Item # 8B

City of Carson City
Agenda Report

Date Submitted: May 29, 2007

Agenda Date Requested: June 7, 2007
Time Requested: Consent Agenda

To: Mayor and Supervisors

From: Sue Johnson, Director of Finance

Subject Title: Action to renew the Carson City contract with Public Agency Compensation Trust. The total premium will be $1,399,012 for the Workers' Compensation coverage for FY 07-08.

Staff Summary: Carson City Workers'Compensation experienced a decrease in premiums of 17%, with the experience modifier decreasing from .89 to .83.

Type of Action Requested: (check one)

(____) Resolution (____) Ordinance
(XX) Formal Action/Motion (____) Other (Specify)

Does This Action Require A Business Impact Statement: (___) Yes (X) No

Recommended Board Action: I move to renew the Carson City contract with Public Agency Compensation Trust. The total premium will be $1,399,012 for the Workers' Compensation coverage for FY 07-08 from the Workers' Compensation Fund.

Explanation for Recommended Board Action: A copy of the Pool Renewal Rate Proposal for FY 07-08 is also enclosed for your reference.

Applicable Statue, Code, Policy, Rule or Regulation: n/a

Fiscal Impact: $1,399,012

Explanation of Impact: n/a

Funding Source: Workers' Compensation Insurance Fund

Supporting Material: A copy of the PACT Renewal Rate Proposal for FY 07-08

Prepared By: Sue Johnson

Reviewed By: ______________________ Date: 5/29/07
(Department Head)

______________________ Date: 5/29/07
(City Manager)

______________________ Date: 5/29/07
(District Attorney)

Board Action Taken:

Motion: ______________________ 1) ______________ Aye/Nay
2) ______________

____
(Vote Recorded By)

Public Agency Compensation Trust
201 S. Roop Street, Suite 102
Carson City, NV 89701-4779
Toll free phone (877) 883-7665
Telephone (775) 885-7475
Facsimile (775) 883-7398

DATE: April 26, 2007

TO: Tony Baker
Carson City

FROM: Doug Smith, Chief Risk Officer

RE: Adjusted Modification Factors
Classifications
ACH Transfer Amount & Agent Compensation
Police/Fire Retirees Heart Funding
Payroll Audits

1. Adjusted Modification Factors

Our actuary has recalculated and adjusted the PACT modification factors to be used effective July 1, 2007 through June 30, 2008. Your modification factor, based on historical payroll and losses incurred by your entity, for the next year is on the attached worksheet.

2. Classifications

The attached worksheet(s) list codes applicable to your entity effective July 1, 2007. Please input your new codes and rates into your payroll systems for payroll beginning after July 1, 2007.

3. ACH Transfer Amount & Agent Compensation

The amounts for the ACH transfer and agent compensation for the new fiscal year will be calculated after the payroll audits for this year have been completed. We will notify you of these amounts around mid-September.

4. Reminder – Police/Fire Retirees Heart Funding

Code 9999 uses the payroll total for your paid police and paid fire classifications as its rating basis. It is not subject to the experience modification factor (mod), agent fees, or any other service-related expenses.

5. Payroll Audits

As always, we are under strict time constraints to have the PACT annual financial audit completed and submitted to the State not later than 90 days after the end of the fiscal year. An important portion of the financial audit is the payroll audits. We anticipate that the payroll audits will be starting as early as mid-July, 2007.

The payroll auditors will be contacting you to set up an appointment and will notify you as to what records they require for the audit. Remember that the person(s) designated by you to sign off on the payroll audit results must be present for the exit interview with the auditor.

As last year, auditors will be instructed to check your volunteer rosters, which should be used as back up to your quarterly assessment worksheets.

If you have any questions or need any additional information regarding these items, please contact our office.

cc: PACT Board Member
PACT Alternate Board Member
PACT Accounting Contact
Insurance Agent

PUBLIC AGENCY COMPENSATION TRUST
JOINED PACT EFFECTIVE 7/01/04

ASSESSMENT WORKSHEET

PARTICIPANT # 60

PARTICIPANT CARSON CITY

COVERAGE PERIOD: 7/1/07 - 6/30/08
PAYROLL PERIOD: 7/1/07 - 6/30/08

(Round all figures to nearest dollar)

Class Code	DEPARTMENT	ACTUAL PAYROLL	MANUAL RATE	ANNUAL ASSESSMENT	QUARTERLY TRANSFER
7520	WATER, ELECTRIC, GARBAGE (Not Collection), SEWER	-	7.18	-	-
7704	FIREMEN, AMBULANCE (Part of Fire Dept.)	-	13.18	-	-
7711V	VOLUNTEERS FIREMEN. AMBULANCE (Part of Fire Dept.) - Deemed Wage $2,000/Month	-	1.22	-	-
7720C	POLICE - COUNTY	-	10.93	-	-
7726V	VOLUNTEERS POLICE - Deemed Wage $900/Month	-	0.78	-	-
9014	GENERAL JANITORIAL SERVICES, MAINTENANCE	-	9.53	-	-
9178	REFEREES & UMPIRES - Not Schools	-	4.71	-	-
9101	PUBLIC LIBRARY, MUSEUM	-	7.33	-	-
9082	NUTRITION PROGRAMS, SENIOR CITIZEN FACILITY	-	5.98	-	-
9410	GOVERNMENT EMPLOYEES, Not Otherwise Classified	-	3.35	-	-
9410A	COURT ASSIGNED PERSONS - Deemed Wage $50/Month	-	3.35	-	-
9410B	GOVERNMENT BOARDS - Deemed Wage $250/Month	-	3.35	-	-
9410V	GOVERNMENT VOLUNTEERS - Deemed Wage $100/Month	-	3.35	-	-
9908	PRISONERS INCLUDING JUVENILE DETAINEES - $1/Day for each day worked	-	125.24	-	-
	TOTAL OF PAYROLL REPORTED (Including Deemed Wages)	-			
		TOTAL MANUAL ASSESSMENT		-	-
		EXPERIENCE MODIFIER		0.83	0.83
		STANDARD ASSESSMENT DUE		-	-
9999	**FIRE / LAW ENFORCEMENT HEART FUND**	-	2.32	-	-
	(WORKSHEET WILL AUTOMATICALLY CALCULATE THIS AMOUNT FOR YOU)				
		AGENT COMPENSATION			
		TOTAL DUE:		-	-

PLEASE NOTE:

PAYMENTS WILL BE TRANSFERRED ON THE FOLLOWING DATES: 10/20/07, 1/20/08, 4/20/08 AND 7/20/08