

CARSON CITY STORM DRAINAGE ADVISORY COMMITTEE

Minutes of the May 14, 2001 Meeting

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A regular meeting of the Carson City Storm Drainage Advisory Committee was scheduled for 6:00 p.m. on Monday, May 14, 2001 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Russell Plume
Vice Chairperson Howard Anderson
Bob Fredlund
Tony Marangi
Rob Saunders

STAFF: John Givlin, Senior Project Manager
Randy Bowling, Consultant
Hector Cyre, Consultant
Paul Lumos, Consultant
Kathleen King, Recording Secretary
(SDAC 05/14/01)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Plume. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

A. CALL TO ORDER, DETERMINATION OF A QUORUM (1-0001) - Chairperson Plume called the meeting to order at 6:00 p.m. Roll was called; a quorum was present. Members Aldean and Perry were absent.

B. APPROVAL OF MINUTES (1-0008) - Chairperson Plume pointed out a correction to the minutes. Vice Chairperson Anderson moved to approve the minutes as corrected. Member Marangi seconded the motion. Motion carried 5-0.

C. MODIFICATION OF AGENDA (1-0025) - None.

D. PUBLIC COMMENT (1-0028) - None.

E. DISCLOSURES (1-0032) - None.

F. PUBLIC MEETING ITEMS

F-1. DISCUSSION AND POSSIBLE ACTION ON THE 'PRELIMINARY VERSION' OF THE COMMITTEE'S REPORT TO THE BOARD OF SUPERVISORS; AND F-2. DISCUSSION AND POSSIBLE ACTION ON THE PUBLIC INFORMATION/PUBLIC INVOLVEMENT ELEMENT OF CARSON CITY'S STORM WATER MANAGEMENT PROGRAM (1-0036) - Chairperson Plume displayed the report which was included in the agenda materials for the benefit of the citizens present, and provided background information with regard to the same. Mr. Cyre discussed the revisions suggested by Mr. Givlin at a meeting earlier in the day. In response to a question, Chairperson Plume advised that the preliminary report will be submitted to the Board of Supervisors at their June 21, 2001 meeting. In response to a further question, Mr. Bowling explained that the stakeholders will be provided a description of the policies reviewed by the Committee. He further explained that the report is

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termed "preliminary" because the Committee has not yet had the benefit of public input. A public hearing is scheduled for May 24, 2001. At the June 11, 2001 Committee meeting, the public input received at the May 24th meeting will be considered and, if necessary, additional revisions can be made to the report.

Mr. Cyre explained that the preliminary report is a culmination of the Committee's decision-making process with regard to the policies of the storm water management program. He reiterated that the executive summary would be revised to include the recommendations which will, in turn, be deleted from section two of the report. Member Fredlund discussed the impact of fees, and inquired as to what is being done to provide information in order that citizens can come prepared to ask appropriate questions at the May 24th public hearing. Mr. Bowling explained that the policies provide a foundation and guidance for future actions. At this point, the estimates provided are "global" and "order of magnitude" and are based upon a program level that accomplishes the priorities over the next 15-20 years. Actual costs will only be known after a rate study is conducted. Mr. Bowling advised that a series of policies will be provided at the May 24th meeting showing the direction of the program.

Mr. Fredlund expressed concern that the Mayor and the City Manager are already making the storm drainage impact fee public information. At the request of Mr. Cyre, Mr. Bowling reviewed the presentation to be made at the May 24th meeting. He discussed the recent presentation made to the Board of Supervisors, and the request by the City Manager last summer for the Committee to consider storm water management from the program level. He indicated the need for flood control has to be defined and the community has to be informed there is no dedicated funding source for storm water management. The problems identified in the past will be presented, together with the need for storm water management and the objectives to accomplish the same.

Vice Chairperson Anderson expressed concern that there is no mention of the infrastructure already developed which would show the significance of the funding method. He suggested that someone who is not acquainted with the history of the storm water management program may not understand the purpose for the fee. Mr. Cyre suggested including slides of the capital projects at the May 24th meeting. Mr. Bowling explained that the purpose of the update provided to the Board of Supervisors was to describe, in as concise a manner as possible, the background of the preliminary report. The response from the Board of Supervisors was to commend the Committee on a job well done. Mr. Cyre advised that the presentation to the Board included a capital projects update which identified the location of facilities using plan view graphics and photographs of the 1997 flood. Mr. Bowling advised that City staff and the consultants have been working with a firm which will be producing some of the presentation graphics. He assured the Committee he is making every effort to ensure that the presentation isn't abstract. Member Fredlund requested that staff provide the preliminary report to key stakeholders who have shown an interest thus far.

Mr. Lumos commented that the preliminary report is abstract without understanding the decision-making process and how the elements of the storm water management program interrelate. Discussion took place with regard to the same, and Member Fredlund suggested including graphics as an introduction to the preliminary report in order to provide an overall picture. Mr. Lumos suggested including a short description of the storm water management program and provided a summary of the same, as follows: The "backbone" for Carson City's drainage system is being incorporated into the new freeway. Upstream improvements in the form of detention basins, channelization, and piping have already been funded. All of this creates additional operation and maintenance costs. With regard to facilities construction, the program will fund a master plan which will identify a capital improvements program with associated costs. NPDES water quality requirements will also have an impact on the fee rate. One of the policy issues of

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the storm water management program set an order of magnitude cost estimate to get the drainage system where it needs to be. The policies establish the guidelines for the ongoing program which will improve the storm water management system over a period of time, construct the required capital improvements, operate/maintain/regulate the system, etc. The preliminary report contains the initial policies to start implementing that program and, if these are adopted, the Committee can go on to create and implement additional program elements.

