

**CARSON CITY PARKS AND RECREATION COMMISSION  
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A regular meeting of the Carson City Parks and Recreation Commission was held at 5:30 p.m. on Tuesday, January 18, 2000 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson John Simms  
Vice Chairperson Glen Martel  
Jim Dunn  
Larry Osborne  
Jon Plank  
Stacie Wilke  
Charles Wright

**STAFF:** Steve Kastens, Parks and Recreation Director  
Scott Fahrenbruch, Parks Superintendent  
Kathleen King, Recording Secretary  
(PRC 01/18/00; Tape 1-0001)

**NOTE:** Unless indicated otherwise, each item was introduced by the Chairperson. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

**CALL TO ORDER AND ROLL CALL** (1-0002) - Chairperson Osborne called the meeting to order at 5:30 p.m. Roll call was taken; a quorum was present. Commissioners Cabrera and Elverum were absent. Mr. Kastens noted for the record that newly appointed Commissioner Dunn and reappointed Commissioners Martel and Osborne were sworn in prior to the start of the meeting.

**ACTION ON APPROVAL OF MINUTES** (1-0018) - Commissioner Wright moved to approve the minutes of the December 15, 1999 meeting as presented. Vice Chairperson Simms seconded the motion. Motion carried 6-0-2-1, Commissioner Dunn abstaining.

**PUBLIC COMMENTS ON NON-AGENDIZED ITEMS** (1-0035) - None.

**AGENDA ITEMS:**

**1. WELCOME AND INTRODUCTION OF COMMISSIONERS** (1-0043) - Chairperson Osborne welcomed and introduced Commissioner Dunn. Commissioner Dunn provided information on his background, and his involvement in community sports activities. Chairperson Osborne advised of the additional appointment of Louis Cabrera.

**2. ACTION ON ELECTION OF OFFICERS FOR 2000 (CHAIRMAN AND VICE-CHAIRMAN)** (1-0065) - Chairperson Osborne reminded the Commissioners that the Chairperson is customarily elected on a rotating basis. He clarified that this is not a requirement of the Bylaws but has simply been a practice over the years. He requested nominations for Chairperson, passed the gavel to Vice Chairperson Simms, and nominated Vice Chairperson Simms as Chairperson of the Parks and Recreation Commission for 2000. Commissioner Martel seconded the motion. Vice Chairperson Simms called for discussion on the motion, but none was provided. Chairperson Osborne moved to close nominations. Commissioner Wright

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seconded the motion. Motion carried 7-0-2-0. Chairperson-elect Simms requested nominations for Vice-Chairperson. Commissioner Osborne moved to nominate Commissioner Martel as Vice Chairman of the Parks and Recreation Commission for 2000. Commissioner Wright seconded the motion. Motion carried 7-0-2-0. Chairperson-elect Simms expressed his appreciation for the efficient manner in which Mr. Osborne had presided over the meetings.

**3. PRESENTATION REGARDING NEVADA RECREATION AND PARK SOCIETY AND THE 2000 ANNUAL CONFERENCE SCHEDULED FOR FEBRUARY 6-9, 2000 (1-0113) -** Mr. Kastens introduced Brian Fitzgerald, Recreation Superintendent of the Douglas County Parks and Recreation Department. He referred to the monthly publications of the Nevada Recreation and Parks Society ("NRPS") which the Commissioners should be receiving, and advised of the Commissioners' membership in the National Recreation and Parks Association ("NRPA") by virtue of the Carson City Parks and Recreation Department being an agency member. Mr. Fitzgerald distributed leaflets regarding the NRPS and its 2000 Annual Conference. (A copy of the conference leaflet was also included in the Commissioners' packets.) He discussed the need for more involvement by citizen board members at the state and national conferences. He advised that the annual state conference alternates locations between northern and southern Nevada; that this year it will be located in northern Nevada; and that the NRPS Board will be contacting all of the parks and recreation advisory boards in northern Nevada to personally invite the members to the conference. The NRPS Board members hope to convey the benefit of agency collaboration, networking values, etc. Once attendance by citizen board members increases, sessions could be scheduled specifically for their benefit. He encouraged the Commissioners' attendance at the NRPS 2000 Annual Conference. At least three Douglas County Parks and Recreation Commissioners have committed to attend, and a similar presentation will be made to the Washoe County and Cities of Reno and Sparks Parks and Recreation Commissions. He provided background information on the opening and closing speakers scheduled for the conference - Mark Wellman and Ian Hill, and discussed opportunities for networking, including the awards luncheon and the installation dinner. In response to a question, Mr. Kastens advised that funding for registration fees would be provided to any of the Commissioners who wished to attend. Mr. Fitzgerald advised that the registration fee for citizen boards is \$100, whether one member or the entire board attends. Meals are included in the \$100 registration fee. In response to a question, Mr. Fitzgerald advised that the majority of the recent conference attendees have been parks and recreation professionals. Chairperson Simms thanked Mr. Fitzgerald for his presentation.

