04/01)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Martel. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0001) - Chairperson Martel called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Commissioner Wilke arrived at 5:43 p.m. Commissioner Elverum arrived at 6:20 p.m. Commissioner Cabrera was absent.

ACTION ON APPROVAL OF MINUTES - JULY 17, 2001 (1-0006) - Commissioner Osborne moved to accept the minutes as presented. Commissioner Wright seconded the motion. Motion carried 6-0.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS (1-0014) - None.

AGENDA ITEMS

1. PRESENTATION BY APPLICANTS FOR RESIDENTIAL CONSTRUCTION TAX

FUNDING (1-0019) - Mr. Kastens reviewed the staff report, and noted that staff will, in fact, be available for the first Commission meeting in October. He referred to the list attached to the staff report and provided an overview of the applications. He introduced the applicants' representatives. In response to a question, he explained the process for carrying forward unfunded applications, provided a brief overview of the applications carried forward from last year, and advised that unfunded applications are not necessarily always carried forward. He contacts the applicants each year to determine their continued interest. In response to a further question, Mr. Kastens advised that the subject applications are not eligible

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the September 4, 2001 Meeting

Page 2

for Question #18 funding, but are eligible for Capital Improvements Project funding and are submitted to that process by staff each year. He further advised that grant funding has been pursued and secured for some of the trail projects. He listed the parks constructed as part of the Long Ranch Estates, Silver Oak, Empire Estates, and Northridge subdivisions, and commented that those areas have seen the most development recently. He advised that funding for the RCT process is allocated from multi-family construction and spot building throughout smaller developments. Commissioner Osborne suggested agendizing discussion of the existing policies governing allocation of RCT funding for the next meeting.

Commissioner Plank requested clarification regarding the language printed at the top of the application, and read said language into the record. Mr. Kastens acknowledged that RCT funding can be used in any City park and is not restricted to neighborhood parks and facilities.

(1-0160) Mr. Kastens introduced Bruce Scott, President of the Carson Tigersharks Swim Team, and provided an overview of his application. Mr. Scott presented his request for four sets of bleachers to be placed on the east side of the natatorium and reviewed the cost. He noted a change to the application for two programmable, wall-mounted pace clocks which would be compatible with the existing timer and score board. He commented that over the last two years the Aquatic Facility has hosted a number of swim meets in spite of the ongoing construction. In response to a question, Mr. Kastens explained the differences between the subject bleachers and the bleachers for which Mr. Fahrenbruch is applying. Mr. Scott and Mr. Meyer responded to questions regarding the seating capacity of each set of bleachers, the average attendance at swim meets, and the permanence of the bleachers. At the request of Mr. Scott, Mr. Kastens provided an overview of the process for allocating RCT funds. Mr. Scott advised of his availability to answer questions or provide additional information to staff or the Commissioners.

(1-0280) Mr. Kastens referred the Commissioners to the application submitted by the High Sierra Radio Control Club (“HSRCC”) (“new 7”). He noted that the second page of the application was inadvertently omitted from the agenda materials and provided an overview of the same. Robert Brogan, HSRCC Treasurer, introduced HSRCC President Ray English and Project Manager Don Morris. Mr. Brogan reviewed the proposal to add 75 feet to each end of the existing runway and to build up the U-Control area. He explained the purpose of the U-Control area. Because of the limited funding available, Mr. Brogan advised that the HSRCC representatives agreed to postpone the U-Control portion of the proposal until a later date. Mr. English discussed the potential for larger scale events with the addition to the runway, and the cost. Mr. Brogan provided information regarding the cost of the existing runway, discussed improvements made to the park and the additional \$50 contributions made by the HSRCC members, and advised of the Elmer Anderson Award for Special Use Parks received this year. Mr. Morris discussed the need for the addition to the runway, the amount of use the park receives, and the number of participants in race events hosted at the park. Mr. Brogan acknowledged that the 11,250 square feet will add 75 feet to each end of the runway. Mr. Brogan and Mr. English responded to questions regarding the number of HSRCC members, required insurance, and the number of park users. Mr. Morris advised that special events draw an additional 20-30 users.