Mr. Cyre advised that the process is divided into two steps, first to consider the program needs and then the funding options to determine whether the program is feasible. He indicated it is more cost effective to consider the feasibility of the program prior to implementing the second step which represents two-thirds to three-quarters of the total cost. Upon Mr. Givlin's arrival, Mr. Cyre provided an overview of the revisions he reviewed earlier. Mr. Bowling summarized Member Fredlund's request that the consultants provide more information with regard to the need for the storm water management program and support the process of describing why the program is being considered. Mr. Bowling acknowledged that the preliminary report would be sent to the interested stakeholders.

Vice Chairperson Anderson suggested pointing out the percentage of CFS which will be handled by the system and how much cost the State of Nevada has assumed. He further suggested that the Board of Supervisors and the citizens may not realize the extent of accomplishment by the State on behalf of the City's storm water management program. Mr. Cyre remarked, "what you've got is a huge drainage project with a freeway attached." Vice Chairperson Anderson suggested pointing out the completed portion and explaining that the fees will be used to expand what the State has already accomplished. Mr. Bowling advised that the Board of Supervisors are provided all the information the Committee members receive. In response to a question, Mr. Givlin advised that newspapers and other interested parties have requested copies and are provided the same information.

Mr. Givlin distributed the revised executive summary and reviewed the same. Discussion took place regarding the revisions and Mr. Givlin indicated he would review the recommendations to ensure each one is included in the executive summary. He explained that revised section two of the preliminary report will contain only the resolution. Member Saunders referred to the last sentence of Policy 6 - Funding Method - and expressed a concern as to its accuracy in keeping with the Committee's previous recommendations. Following discussion, Committee and consultant consensus was to strike the sentence altogether. Further discussion took place regarding revisions to the language of the executive summary. Mr. Cyre requested that the Committee defer voting on the preliminary report until the June meeting in order to have the benefit of public input from the May 24th meeting. Mr. Givlin indicated he would attempt to address all of the issues discussed, and encouraged the Committee members to provide their comments at this meeting or as soon as possible afterward. He requested that any changes made at the June meeting be done as part of the motion and reflected in the minutes. He further requested that the Committee provide Chairperson Plume the authority to make the determination that the changes are accurately reflected in the report in order that it can be forwarded to the Board of Supervisors. Member Fredlund requested that staff and the consultants submit the revised funding method paragraph to the Committee members prior to the May 24th public hearing. He suggested that, if needed, an additional meeting can be scheduled after the June Committee meeting. Following discussion, Mr. Givlin indicated that the revisions would be distributed at the May 24th meeting. Member Fredlund commended Mr. Givlin and the consultants on the preliminary report.

In response to a question, Mr. Bowling explained that graphics and text will present the accomplishments over the last few years and the need to maintain the facilities. Mr. Cyre advised that many of the graphics

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representing physical problems and capital projects are still available and will be used as "stepping stones" leading to the graphics and text for the new information. Vice Chairperson Anderson reiterated his request to make reference to the facilities which have been paid for and constructed by the State. Discussion took place regarding the Committee's previous open house meetings.

(1-1232) Ira Andersen inquired as to what will be presented to the stakeholders prior to the next meeting. Mr. Bowling referred to the preliminary report, and acknowledged that it would be provided to the stakeholders.

Mr. Bowling summarized the direction provided by the Committee, as follows: To make preliminary reports available to the stakeholders, show the context of and the need for the entire process, demonstrate the number of elements which interrelate and build the program as opposed to simply a master plan, and show how much the detention basins funded by NDOT have helped to decrease the capital improvement requirement. In response to a question, he advised some degree of graphics will be added to the report to show the problems which have occurred in the past. In response to a further question, he discussed the process for publicizing the public meeting. Discussion took place regarding publicizing the meeting on public access television. (1-1410) Mr. Andersen expressed appreciation for the efforts of the Committee members, staff, and the consultants. No formal action was taken.

F-3. STATUS REPORT ON THE CARSON CITY FREEWAY DRAINAGE PROJECT (1-1412)

- Mr. Givlin reported that there has been no change in status from the information provided at the last meeting. He provided an overview of the information reported at the last meeting. With regard to the Ash Canyon fence, Mr. Givlin advised that staff requested Tom Young, Lumos and Associates Project Engineer, and the City's Chief Project Engineer to meet with the property owner and discuss solutions. A meeting has been scheduled.

G. INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

G-1. FUTURE AGENDA ITEMS (1-1461) - Chairperson Plume requested that item F-1 be reworded as follows: "Discussion and possible action on the final version of the Committee's report to the Board of Supervisors." He further requested that this be the only item agendized for the June meeting.

H. ADJOURNMENT (1-1480) - Vice Chairperson Anderson moved to adjourn the meeting at 7:17 p.m. Member Fredlund seconded the motion. Motion carried 5-0.

The Minutes of the May 14, 2001 meeting of the Carson City Storm Drainage Advisory Committee are so approved this _____ day of June, 2001.

RUSSELL PLUME, Chairperson