

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the November 7, 2000 Meeting

Page 1

A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, November 7, 2000 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson John Simms
Vice Chairperson Glen Martel
Jim Dunn
Larry Osborne
Jon Plank
Stacie Wilke
Charles Wright

STAFF: Steve Kastens, Parks and Recreation Director
Scott Fahrenbruch, Parks Superintendent
Vern Krahm, Parks Planner
Barbara Singer, Recreation Superintendent
Kathleen King, Recording Secretary
(PRC 11/07/00; Tape 1-0001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Simms. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0003) - Chairperson Simms called the meeting to order at 5:35 p.m. Roll was called; a quorum was present. Commissioners Cabrera and Elverum were absent.

ACTION ON APPROVAL OF MINUTES - OCTOBER 3, 2000 (1-0008) - Commissioner Dunn pointed out corrections to pages 1 and 2. Commissioner Wright moved to approve the minutes with the stated corrections. Commissioner Dunn seconded the motion. Motion carried 7-0.

PUBLIC COMMENTS ON NON-AGENDIZED ITEMS (1-0032) - None.

AGENDA ITEMS:

1. REVIEW AND ACTION ON CARSON TIGERSHARKS AGREEMENT FOR USE OF THE AQUATIC FACILITY AND RELATED EQUIPMENT FOR THE PURPOSE OF PROVIDING A COMPETITIVE SWIM PROGRAM (1-0039) - Mr. Kastens introduced Dr. Michael Fischer, representing the Carson Tigersharks Swim Team (the "Tigersharks"). Mr. Kastens reviewed the staff report and referred to the Contract included in the agenda materials. He indicated that the Contract was signed by Dr. Fischer, the past president of the Carson Tigersharks Swim Team, and that staff has agreed to the new contract as well. He commented on the good working relationship between the City and the Tigersharks.

Dr. Fischer advised that he had signed the Contract on his last day as president of the swim team. Bruce Scott, the current president, was unable to be present at the meeting. Dr. Fischer indicated that an important

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the November 7, 2000 Meeting

Page 2

reason for the Contract was the coaching aspect. The Tigersharks want to ensure future recruitment of quality coaching staff. He discussed his recent trip to Orlando, Florida to bid for the masters national championships, the U.S. Swimming Convention's request that he bid for the long course masters national championship in 2003, and the potential of competitive swimming to generate revenue in the community. Dr. Fischer advised that the Carson Aquatic Club Board of Directors voted unanimously to adopt the Contract. He commented on the good working relationship between the Tigersharks and Mr. Kastens.

In response to a question regarding the fees reflected in the Contract, Mr. Kastens advised that Recreation Supervisor Kurt Meyer contacted aquatic facilities in neighboring communities to inquire about standard fee amounts. Mr. Meyer was unable to determine a standard fee as each community seemed to have a different method for assessing fees. City staff and Tigersharks representatives had several discussions regarding fees in order to determine the best interests of both parties. Mr. Kastens indicated that City staff is interested in utilizing the aquatic facility to promote competitive swimming and in helping the Tigersharks become as successful as possible. He commented on the Tigersharks' involvement in the Question 18 initiative. After several discussions with Tigersharks representatives, City staff concluded that the fees reflected in the Contract are adequate to cover expenses associated with the Tigersharks. Dr. Fischer acknowledged that Tigersharks representatives believe the fees are fair. He noted that the annual increase in fees is higher than the usual annual percentage increase imposed by the City on other, similar organizations. Discussion took place regarding the comparison between the Tigersharks fees and a private citizen's fees.

Dr. Fischer thanked Mr. Kastens and Mr. Meyer for their assistance in creating the masters swimming program which will benefit the community. Dr. Fischer responded to questions regarding the number of days required for a swim meet, and the number of additional swim meets which could be requested in a year. In response to a question, Mr. Kastens acknowledged that the language in Article 1, Schedule 1, Section 1.1 presently precludes any other swim team from utilizing the aquatic facility for competitive swimming. Mr. Kastens provided historical information on a period when there were two swim teams in Carson City, and discussed various problems experienced at that time. Chairperson Simms called for public comment; however, none was provided. **Commissioner Osborne moved to accept Contract #9900-194, the Carson Tigersharks Agreement, that the Parks and Recreation Commission send its recommendation for approval of this Agreement to the Board of Supervisors. Commissioner Wright seconded the motion. Motion carried 7-0-2-0.**

2. DISCUSSION AND ACTION ON A LANDMARK HOMES, INC. PROPOSAL TO REDESIGN STEINHEIMER NEIGHBORHOOD PARK IN THE NORTHRIDGE DEVELOPMENT (1-0433) - Vice Chairperson Martel advised that he would excuse himself from any vote on this item, but would be available to participate in the discussion as a source of information. Mr. Krahn inquired as to the number of Commissioners in attendance when this proposal was first presented several years ago. Commissioners Osborne and Wright indicated they had been present at that time.

Mr. Krahn referred to Exhibit C, included in the agenda materials, and reviewed the same. He provided background information on the Development Agreement entered into between the City and the developers. He reviewed the various park locations depicted on Exhibit C, and the original design included in the agenda materials and also displayed. He explained the difference between active and passive parks. Mr.

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the November 7, 2000 Meeting

Page 3

Kastens commented that changes in the development's demographics have influenced the redesign proposal.