(1-0495) Mr. Kastens referred the Commissioners to the application submitted for the Carson Aquatic Facility (“new 10”). Mr. Meyer reviewed the request for an additional treadmill at the Aquatic Facility

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the September 4, 2001 Meeting

Page 3

gym. He discussed the minimal maintenance required for the existing treadmill, and responded to questions regarding the number of people anticipated to use the new treadmill, maintenance of the existing treadmill, and anticipated life of the treadmill. (1-0560) Richard Waden discussed his and his wife's use of the Aquatic Facility gym, and his observations of use of the treadmill.

(1-0630) Mr. Kastens referred the Commissioners to the application submitted for the east end of Mills Park ("new 9"). Mr. Fahrenbruch provided background information on this request and reviewed the application, including the associated costs. He introduced Roy Trenowith and advised that he served, together with Commissioner Plank and others, on the Mills Park Volunteer Committee. He invited Mr. Trenowith to the meeting table. (1-0673) Mr. Trenowith expressed disappointment that the park was not completed with the funding provided by the 1993 park bond. He commented that he is very happy to see Mills Park being completed and will be "even more pleased" if funding is allocated for the volleyball courts. He responded to questions regarding anticipated use of the volleyball courts and discussed his observations of current use of the park. Mr. Fahrenbruch discussed the volleyball court at Ross Gold Park, comments regarding the need for additional courts, and the possibility of developing an outdoor volleyball league. Commissioner Plank commented that volleyball courts would complete the east end of Mills Park, and that since work on the east end project began yesterday, the timing is perfect. Vice Chairperson Dunn advised that he also served on the volunteer committee and has received frequent comments regarding the need for basketball and volleyball courts.

(1-0740) Mr. Kastens referred the Commissioners to the application for the Ronald D. Wilson Memorial Park. He advised that \$49,000 was allocated last year, \$27,000 of which was used for architectural and engineering costs leaving \$22,000 to be allocated toward construction costs. He discussed the need for a site grading plan and advised that once it is complete, construction can begin in phases. An allocation of \$50,000 would provide \$72,000 to begin construction. Since the park was previously divided into three phases, \$72,000 would be sufficient to fund phase 1 improvements, including the playground area, the shelter area, and possibly some associated parking. Mr. Kastens advised that a request would be submitted to the Planning and Community Development Department to initially construct a decomposed granite parking area which would later be paved. (1-0775) Donna Wilson-Smith expressed understanding for the limited funding available and the difficulty in deciding how it should be allocated. She indicated that this application has been presented annually for the last four years, and requested the Commission's consideration to at least start the project. Ron Wilson expressed support for constructing the project in stages in order that it can be started. Mr. Kastens acknowledged that a significant start on the project could be made with a \$50,000 allocation. He commented that usable space may be a more important issue than parking since the park will be located in a neighborhood. In response to a question, he advised that staff will provide exact costs for various options prior to the October 5th meeting. Commissioner Plank commented that it is reasonable to consider constructing a park in phases. [Commissioner Elverum arrived at 6:20 p.m.]

(1-0850) Mr. Kastens referred the Commissioners to applications 4, 5, and 6. Mr. Ames reviewed the application for the wireless microphone system. He acknowledged that rental fees will pay for microphone repair and replacement over the long term. Mr. Ames reviewed the applications for a projector screen and a portable sound system, and responded to questions regarding uses for the portable system.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the September 4, 2001 Meeting

Page 4

(1-0940) Mr. Kastens referred the Commissioners to the remaining applications. Mr. Fahrenbruch reviewed the application for portable picnic tables and park benches for various park sites. [Commissioner Wilke left the meeting at 6:30 p.m. A quorum was still present.] Mr. Fahrenbruch acknowledged that the subject tables are similar to those located at Carson River Park.

