

CARSON CITY SHADE TREE COUNCIL
Minutes of the September 27, 2001 Meeting
Page 1

A regular meeting of the Carson City Shade Tree Council was scheduled for 5:30 p.m. on Thursday, September 27, 2001 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Vice Chairperson Jean Bondiott
Frieda Ford
Craig Hartman
Isabel Young

STAFF: Scott Fahrenbruch, Parks Superintendent
Kathleen King, Recording Secretary
(STC 09/27/01)

NOTE: Unless indicated otherwise, each item was introduced by Vice Chairperson Bondiott. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

1. CALL TO ORDER AND ROLL CALL (1-0001) - Vice Chairperson Bondiott called the meeting to order at 5:34 p.m. Roll was called; a quorum was present. Chairperson Zola and Members Enright and Geisler were absent.

2. APPROVAL OF MINUTES - JUNE 28, 2001 (1-0006) - Member Hartman moved to approve the minutes. Member Ford seconded the motion. Motion carried 4-0.

3. PUBLIC COMMENTS ON NON-AGENDIZED ITEMS (1-0014) - None.

4. REPORT FROM THE KIWANIS CLUB REGARDING VOLUNTEERS PLANTING TREES ALONG THE CARSON RIVER (1-0018) - Ray Frederick, President of the Carson City Kiwanis Club, provided background information on the annual Carson River Cleanup Day. He described some of the projects, including tree wrapping and painting buildings at the Silver Saddle Ranch, and advised that T-shirts and lunches are provided for each participant. He further advised that the Kiwanis Club planted willows purchased with residual grant funding this year. In previous years, residual funding has been used to sponsor end-dump trailers for the placement of large boulders to block access to riparian areas which were being destroyed by ATVs, motorcycles, etc. Mr. Frederick circulated photographs of this year's event, and discussed the willows which were planted. He advised that Member Geisler participated in the Clean Up Day and requested that this item be agendized. Mr. Fahrenbruch advised that Parks Department staff participated as well. Mr. Frederick indicated that Member Geisler expressed an interest in involving the Council in next year's event. He explained the focus to involve children and youth organizations in the event, and invited the Council to participate as well. He responded to questions regarding the event schedule, the willow species, the scope of the event, and the grant funding. Vice Chairperson Bondiott suggested that Mr. Frederick contact the Council during the planning stages for next year's event. Discussion took place regarding the Council's possible involvement in the event, the number of willows planted and their current status, the number of participants, and beavers at the River. Vice Chairperson

CARSON CITY SHADE TREE COUNCIL
Minutes of the September 27, 2001 Meeting
Page 2

Bondiett thanked Mr. Frederick for his presentation.

Member Young left the meeting room at 5:51 p.m. A quorum was no longer present. Vice Chairperson Bondiett recessed the meeting at 5:51 p.m. and reconvened the meeting at 5:54 p.m.

5. REVIEW AND ACTION ON THE CURRY STREET EXTENSION PROJECT AND POSSIBLE IMPACT TO EXISTING TREES (1-0306) - Vice Chairperson Bondiett advised that Transportation Manager John Flansberg was scheduled to present information; however, was not able to attend the meeting. Mr. Fahrenbruch advised that this matter was scheduled to be heard by the Regional Transportation Commission ("RTC") at their October meeting but has since been rescheduled to the November RTC meeting due to ongoing negotiations with the U.S. Forest Service. He will reagendaize a presentation by Mr. Flansberg for the October Council meeting. He referred to the plan included in the agenda materials and advised that Mr. Flansberg assured him that the proposed route was established with the purpose of saving as many trees as possible. Member Hartman advised that he had just visited the site and pointed out locations of trees which are not depicted on the plan. Mr. Fahrenbruch indicated that he would schedule a meeting with Member Hartman and Mr. Flansberg to visit the site prior to the next Council meeting. Member Hartman pointed out trees which are scheduled to be removed, and discussion took place with regard to the same. Vice Chairperson Bondiett requested that Mr. Fahrenbruch invite Mr. Flansberg and a U.S. Forest Service representative to the next Council meeting. Member Hartman requested that a scale be included on the map. Vice Chairperson Bondiett indicated that action on this item would be deferred until the Council has an opportunity to hear the information presented by Mr. Flansberg and possibly a Forest Service representative. She invited the Council members to visit the site in the meantime.