Mr. Krahn provided a detailed review of the proposed plan drawings. He noted, for the record, that the proposed focal point water feature depicted in the plan drawings will not be installed/constructed by the developer. The developer has agreed to install the effluent line so the water feature can be included at a future time by a private party. Mr. Krahn described the large boulders, various trees, landscaping beds, rock features, and bird/butterfly attraction areas incorporated in the design. He referred to the summary developed by Rich Shock included in the agenda materials and, in response to a question, explained the purpose of the "garden room" spaces. He discussed the benefits of the amphitheater and described its dimensions and proposed appearance.

In response to a question, Mr. Fahrenbruch advised that the proposed plan will require approximately the same amount of maintenance as the original plan. Mr. Krahn acknowledged that the proposed plan will be more "manicured and formal" than the original plan. He indicated that this will be the first such formally designed park within the City park system. Commissioner Plank commented on the opportunity available to area residents to hold events at the park. Mr. Krahn acknowledged that the large grass area would accommodate a small youth sports practice. Commissioner Plank commented on the versatility of the design to accommodate passive and active uses. Chairperson Simms called for public comment; however, none was provided. **Commissioner Wilke moved that the Parks and Recreation Commission approve the new conceptual design for Steinheimer Park, as presented. Commissioner Wright seconded the motion. Motion carried 6-0-2-1, Vice Chairperson Martel abstaining.**

3. DISCUSSION AND ACTION ON ACCEPTANCE OF CARSON CITY DEVELOPMENT STANDARDS FOR LANDSCAPING, PARK STANDARDS, TRAIL STANDARDS, AND TRANSPORTATION - STREETSCAPES AND MEDIAN LANDSCAPING (1-0906) - Mr. Krahn reviewed the staff report and the exhibits included in the agenda materials. Commissioner Osborne advised that he would be abstaining from discussion of this matter as the Carson City Chamber of Commerce has been extensively involved in the revisions to Titles 17 and 18. Chamber of Commerce staff will be reviewing the revisions and providing public testimony at the Planning Commission workshop.

Mr. Krahn provided an overview of Exhibit B, including the Table of Contents. He advised that Parks Department staff has paid particular attention to Chapters 3, 5, and 6. The Parks and Recreation Standard Details and Specifications which were approved at the last meeting will be added as appendices. Mr. Krahn discussed Chapter 9, Transportation, as it pertains to streetscapes and landscaped medians. He advised that guidelines from the Portland Pedestrian Plan, the Truckee Meadows Plan, and the North Douglas County Specific Plan were also included.

Commissioner Osborne discussed his interest in public input on the revisions. He commented on the small turnout at the first public hearing. Commissioner Wright inquired as to the number of detention basin parks which the Parks Department will be responsible for maintaining. Mr. Krahn discussed improvements planned for the Shenandoah Heights Detention Basin, and improvements to Mayor's Park and Blackwell's Pond Park. He indicated that the opportunity to utilize detention basins as parks will continue to be considered. Mr. Kastens pointed out that the Board of Supervisors will need to consider uses for each of

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the November 7, 2000 Meeting

Page 4

the detention basins. Commissioner Wilke expressed a preference for the Portland Pedestrian Plan guidelines. She commended staff on the integration of the Parks and Recreation Standard Details and Specifications. Discussion took place regarding staff's recommended action, and Mr. Krahn explained the process by which the document will be submitted for review by the public. No formal action was taken.

GENERAL DISCUSSION

FUTURE AGENDA ITEMS FROM COMMISSION MEMBERS (1-1257) - Commissioner Plank requested that a tour of the Community Center be agendized for a future meeting. Mr. Krahn advised that the Carson River Advisory Committee has adopted a plan for the Morgan Mill Road portage site. The plan will be agendized for review at the next meeting.

COMMENTS FROM COMMISSION MEMBERS (1-1311) - Commissioner Wright inquired as to whether any complaints had been received with regard to allowing dogs at Mayor's Park. Mr. Kastens advised that he had not received any complaints. Mr. Fahrenbruch advised that his staff has not reported any problems with park maintenance nor has he received any complaints.

STATUS REPORTS FROM COMMISSION MEMBERS (1-1351) - None.

COMMENTS AND STATUS REPORTS FROM STAFF (1-1340) - Mr. Kastens reported that the Parks Department web site has received a number of inquiries regarding dog parks. (1-1353) Mr. Kastens advised that he and Mr. Fahrenbruch attended the Desert Green Conference in Las Vegas last week. He discussed the topics of some of the sessions he attended. (1-1502) Mr. Kastens advised that, unless there was objection from the Commission, the November 21st meeting would be canceled. The Commissioners had no objection.

STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX, AND CAPITAL IMPROVEMENT (1-1448) - Mr. Kastens reported that the Wungnema House is complete. Mr. Krahn advised that a punch list will be done on November 8th. Mr. Kastens acknowledged that a formal dedication will be scheduled, and that the Commissioners will be notified of the date and time. With regard to the aquatic facility, Mr. Kastens advised that the slide has been disassembled at the recommendation of a ProSlide representative. New parts and pieces have been ordered, the support beam elevations have been verified, and the slide should be reassembled shortly. The problems with the therapy pool are also being addressed. Commissioner Plank commented on his recent tour of the Wungnema House.

ADJOURNMENT (1-1515) - Vice Chairperson Martel moved to adjourn the meeting at 7:03 p.m. Commissioner Osborne seconded the motion. Motion carried 7-0.

The Minutes of the November 7, 2000 meeting of the Carson City Parks and Recreation Commission are so approved this _____ day of December, 2000.

JOHN SIMMS, Chairperson