

CARSON CITY SHADE TREE COUNCIL
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A regular meeting of the Carson City Shade Tree Council was held at 5:30 p.m. on Thursday, September 28, 2000 in the City Hall Capitol Conference Room, 201 North Carson Street, Carson City, Nevada.

PRESENT: Chairperson Sally Zola
Jean Bondiett
Frieda Ford
Craig Hartman
Isabel Young

STAFF: Scott Fahrenbruch, Parks Superintendent
John Flansberg, Streets Operations Manager
Vern Krahn, Parks Planner
Kathleen King, Recording Secretary
(STC 09/28/00; Tape 1-0001)

NOTE: Unless indicated otherwise, each item was introduced by Chairperson Zola. A tape recording of these proceedings is on file in the Clerk-Recorder's Office and is available for review and inspection during regular business hours.

1. CALL TO ORDER AND ROLL CALL (1-0001) - Chairperson Zola called the meeting to order at 5:30 p.m. Roll was called; a quorum was present. Vice Chairperson Enright was absent.

2. APPROVAL OF MINUTES OF MAY 25, 2000 AND JUNE 22, 2000 MEETINGS (1-0007) - With regard to the June 22nd minutes, Member Young inquired as to the decision of the Council regarding the Rite-Aid trees. Chairperson Zola and Mr. Fahrenbruch discussed the consensus of the Council at that meeting, and Mr. Fahrenbruch indicated that he would review the tape and report back to the Council at the next meeting. Chairperson Zola called for additional comments on the minutes, and then entertained a motion to approve them. **Member Ford moved to approve the minutes. Member Bondiett seconded the motion. Motion carried 4-1-2-0.**

3. PUBLIC COMMENTS AND DISCUSSION OF NON-AGENDIZED ITEMS (1-0125) - Donna Kuester thanked the Council for the plaque and for their work. She advised that former Council member, Roger Comstock, died recently. She requested that the Council consider planting a tree in honor of Mr. Comstock and that the planting coincide with the Veteran's Celebration at the Cemetery. She requested that the item be agendized for action at the next meeting, and that some consideration be given to similar future occurrences. She further requested that invitations be extended to past members and the family of Mr. Comstock if the Council takes action to plant a memorial tree. Chairperson Zola expressed appreciation for the information, and requested that Mr. Fahrenbruch agendize the matter for the October meeting. In response to a question, Ms. Kuester agreed to ask Tom Henderson to speak to the Comstock family about the memorial tree planting.

4. REVIEW AND ACTION ON PROPOSED CONCEPTUAL MASTER PLAN TO CREATE A "COMMUNITY ARBORETUM" IN MILLS PARK (1-0481) - Mr. Krahn referred to the final draft plan included in the agenda materials. Chairperson Zola referred to the letter from David Ruf, of Greenhouse Garden Center, distributed by Mr. Krahn prior to the start of the meeting. She read the letter

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into the record. At the request of Chairperson Zola, Mr. Krahn reviewed the concerns expressed by Mr. Ruf. He was pleased with Mr. Ruf's interest and willingness to comment on the conceptual master plan. He indicated that Mr. Ruf's concerns center around design and specialty issues. Some are maintenance issues which will need to be addressed with Mr. Fahrenbruch. He reviewed each of Mr. Ruf's concerns, and discussion ensued with regard to the same. In response to a question, Mr. Krahn indicated that he will be responding to Mr. Ruf's letter with assistance from Urban Forester Molly Sinnott and Mr. Fahrenbruch. Further discussion took place regarding maintenance issues and the changes suggested by Mr. Ruf. Mr. Krahn acknowledged that the conceptual plan can be modified. He explained that the plan was designed as a "bubble" so that it can be dynamic. Once the plan is implemented, further revisions may be necessary and Mr. Krahn indicated that these will be submitted for review by the Council. Mr. Fahrenbruch noted that, although there was a good deal of expertise which went into creating the conceptual plan, Mr. Ruf's comments should be addressed.