6. UPDATE ON THE STREET TREE PROGRAM FOR CARSON CITY (1-0445) - Mr. Fahrenbruch reported that the program received a good response. Sixteen trees have been applied for and there is sufficient funding to plant all of them. He reviewed the proposed locations and advised that Ms. Sinnott is in the process of assessing them with Streets Department staff to ensure their suitability and that they are within the City's right-of-way. City Parks staff is working with Building Department staff regarding the possibility of permits. Pete Sinnott, of Western Environments, has been retained as the landscape contractor, and Parks staff is working with him to determine the locations of underground utility lines. Once Ms. Sinnott has completed her assessment, the eligible property owners will be requested to send payment for the tree(s). When payment is received, arrangements will be made with the landscape contractor, and the tree(s) will be purchased. October is the scheduled time for planting; however, depending upon availability of the tree(s), it may be extended into November. Mr. Fahrenbruch will arrange to have members of the press and the Council members present during the first planting. He commented that he is pleased with the response to the program and anticipates that it will continue to grow. In response to a question, he indicated that the application period for the fall planting is closed; however, applications are being accepted for the spring planting.

7. REVIEW AND ACTION ON TREE SELECTION GUIDE FOR CARSON CITY (1-0553) - Mr. Fahrenbruch advised that Street Department Intern Andrew Young is in the process of taking digital photographs of each species listed in the Tree Selection Guide. Once the photographs are developed, Mr.

CARSON CITY SHADE TREE COUNCIL
Minutes of the September 27, 2001 Meeting
Page 3

Fahrenbruch will submit them to the Council to produce the accompanying text. Discussion took place regarding potential advertisers and, in response to a question, Mr. Fahrenbruch acknowledged that the trees to be included in the Tree Selection Guide will be those which have been approved by the City. He anticipates having the photographs ready to present to the Council at the October meeting. Member Hartman volunteered to contact Member Enright regarding printing costs. Mr. Fahrenbruch requested the Council members to provide information regarding potential advertisers. Member Ford suggested including addresses with the photographs and Mr. Fahrenbruch indicated that addresses could be included for those trees which are located on public property. No formal action was taken.

8. REVIEW AND ACTION ON SHADE TREE COUNCIL OFFICE SUPPLIES (1-0642) - Member Young acknowledged that she had provided a box of Council letterhead to Member Enright, and Mr. Fahrenbruch acknowledged that the letterhead is being stored at the Parks Department office. Discussion took place regarding printing costs, and Member Hartman offered to follow up with Member Enright. Mr. Fahrenbruch will reagendaize this item for the October meeting. No formal action was taken.

9. UPDATE ON MILLS PARK ARBORETUM PROJECT (1-0670) - Mr. Fahrenbruch reported that the east Mills Park renovation project is underway. Funding is available to plant a small number of trees as a start to the Arboretum during this phase of the project. Mr. Fahrenbruch advised of approximately \$10,000 in residential construction tax funding which can be allocated to purchase trees for the Arboretum, and that any tree planted in Mills Park from now on will be part of the Arboretum. Member Hartman suggested including the Arboretum as part of the 2002 Arbor Day Celebration. Mr. Fahrenbruch acknowledged that the Vietnam Veterans Memorial will be completed by Veteran's Day. He advised that a ceremony will be scheduled and described the trees to be planted at that time. The Council members will be invited to attend. Mr. Fahrenbruch discussed the elements of the project which have been completed to date. Member Hartman suggested planting a tree for Nevada Day at the Mills Park Arboretum, and discussion took place with regard to the same. In response to a question, Mr. Fahrenbruch advised that the residential construction tax funding would be allocated to purchase trees for the Arboretum.

