

## **CARSON CITY PARKS AND RECREATION COMMISSION**

### **Minutes of the December 18, 2001 Meeting**

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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, December 18, 2001 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Glen Martel

Vice Chairperson Jim Dunn  
Lou Cabrera  
Larry Osborne  
Jon Plank  
John Simms  
Stacie Wilke  
Charles Wright

**STAFF:** Steve Kastens, Parks and Recreation Director

Scott Fahrenbruch, Parks Superintendent  
Vern Krahm, Park Planner  
Sandy Tschumperlin, Administrative Assistant  
Kathleen King, Recording Secretary

**NOTE:** Unless indicated otherwise, each item was introduced by Chairperson Martel. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

**CALL TO ORDER AND ROLL CALL** (1-0001) - Chairperson Martel called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Commissioner Elverum was absent.

**ACTION ON APPROVAL OF MINUTES - December 4, 2001** (1-0007) - Commissioner Simms moved to approve the minutes. Commissioner Wilke seconded the motion. Motion carried 8-0.

**PUBLIC COMMENTS ON NON-AGENDIZED ITEMS** (1-0010; 0613) - Nick, Eden, Shawn, and Jackie from Mr. Sullivan's AP Government class introduced themselves for the record.

### **AGENDA ITEMS:**

#### **1. DISCUSSION AND ACTION ON FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

(1-0019) - Mr. Kastens reviewed the staff report and attachments. Vice Chairperson Dunn advised of reviewing last year's CIP process and pointed out three items which had been moved to the A list, as follows: resurfacing the Park Terrace basketball courts, the Ross Gold Park restroom renovation, and the portable restroom for Sonoma Park. Vice Chairperson Dunn further advised that the Carson River prison property trail had been removed from the B list, and that the Community Center electronic reader board and theater sound equipment were on the B list last year.

In response to a question, Mr. Kastens advised that master plans for individual parks are different than the

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Parks and Recreation Master Plan. In response to a question, Mr. Fahrenbruch explained the differences between Citywide signs for parks, trails, and historic sites and Citywide park signage. Mr. Kastens revised the wording to "Citywide interpretive signage for parks, trails, and historic sites."

Mr. Kastens acknowledged that the Mills Park Highway 50 parking was addressed during the December 4<sup>th</sup> Commission meeting, and that the item could be removed from the A list. Chairperson Martel solicited input from the Commissioners regarding items they would like to have moved to and from the A list. Mr. Kastens responded to questions regarding the Community Center Phase II - ADA project. Discussion took place regarding outdoor basketball courts at Mills Park, Ross Gold Park, and Ronald D. Wilson Memorial Park. Mr. Kastens advised that outdoor basketball courts are not included as part of the Ronald D. Wilson Memorial Park master plan. Chairperson Martel read a portion of the December 19, 2000 Parks and Recreation Commission minutes into the record, and advised that outdoor basketball courts would cost approximately \$38,000 for each facility. **Vice Chairperson Dunn moved that the Commission add to the A list outdoor basketball courts for Mills Park at \$38,000 and also for Ross Gold Park at \$38,000. Commissioner Wilke seconded the motion. Motion carried 8-0.**

Mr. Kastens acknowledged that the City will become more involved in prioritizing the Community Center Phase II - ADA project if it becomes a critical issue. **Commissioner Osborne moved to accept the five-year CIP program, as amended. Commissioner Simms seconded the motion.** Mr. Kastens reviewed the amendments, as follows: resurface the Park Terrace basketball courts - \$8,400; Ross Gold Park restroom renovation - \$47,250; Sonoma Park new portable restroom - \$16,175; Mills Park outdoor basketball court - \$38,000; and Ross Gold Park outdoor basketball court - \$38,000. Chairperson Martel reiterated the items moved from the A list to the B list: Community Center electronic reader board and the theater sound equipment. The Mills Park Highway 50 parking was removed from the A list. Chairperson Martel called for a vote on the pending motion; **motion carried 6-2.**

**2. DISCUSSION AND ACTION ON PRIORITIZATION OF 2002-2003 FISCAL YEAR CAPITAL IMPROVEMENT BUDGET REQUESTS (1-0370)** - Mr. Kastens reviewed the staff report and the Commissioners designated their priorities on the worksheet included in the agenda materials. Mr. Kastens responded to questions regarding the status of the Commission's request to remove the equipment replacement program from the CIP process. Mr. Kastens and Ms. Tschumperlin tallied the Commissioners' priorities. [Chairperson Martel recessed the meeting at 6:05 p.m. and reconvened the meeting at 6:24 p.m.]