Discussion took place regarding staff's recommended action, presentation of the conceptual plan to the Parks and Recreation Commission, the purpose of the specialty tree area, security issues, and the possibility of a designated area for cottonwoods. At the request of Member Young, Mr. Fahrenbruch provided the following suggested motion: **that the Shade Tree Council approve the proposed conceptual master plan to create a community arboretum in Mills Park and recommend approval of the conceptual master plan by the Carson City Parks and Recreation Commission on condition that all comments submitted by Mr. Dave Ruf have been responded to and considered as part of the conceptual master plan. Member Young so moved. Member Ford seconded the motion. Motion carried 5-0-2-0.**

Chairperson Zola noted for the record that she and Members Hartman and Bondiett were members of the arboretum task force. She commended Mr. Krahn and all those involved in the project, and displayed an article from the Reno *Gazette-Journal* on the arboretum plan.

5. REVIEW AND ACTION ON PROPOSED STREET TREE PROGRAM FOR CARSON CITY (1-0224) - Mr. Flansberg advised that the revisions requested by the Council have been incorporated, a resolution has been drafted, and the program will be submitted to the Board of Supervisors for review and approval at their October 5th meeting. Mr. Fahrenbruch referred to the Street Tree Program outline and the draft resolution included in the agenda materials and advised that both documents will be presented to the Board of Supervisors by himself, Mr. Flansberg, and Chairperson Zola.

Mr. Fahrenbruch read the Request for Board Action form into the record. He explained that the money allocated for street tree landscaping was based on a five-year projection. Mr. Flansberg stated that it is his hope that the program will be very successful and that additional funding will be allocated for its expansion in the future. He noted an additional change, requested by the District Attorney's Office, in the title of the Request for Board Action form, as follows: "for a street tree program to include the cost sharing of planting of trees within the City right-of-way." He indicated that no other changes were made to the Street Tree Program or to the resolution.

Discussion took place regarding tree species selection, and Mr. Fahrenbruch advised that Ms. Sinnott will be responsible for helping to select the proper trees for each location. Mr. Flansberg referred to item 3 of the Street Tree Program outline and advised that the "standards" refer to the Council's recommended trees for this area. Ms. Sinnott will review the species available at the nurseries and develop a list, based on cost,

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of the trees which will be accepted within the street rights-of-way. This will provide the homeowner some choices. The price of the tree will be the homeowner's share. If homeowners want to choose a more expensive tree species, they will have to pay for it. Mr. Fahrenbruch reiterated that staff will work with interested homeowners on selection of trees. Discussion took place with regard to changes in property ownership.

Mr. Flansberg advised that the \$10,000 will buy approximately 35 to 40 trees. In response to a question, Mr. Fahrenbruch anticipated that the program could begin in February 2001. **Member Hartman moved to approve the Street Tree Program as amended and forward it to the Board of Supervisors for approval. Member Young seconded the motion. Motion carried 5-0-2-0.**

6. REVIEW OF GRANT FUNDED TREE INVENTORY PROGRAM (1-0887) - Mr. Fahrenbruch advised that the grant was fully expended within the specified time frame; no additional extension was needed or granted. The new software was installed this summer and is operational. He discussed the tree inventory done in 1993-94, and advised that the inventory sheets have been entered into the tree inventory data system by Kathy King. The information will be verified and updated by full-time Americorps intern, Andrew Young. Mr. Fahrenbruch described Mr. Young's tasks, advised that he is highly qualified to identify trees, and indicated that his internship is for an entire year. Chairperson Zola expressed appreciation for staff's participation. In response to a question, Mr. Fahrenbruch advised that a formal report was submitted to Susan Stead.