10. REVIEW AND ACTION ON 2001 FALL TREE CARE SEMINAR (1-0795) - Member Hartman advised that Joanne Skelly, of the University of Nevada Cooperative Extension, is scheduled to discuss healthy soils; Jay Pearson is scheduled to present information on mycorrhizal management. Vice Chairperson Bondiatt advised that Brett Burlington, the Superintendent at Thunder Canyon Golf Course, has agreed to discuss water retention in the root zone. Bill Storey, of the State of Nevada Waste Management Facility, has agreed to discuss the use of trees in environmental clean up. He has requested to be scheduled for the afternoon session. Member Hartman advised that Dale Carlon, City of Sparks Urban Forester, agreed to present information regarding challenges to a municipal forester. The panel of golf course superintendents will discuss the effects of using effluent water.

Vice Chairperson Bondiatt will make revisions to the brochure she developed for last year's seminar. Member Hartman reviewed the list of speakers and their topics, and discussion took place regarding time allotments for each speaker, the number of speakers, the panel discussion format, and possible panel discussion moderators. Consensus of the Council was to request Molly Sinnott to moderate the panel discussion. Mr. Fahrenbruch offered to meet with Ms. Sinnott to develop a set of predetermined questions

CARSON CITY SHADE TREE COUNCIL
Minutes of the September 27, 2001 Meeting
Page 4

for the panel discussion. Additional discussion took place regarding the seminar schedule and speaker order. Mr. Fahrenbruch acknowledged that he has scheduled the Marrones to cater lunch and reserved the Sierra Room and the Community Center Lobby. Consensus of the Council was to have the Marrones provide the same breakfast and lunch menu as was done at last year's seminar. In response to a question, Mr. Fahrenbruch indicated that he would request Ms. Sinnott to arrange for CEUs once he receives the final draft seminar brochure. Member Hartman agreed to confirm the seminar speakers and their topics and advise Vice Chairperson BondiETT, who will then finalize the seminar brochure.

Discussion took place regarding the registration fee and implementing a late fee, and **Member Ford moved that the regular registration fee be set at \$45 and the late registration fee be set at \$60 for anything after November 8th. Member Hartman seconded the motion.** Member Young expressed the opinion that \$60 for the late registration fee seems slightly excessive, and discussion took place with regard to the same. Vice Chairperson BondiETT called for a vote on the pending motion; **motion carried 4-0.** Vice Chairperson BondiETT verified the brochure information with regard to the registration fee and the Marrones. Consensus of the Council was to schedule the brochure mailing for October 10th. In response to a question, Vice Chairperson BondiETT indicated that this item would be reagendaized for the October meeting to discuss Council member participation. She acknowledged she would make arrangements to publish the seminar in the newspapers.

11. REPORTS: PARKS SUPERINTENDENT (1-0765) - Mr. Fahrenbruch advised that Donna Kuester had contacted him regarding the possibility of planting a tree at Lone Mountain Cemetery in honor of the victims of the September 11th terrorist attacks on the World Trade Center in New York and the Pentagon in Washington, D.C. (1-1581) Mr. Fahrenbruch referred to his earlier comment regarding Ms. Kuester's request. He suggested that the Council members consider the request, and Vice Chairperson BondiETT requested that he agendaize the matter for discussion and possible action at the October meeting. Mr. Fahrenbruch further reported that Streets Department crews are hazard pruning trees at Mills Park. He discussed a "couple close calls this year." Mr. Fahrenbruch advised that four Council positions will be coming available, and that any of the members who wish to serve another term should submit a letter of intent to the City's Human Resources Department.

12. REPORTS: CHAIRPERSON (1-1746) - Vice Chairperson BondiETT requested that the Council members turn in their volunteer hours to Member Ford. Member Ford submitted a volunteer hours report to each of the members. Vice Chairperson BondiETT encouraged the members to publicize the Council vacancies.

13. ADJOURNMENT (1-1802) - Member Ford moved to adjourn the meeting at 7:08 p.m. Member Young seconded the motion. Motion carried 4-0.

The Minutes of the September 27, 2001 meeting of the Carson City Shade Tree Council are so approved this ____ day of October, 2001.

CARSON CITY SHADE TREE COUNCIL
Minutes of the September 27, 2001 Meeting
Page 5

SALLY ZOLA, Chairperson