Mr. Fahrenbruch reviewed the request for mobile bleachers, and discussed the advantages and the cost. Mr. Kastens commented on the provision of mobile bleachers for the citizens of Carson City. He acknowledged that a user fee is charged, and explained that it is based upon the amount of time necessary to transport and set up the bleachers and the initial cost of the equipment. With regard to the written quote included in the agenda materials, Mr. Fahrenbruch advised that he spoke with the vendor today and was informed that the quoted price is still valid. In response to a question, he advised that the mobile bleachers conform to all consumer product safety guidelines and building codes. Mr. Fahrenbruch acknowledged that the bleachers at the soccer fields are those which require 5-6 staff members to move and set up. He advised that the mobile bleachers seat 180 people and require only one person to transport and set up.

(1-1110) Mr. Fahrenbruch noted a correction to the application that "Construction Cost" should reflect an amount of \$3.00 per square foot. He reviewed the application for the Ross Gold tennis court landscaping. He referred to and discussed the photographs included in the agenda materials and the cost.

(1-1145) Mr. Kastens reviewed the prior year application for Carson River Park - Day Use Area. He referred to a letter, included in the agenda materials, from Rich Shock of Lumos & Associates and reviewed the same. He advised that phase 1B was just completed, including the canoe ramp, picnic tables, and curbing around the landscape areas.

(1-1190) Mr. Kastens reviewed the application for the Community Center office expansion. He noted that, although Recreation Division staff is still interested in expanding the office, the City is getting closer to development of the new community gymnasium.

GENERAL DISCUSSION

FUTURE AGENDA ITEMS FROM COMMISSION MEMBERS (1-1226) - Mr. Kastens acknowledged that he had noted Commissioner Osborne's request to agendize discussion regarding the residential construction tax process.

COMMENTS FROM COMMISSION MEMBERS (1-1231) - None.

STATUS REPORTS FROM COMMISSION MEMBERS (1-1233) - None.

COMMENTS AND STATUS REPORTS FROM STAFF; STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX, AND CAPITAL IMPROVEMENT (1-1234) - Mr. Kastens referred to the invitation to the Grand Opening of the Aquatic Facility included in the agenda materials, and advised that the Aquatic Facility is complete. At the request of Commissioner Wright, Mr. Kastens indicated that the therapy pool schedule could be clarified. Mr. Fahrenbruch reported on the

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the September 4, 2001 Meeting

Page 5

groundbreaking ceremony for the new maintenance shop at the Edmonds Sports Complex. He advised that the building is being constructed through donations by the Sunset Rotary Club and various contractors. Mr. Kastens reported that the east end of Mills Park is underway, the linear path between Governor's Field and Saliman Road is well underway, and the bid for the building at the archery range will be opened Thursday, September 6th at 2:00 p.m. Mr. Kastens reminded the Commissioners that a meeting of the Fuji Park Users Coalition is scheduled for 5:30 p.m. on Monday, September 10th at WNCC. He advised that the Users Coalition and staff is moving forward with finalizing plans for Fuji Park and working on plans for relocation of the Fairgrounds. He hopes to finalize the plans with the Users Coalition in order that action can be taken at the September 18th Commission meeting. He advised that staff had a good meeting with the Users Coalition a couple weeks ago, and indicated he is looking forward to working with them at the next meeting.

In response to a question regarding the status of the multi-purpose path between Ash Canyon Road and Murphy Drive, Mr. Kastens advised that Glen Petrenko will be making a presentation at the next Regional Transportation Commission meeting. He plans to agendize an additional presentation by Mr. Petrenko at the September 18th Parks and Recreation Commission meeting.

ADJOURNMENT (1-1340) - Commissioner Plank moved to adjourn the meeting. Commissioner Wright seconded the motion. Motion carried 7-0.

The Minutes of the September 4, 2001 meeting of the Carson City Parks and Recreation Commission are so approved this _____ day of October, 2001.

GLEN MARTEL, Chairperson