**4. ACTION ON REQUEST FROM CARSON-TAHOE HOSPITAL TO HOST A SPECIAL EVENT TITLED "HOT COUNTRY" IN MILLS PARK ON SATURDAY, JUNE 17, 2000 (1-0262) -** Mr. Kastens referred to the staff report indicating deletion of this item from the agenda. He advised of his understanding that the event promoters will now be working with the Kit Carson Rendezvous Committee. No formal action was taken.

**5. ACTION ON A PROPOSED LEASE AGREEMENT WITH THE FOUNDATION FOR THE BETTERMENT OF CARSON CITY PARKS AND RECREATION, INC., A NON-PROFIT NEVADA**

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**CORPORATION, FOR REAL PROPERTY LOCATED IN THE SOUTHEAST CORNER OF MILLS PARK, 844 NORTH SALIMAN ROAD AND COMMONLY KNOWN AS ASSESSOR'S PARCEL NO. 002-181-01 AND, IN PARTICULAR, A HISTORIC BUILDING COMMONLY KNOWN AS THE WUNGNEMA HOUSE (1-0282)** - Mr. Kastens reviewed the staff report, and advised that he had solicited the interest and involvement of the Foundation for operation, scheduling and maintenance of the house once the restoration project is completed. He referred to the Lease Agreement contained in the Commissioners' packets, and advised that it is similar to the Agreement between Carson City and the Nevada Landmarks Society for operation, scheduling and maintenance of the Roberts House. Mr. Kastens provided a brief overview of the Lease Agreement, and advised that the Foundation's Board of Directors had voted to accept the Lease Agreement as written. Fred Stanio, President of the Foundation, advised of plans for interior decoration, use of the facility, and fees for the same. Mr. Kastens explained that a grant received from the State Commission on Cultural Affairs mandates that the facility be opened to the public twelve times a year. Due to the small size of the facility, considerations for its use have included traveling exhibits and small meetings. The second floor will be utilized by the Foundation as office space. Mr. Stanio responded to questions regarding the grant requirement for opening the facility to the public twelve times a year; plans for providing information on the history of the house for viewing by the public; and the current condition of the house. Mr. Kastens explained that the first phase of construction involved removal of asbestos and other hazardous materials. Prior to that, the house was in the same condition as the last time it had been used by the Kiwanis for a haunted house. Commissioner Osborne moved that the Carson City Parks and Recreation Commission approve the draft agreement for the lease of the Wungnema House, and recommend to the Board of Supervisors that they also approve the agreement. Commissioner Wright seconded the motion. Motion carried 7-0-2-0.

**6. REVIEW AND ACTION ON DATE AND TIME FOR ANNUAL PARKS TOUR (1-0433)** - Commissioner Osborne advised that he had requested this item be placed on the agenda for the benefit of the two new commissioners, and to view the recent improvements at various parks facilities. Discussion ensued with regard to the same, and Commissioner Osborne suggested including potential park sites as a part of the tour. Following discussion regarding possible dates, Commission consensus was to schedule the tour for April 9, 2000, from 9:00 a.m. to 4:00 p.m.