7. REVIEW AND ACTION ON "TREE CITY USA" GROWTH AWARD (1-0992) - Chairperson Zola referred to the National Arbor Day Foundation letter included in the agenda materials, and read a portion of the same into the record. She indicated that Carson City more than qualifies for the award, and Mr. Fahrenbruch concurred. In response to a question, Mr. Fahrenbruch advised that the application will be completed by a Parks staff person and sent in with the recertification application. **Member Bondiett moved to direct staff to apply for the Tree City USA Growth Award. Member Ford seconded the motion. Motion carried 5-0-2-0.**

8. REVIEW AND ACTION REGARDING "2000 FALL TREE CARE SEMINAR" (1-1087) - Chairperson Zola referred to the discussion at the June meeting regarding topics and speakers. She advised that suggested speakers Jim Ross and Linda Nelson are unable to commit at this time due to illnesses in their families. She reviewed the tentative agenda discussed at the June meeting, and advised that Dale Carlin has agreed to speak. David Ruf and Steve Giossi have both agreed to participate in the roundtable discussion. Chairperson Zola indicated that she has left several messages for Dink Getty and has not yet heard back from him. She is hoping to hear from Kathy Kosta in the next couple of days. Ms. Sinnott has provided alternative suggestions for speakers on the topics which were to be covered by Jim Ross and Linda Nelson.

At the request of Chairperson Zola, Mr. Fahrenbruch checked with his staff regarding the topics they would like to have presented. Mr. Fahrenbruch advised that his staff is interested in sticking to planting/pruning basics, corrective pruning, and the right tree in the right place. Chairperson Zola advised that Ms. Sinnott had suggested Steve Churchill, of Davey Resource Group, for the topic covering tracking and record keeping. (Member Young left the meeting at 6:30 p.m. A quorum was still present.) **Member Ford moved that Chairperson Zola and Member Hartman use their best judgment to set up the speakers**

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for the seminar. Member Bondiett seconded the motion. Motion carried 4-0-3-0. Chairperson Zola requested that Members Ford and Bondiett work on publication of the seminar.

Discussion took place regarding the type of brochure or flyer needed, the reasons for returning to the Tree Care Seminar format, the targeted audience, the seminar cost, Mr. Fahrenbruch's topic, the date, and the catered lunch.

9. REPORTS: PARK SUPERINTENDENT (1-1430) - Mr. Fahrenbruch reported that a memorial tree, donated by Diane Peterson in memory of a friend, was planted at Ross Gold Park. He commented that the arboretum will be an attractive place for memorial trees. He further reported that the conceptual plan for the east end of Mills Park, which was developed with the assistance of the Mills Park Task Force, will be submitted to the Parks and Recreation Commission on Tuesday, October 3rd. Discussion took place regarding an article recognizing the staff of the Streets and Parks Departments for their work on the Vietnam Veteran's Memorial. Chairperson Zola advised of a conversation with Mr. Krahn regarding the possibility of having next year's Arbor Day Celebration at the Vietnam Veteran's Memorial.

10. REPORTS: CHAIRPERSON (1-1524) - Chairperson Zola commended Mr. Fahrenbruch and his staff on the project being completed at Governor's Field. She advised that Member Young had given her a memo regarding Trees 2000 from Frankie Sue del Papa. She read the same into the record, and indicated that she had looked for the information contained in the memo on the Trees 2000 web site; however, it was not to be found. She displayed an article from the September 27th Nevada *Appeal* regarding the roundabout landscaping. In response to a question, Mr. Fahrenbruch advised that the irrigation sleeving was installed at the time of construction. He noted that it was through the efforts of the Shade Tree Council that landscaping is being installed. He provided background information with regard to the same.

11. ADJOURNMENT (1-1657) - Member Ford moved to adjourn the meeting at 6:51 p.m. Member Bondiett seconded the motion. Motion carried 4-0-3-0.

The Minutes of the September 28, 2000 meeting of the Carson City Shade Tree Council are so approved this _____ day of November, 2000.

SALLY ZOLA, Chairperson