

CARSON CITY PARKS AND RECREATION COMMISSION

Minutes of the December 5, 2000 Meeting

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A regular meeting of the Carson City Parks and Recreation Commission was scheduled for 5:30 p.m. on Tuesday, December 5, 2000 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson John Simms
Vice Chairperson Glen Martel
Lou Cabrera
Jim Dunn
Ken Elverum
Larry Osborne
Jon Plank
Stacie Wilke
Charles Wright

STAFF: Steve Kastens, Parks and Recreation Director
Scott Fahrenbruch, Parks Superintendent
Vern Krahn, Parks Planner
Jennifer Pruitt, Assistant Planner, Community Development
John Warpeha, Carson River Intern
Kathleen King, Recording Secretary
(PRC 12/05/00; Tape 1-0001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Simms. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

CALL TO ORDER AND ROLL CALL (1-0001) - Chairperson Simms called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Commissioner Wilke arrived at 5:32 p.m.

ACTION ON APPROVAL OF MINUTES - NOVEMBER 7, 2000 (1-0008) - Vice Chairperson Martel moved to approve the minutes as presented. Commissioner Osborne seconded the motion. Motion carried 8-0-1-0.

PUBLIC COMMENTS ON NON-AGENDIZED ITEMS (1-0016) - None.

AGENDA ITEMS:

1. DISCUSSION AND ACTION ON THE ADOPTION OF CONCEPTUAL PLAN FOR THE MORGAN MILL ROAD PORTAGE AREA (1-0116) - Mr. Krahn reviewed the staff report. He introduced Mr. Warpeha and provided information on his position which was coordinated and partially funded in cooperation with the Western Nevada Resources Conservation and Development organization. At Mr. Krahn's request, Mr. Warpeha provided information on his background, education and experience.

Mr. Warpeha reviewed the comments portion of the staff report, and the conceptual plan which was included in the agenda materials and also displayed. He pointed out the locations of the parking area, the

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boat hitch, and the 12'-wide portage area. He advised that a prison crew from Silver Springs will be working at the site for two days on December 11 and 12. In addition, staff is attempting to involve the Southwest Gas volunteer group in the project. The Nevada Conservation Corps is scheduled to work at the site on January 15th. Mr. Krahn discussed the additional recreational access provided by the portage site, and advised that the improvements will have a very low impact on the area. At the request of Chairperson Simms, Mr. Krahn provided a description of the location for the benefit of the viewing public.

As referenced in the staff report, Mr. Krahn indicated that there are no city funds available for this project. Commissioner Cabrera inquired as to whether City funds may ever be available for development of additional projects along the River. Mr. Kastens explained the main reason City funds are not available for this project is that it was started between budget cycles. He indicated that trash receptacles and similar amenities can be included in a budget process if this area becomes a popular site. Commissioner Cabrera pointed out that once an area is improved, the City is responsible for its maintenance. Mr. Krahn advised that Mr. Fahrenbruch has indicated the improvements will not result in a significant impact to the current Parks Department work schedule. Commissioner Plank inquired if surfacing for the road will be available. Mr. Krahn advised that Streets Operations Manager John Flansberg has offered to blade the road, and there is a possibility that grindings from the Highway 50 resurfacing project during the summer of 2001 will be available. Commissioner Plank pointed out the potential for problems with mud during wet weather. **Vice Chairperson Martel moved that the Parks and Recreation Commission approve the conceptual master plan for the Morgan Mill Road Portage Area, as presented. Commissioner Wright seconded the motion.** Chairperson Simms called for public comment; however, none was provided. **Motion carried 9-0.**

2. UPDATE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT ON THE REVISIONS TO CCMC - TITLE 17/18 AND THE CREATION OF CARSON CITY'S DEVELOPMENT STANDARDS HANDBOOK (1-0022) - Mr. Krahn reviewed the staff report, and referred to the draft Development Standards distributed prior to the meeting. Ms. Pruitt introduced herself and advised that several subcommittees, comprised of more than 90 members, have been involved in the revision process. She expressed appreciation for the work of the subcommittees, staff, and the consultant. She listed some of the subcommittees, as follows: general issues, RV parks, watchman quarters, landscaping, industrial, design guidelines, and medical office. The subcommittees have compiled a large amount of data, conducted a great deal of research, and generated discussion regarding Titles 17 and 18. The subcommittees have also assisted in creating the development standards.

Ms. Pruitt advised that staff is currently working with Lumos & Associates on this project, and that workshops have been scheduled. She reviewed the dates on which workshops have already taken place, and advised of two additional workshops scheduled for December 6th and December 18th, both at 6:00 p.m. She referred to the draft Development Standards distributed to the Commissioners, and advised that draft copies of Titles 17 and 18 and the Development Standards are available through the Community Development Department. She provided a brief overview of the Development Standards, and requested the Commissioners to review the draft and provide feedback.

Ms. Pruitt advised that, if necessary, additional workshops can be scheduled following the December 18th workshop. In response to a question, Ms. Pruitt indicated that the time frame for completion of the revision project is the end of February or March. At that time, the final draft of each document will be presented

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to the Regional Planning Commission and the Board of Supervisors for adoption. Chairperson Simms thanked Ms. Pruitt for her presentation.