**GENERAL DISCUSSION:**

**FUTURE AGENDA ITEMS FROM COMMISSION MEMBERS (1-0537)** - Commissioner Wright requested that Mr. Kastens develop a list of potential park sites. Commissioner Osborne requested that a task force, consisting of Fuji Park users and Parks Commissioners, be developed to address the concerns of the users. Mr. Kastens advised that Jack Anderson, of the Karson Kruzers, had informed him of a meeting held last Sunday at the Fairgrounds Exhibit Hall. At the last Board of Supervisors meeting, there were a number of people which testified of their involvement in different organizations which utilize the fairgrounds. Mr. Kastens has their names and addresses, and a meeting has been tentatively scheduled for February 6, 2000 at 1:00 p.m. at the Fairgrounds Exhibit Hall.

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Commissioner Osborne expressed the desire for the Parks Commission to be involved in this process. Chairperson Simms, Commissioner Osborne, and Vice Chairperson Martel expressed an interest in attending the meeting, and Mr. Kastens advised that he would agendize the meeting for a possible quorum of the Commission.

**COMMENTS FROM COMMISSION MEMBERS** (1-0630) - Commissioner Plank discussed his conversations with Mr. Kastens regarding complaints of noise from the air handler at the aquatic facility. Mr. Kastens explained the source of the problem, and that he has directed aquatic facility staff to turn the unit off between 8:30 and 9:00 p.m. and turn it back on at 6:00 a.m. This has caused condensation on the west side windows; however, as a short-term solution this is not a big concern. Mr. Kastens has requested the mechanical engineer to develop some kind of sound barrier to solve the problem. In response to a question, Mr. Kastens advised that one gentleman has been representing several of the area residents. He has invited the gentleman to have each of the residents call him if they wish to do so.

**STATUS REPORTS FROM COMMISSION MEMBERS** (1-0684) - None.

**COMMENTS AND STATUS REPORTS FROM STAFF** (1-0686) - Mr. Kastens advised that the 15 acres of fairgrounds property on the north side of Clear Creek Road has officially been approved by the Board of Supervisors to be placed in the Redevelopment District. Negotiations with Costco will begin following the second reading of the bill at the Board of Supervisors January 20, 2000 meeting. Discussion regarding interest by Wal-Mart/Sam's Club followed, and Commissioner Osborne advised that the City has entered into a 90-day exclusive negotiations agreement with Costco.

**STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX, AND CAPITAL IMPROVEMENT** (1-0723) - Mr. Kastens advised that the fishing pier at Carson River Park is nearly complete. The railing will be installed this week and the gate has been installed and locked which allows for pedestrian-only access to the fishing pier. With regard to the Saliman Road Linear Park, Mr. Kastens advised that the pedestrian bridge was set on Friday, January 14. He commented that the crane operator set the bridge down perfectly on all the bolts, and there was no need to maneuver it into place. With regard to the linear park, Mr. Kastens described construction of the artificial cattle guard which subsequently failed to fool the cattle. "Plan B" is a self-closing gate which will be installed shortly. Mr. Kastens advised that the electrical work at the Edmonds Sports Complex is nearly complete. The complex has been without power for five days, but fortunately the Y2K generators were available to power the caretaker's residence in the meantime. He commented on another Y2K safeguard which has been put to good use - the unit which is currently warming the front of the aquatic facility. A pre-construction meeting with Sierra Pacific Power Company ("SPPC") took place last Friday, January 14. As soon as the weather permits, they will start on installation of the reclaimed water line and underground power line. Mr. Kastens acknowledged that SPPC has done everything they had previously agreed to do. With regard to the progress of the aquatic facility, Mr. Kastens advised that the therapy pool is nearly enclosed, and the

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mechanical room is ready to be enclosed. The large opening between the indoor pool and the therapy pool will be enclosed in glass. The cost for correction of the dressing room unit will be borne by the engineer due to his own miscalculations. January 31, 2000 is the anticipated completion date.

**ADJOURNMENT** (1-0834) - Commissioner Osborne moved to adjourn the meeting. Commissioner Wright seconded the motion. Chairperson Simms adjourned the meeting at 6:18 p.m.

The Minutes of the January 18, 2000 meeting of the Carson City Parks and Recreation Commission are so approved this \_\_\_\_\_ day of February, 2000.

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JOHN SIMMS, Chairperson