Mr. Kastens reviewed the under \$15,000 priorities, as follows: (1) Citywide interpretive signage for parks, trails, and historic sites; (2) Community Center floor scrubber; (3) Governor's Field - replace safety netting; (4) Parks - tennis court preventative maintenance program; (5) Citywide park signage; and (6) Various park sites - concrete path/repairs. The six items total \$57,375. The over \$15,000 items were prioritized as follows: (1) Citywide playground equipment replacement; (2) Governor's Field Irrigation System - final phase; (3) Citywide update of Parks and Recreation Master Plan Element; and (4) Community Center auditorium seating - phase II. Three items tied for item (5): Mills Park - resurface two tennis courts; Citywide equipment replacement program; and Mills Park - improvements to Virginia Orcutt skateboard park. The seven items total \$377,760. **Commissioner Wilke moved to approve both priority lists. Commissioner Cabrera seconded the motion. Motion carried 8-0.**

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#### **GENERAL DISCUSSION:**

**FUTURE AGENDA ITEMS FROM COMMISSION MEMBERS (1-0628)** - None.

**COMMENTS FROM COMMISSION MEMBERS (1-0655)** - Commissioner Wright advised of having served on the Commission for six years and only missing one meeting due to an illness. He expressed one regret: that the Commission was never given the opportunity to fully discuss Fuji Park and the Fairgrounds. Chairperson Martel thanked Commissioner Wright, expressed appreciation for his service to the Commission, and wished him good luck in his future endeavors.

**STATUS REPORTS FROM COMMISSION MEMBERS (1-0628)** - In response to a question, Mr. Kastens advised that the Board of Supervisors approved letting bids for the Cricket Communications lease of Edmonds Park. Written bids will be reviewed and oral bids entertained at the January meeting of the Board of Supervisors.

**COMMENTS AND STATUS REPORTS FROM STAFF (1-0657)** - At the request of Chairperson Martel, Mr. Krahn reviewed the strategic plan scope of work outline included in the agenda materials. Mr. Kastens advised that a final walk through for the east end of Mills Park was conducted earlier in the day, and that the Wungnema House is complete, including landscaping. Mr. Krahn advised that the City is in the process of hiring a consultant to assist in moving forward with Fuji Park. Commissioner Cabrera will assist in the selection process and Mr. Krahn anticipates being able to submit a consultant's name to the Board of Supervisors at their first meeting in February. Mr. Kastens advised of a meeting between a contingency of the Nevada State Fair group, City staff, and the Governor's executive assistant. A proposal was submitted on the Stewart Facility and City staff hopes to receive feedback in the near future. Supervisors Livermore and Williamson were in attendance at the meeting, together with Assemblywoman Parnell and Senator Amodei.

Mr. Kastens wished the Commissioners Merry Christmas and Happy New Year. Chairperson Martel thanked Commissioner Wilke for the cookies and wished everyone Merry Christmas and Happy New Year. He thanked the Commissioners and staff "for a very good year."

**STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX, AND CAPITAL IMPROVEMENT** - None.

**ADJOURNMENT (1-0724)** - Commissioner Cabrera moved to adjourn the meeting at 6:35 p.m. Commissioner Wright seconded the motion. Motion carried 8-0.

The Minutes of the December 18, 2001 meeting of the Carson City Parks and Recreation Commission are so approved this \_\_\_\_\_ day of February, 2002.

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GLEN MARTEL, Chairperson