3. REPORT ON THE CARSON CITY BICYCLE SYSTEM PLAN REVISIONS AND THE UPCOMING JOINT MEETING BETWEEN THE PARKS AND RECREATION COMMISSION AND THE REGIONAL TRANSPORTATION COMMISSION SCHEDULED FOR JANUARY 16, 2001 (1-0390) - Mr. Krahn reviewed the staff report, and referred to a public workshop notice which was distributed prior to the meeting. He advised that the public notice was mailed to over 200 people, most of whom have been involved in development of the bicycle system plan. He anticipates a large turnout for the workshop. He invited the Commissioners to attend the workshop, and advised that it could be posted as a possible quorum. He offered to review a copy of the current bicycle plan after the meeting. He advised that the adopted plan and the revised plan are both on display in the lobby of City Hall, at the Building Department, and at the Development Services Division.

Chairperson Simms inquired as to interest in attending the December 13th workshop and Mr. Kastens advised that it would be posted as a possible quorum.

4. TOUR OF COMMUNITY CENTER (1-0588) - The Commissioners then went on a walking tour of the Community Center with Recreation Supervisor Mitchell Ames. Mr. Ames advised that the carpeting throughout the Community Center and the flooring in the restrooms will be removed and replaced with commercial ceramic tile. Additional improvements to the restrooms and the east parking lot will be made in compliance with ADA requirements. The parking lot improvements will use up most of the funding.

Mr. Ames pointed out an example of the extensive walkway damage which is present throughout the property. He advised that a rain gutter system will be installed, and discussed research he has done on a more durable walkway surface material. In addition, he is researching a device to keep skateboarders off the planters. Commissioner Osborne suggested that Mr. Ames discuss this matter with Principal Planner/Redevelopment Director Rob Joiner as the Redevelopment Authority has experienced the same problems with the new Telegraph Square. Mr. Ames pointed out the flaking stucco at the top of the building, and Mr. Kastens discussed the area of the east parking lot which will be revised to comply with ADA requirements.

Mr. Ames advised of the constant problem with theft of the Bonanza Room sign and discussion took place regarding suggestions to remedy this situation. Mr. Ames directed the Commissioners to the men's dressing room, and advised that this is one of the areas which will be retrofitted to comply with ADA requirements. He indicated that the tiles on the gymnasium floor need to be replaced, and that an asbestos abatement will be necessary at the same time. He showed the Commissioners the KinderLatch Key room. Mr. Ames pointed out the windows above the gymnasium and advised that their parts are breaking and/or in disrepair. He discussed problems experienced with league volleyball during the summer months, and proposed replacing the windows with white plastic panels which will allow light but not direct sunlight.

Mr. Ames advised that the existing floor in the Tahoe Room only allows for its use as an exercise room. He proposed replacing the floor with sprung wood which can be utilized for exercise classes as well as other purposes. Mr. Ames pointed out the generator room, and then led the Commissioners to the theater

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stage. He discussed a proposal to utilize a portion of the Comstock Room as a staging area for productions, thus reducing the problem of people and equipment in the hallways. He discussed the high maintenance aspect of the stage floor, and advised that new products are available but will not necessarily solve the problem. He pointed out an area above the stage proposed for storage. He advised that the theater is in the design stage for a new lighting system. He additionally discussed the need for a new paging system throughout the Community Center.

The Commissioners returned to the Sierra Room at 6:50 p.m.

GENERAL DISCUSSION

FUTURE AGENDA ITEMS FROM COMMISSION MEMBERS (1-0476) - Mr. Kastens advised that unless a compelling issue presents between now and the December 19th meeting, it will be canceled.

COMMENTS FROM COMMISSION MEMBERS (1-0485) - None.

STATUS REPORTS FROM COMMISSION MEMBERS (1-0487) - None.

COMMENTS AND STATUS REPORTS FROM STAFF (1-0488) - Mr. Kastens commented on the large turnout for the grand opening of the Wungnema House. Many of the attendees were members of the Wungnema family, and Mr. Kastens remarked on the Indian drum song presented. He thanked Commissioner Osborne for rallying the Chamber of Commerce ambassadors to bring the ribbon and scissors, and Supervisor Plank and Commissioner Elverum for their attendance. The reason the grand opening was scheduled on Sunday, December 3rd was because of a previously scheduled historic house tour. Six other houses were scheduled on the tour and Fred Stanio, the Director of the Foundation for the Betterment of Parks and Recreation (the "Foundation"), was able to get the Wungnema House included. He advised that the Foundation has already arranged the first rental of the house.

STATUS REPORT ON QUESTION #18, RESIDENTIAL CONSTRUCTION TAX, AND CAPITAL IMPROVEMENT (1-0535) - Mr. Kastens reported that in the last couple of weeks, under the direction and supervision of a ProSlide representative, the slide at the aquatic facility was completely disassembled. Major cleaning, sanding, and grinding was necessary because of modifications which the original contractor made to the fiberglass. All the splash guards were discarded and new ones ordered. On Friday, December 1st, the last piece of the slide was raised up and replaced. Additional adjustments included shortening one of the pillars by 4", welding, and molding modifications. The slide deck will be finished in the next day or two and Mr. Kastens anticipated that the slide will be in the condition it should have been originally within the next week. An engineer will be in the therapy pool area tomorrow afternoon to conduct an evaporation test. Additionally, the contractor is working in the southwest corner on one of the heat registers to do a sample fix. If it works, he will begin in earnest to fix the registers around the edges of the natatorium.

ADJOURNMENT (1-0595) - Vice Chairperson Martel moved to adjourn the meeting at 6:53 p.m. Commissioner Osborne seconded the motion. Motion carried 9-0.

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The Minutes of the December 5, 2000 meeting of the Carson City Parks and Recreation Commission are so approved this 19th day of December, 2000.

JOHN SIMMS, Chairperson